

Annual Report for 2018



St. Giles Presbyterian Church
1102 23 Ave NW, Calgary, AB T2M 1T7
(Body Corporate under the Religious Societies
Lands Act of the Province of Alberta)
The Reverend Dewald (Dewey) Delpport
Minister

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Agenda for the Sixty-second Annual Meeting dated Sunday, February 24, 2019

Opening Prayer

Appointment of Secretary

Adoption of Annual Meeting Minutes, February 25, 2018

Communion Dates 2019

Minister's Message

Session Report

Statistical Information for 2018

Reports from Teams of Session and Congregational Groups

Gift Team

 Mission in Action

 Pastoral Care Team

 Fanning (See Pastoral Care Report)

 Mid-week Mix

What's up?

 Choir Report

 Second Sunday Singers

 Policy and Planning

 Human Resources

 Archives Report

 Sound System Report

 Facilities and Maintenance Report

 Moms and Tots Report

 Envelope Secretary Report

 Financial Report

 Report of Finance Team

 Financial Statements 2018

 Memorial funds

 Review of Stipend and Salaries

 Presbyterians Sharing

 Statement of Operations

 Budget 2019

New Business

In 2016, the General Assembly passed the following motion from the Life and Mission Agency, Justice Ministries: Recommendation No. 7 (adopted, p. 20) *That congregations be encouraged to acknowledge the traditional territory on which the congregation meets to worship by posting this information in bulletins, by a sign in the church or a combination of both.*

As such, the Session brings the following 2 recommendations to the congregation:

Recommendation 1: That an acknowledgement be included in the bulletin for Communion Services and read once a year at the Annual Meeting.

Recommendation 2: That the wording be: "Today we are grateful to be gathered on the traditional Treaty 7 territory of Canada's indigenous peoples and the Metis Nation of Alberta, Region 3. May we live with respect on this land, and in peace and friendship with all our relations."

2018 Joys, Celebrations, and Good News

Adjournment

Minutes of the Congregational Meeting from Sunday, February 25, 2018 St. Giles Presbyterian Church

Approximately 40 people were in attendance.

The Rev. Dewald Delport called the meeting to order at 11:45 AM with a devotional from Psalm 67 and prayer. He mentioned those who passed away in 2017 and ministries which St. Giles is involved with.

Additions to the agenda: None

Recommendation 1:

Moved by Sandra Cameron Evans and seconded by John Watson that Gail MacCrimmon be appointed secretary for the meeting.

CARRIED

Recommendation 2:

Moved by Walter Cooper and seconded by Marilyn Machum that the minutes of the 2016 Annual Meeting held on February 26, 2017, be approved as printed.

CARRIED

Business Arising From Minutes: None

Recommendation 3:

Moved by Jenny Thomson and seconded by Ivy Mewha that all reports except the Financial Reports be received and approved.

CARRIED

Statistical Report for 2017 – Rev. Dewald noted that as of the end of last year our communicant membership is 147.

Growing in Faith Together – Heather added to the GIFT Report: thank you to Dianne Mascardelli for developing the confirmation class curriculum; she also thanked Ivy Mewha, herself and Jason Gaskarth for helping with Sunday school.

Sandra acknowledged the service from Denis Mascardelli for leading Bible study in Rev. Dewald's absence.

Mission Possible - Looking forward to future involvement with the Longbow residence (Calgary Homeless Foundation). Anyone who wants to meet people and learn about the program were encouraged to contact Joan McLean. St

Giles is responsible for holding coffee hour on the 3rd Wednesday of every month at the Longbow building in support of the Calgary Homeless Foundation.

Pastoral Care – Jenny asked that the congregation bring to their attention anyone who is ill or needing assistance. She discussed details for the St. Patrick's Day Dinner, which will include either beef or lamb stew with a surprise dessert, and other surprises.

Card Secretary – Noted that she sends a lot of "thinking of you" cards and asked the congregation to provide her with any extra cards that they might have.

Midweek Mix – Chris spoke to the value of this program and that participants enjoyed it for exercise and lunch. Noted that they need more people and that it was nice to join for exercise but that if people didn't want to join for exercises they were welcome to come to share lunch and fellowship. They donated \$100 for Kairos (Coldest Night of the Year).

What's Up? – no additional comments.

Second Sunday Singers – Gillian noted that the residents enjoy the singing.

Choir – Esther thanked everyone and the choir for their support in Marni's absence.

Policy and Planning – no additional comments

Human Resources Team – no additional comments

Archives – no additional comments.

Sound System – Walter said that they are looking for additional people to help with the sound system and that new people are always welcome. He noted that the coming year will be busy with weddings.

Facilities and Maintenance – The surface of the deck on the west side of the church was redone, but it needs more work. There were no major repairs required over the last year. Lightbulbs in the church will have to be changed this year.

Mom and Tots – Attendance seems to be growing every year, even on wintery days, and the moms seem to enjoy the program. Please invite new moms. They are welcome at the program, which includes informative and high interest activities. Teuny was thanked for her treats. Childcare is available at the program.

Envelope Secretary – Connie noted that if people do have an envelope number but end up using one of the envelopes in the pews, to please make

sure they put their envelope number on it. Heather thanked Connie for taking on the task of envelope secretary.

Financial Report - no comments on his report.

Rev. Dewald spoke to the PAR program.

Recommendation 4:

Moved by Sandra Cameron Evans and seconded by Ted Samson that the Memorial Funds Report be accepted and approved.

CARRIED

Ted Samson reviewed the Memorial Fund report.

Noted that we received monies to pay for the stained glass windows.

\$40,000 that were received as memorial gifts were invested in two GIC's at Bank of Montreal

Money spent on youth for Robson/Emerson fund were used to send two children to attend Camp Kannawin.

Memorial fund went up for the year.

Discussion:

- Questions on details of monies that went in and out of the Memorial Fund.
- Jason noted the importance of the Robson/Emerson fund for the support of sending children to Camp Kannawin.
- What is the Memorial Fund used for?
- Sandra: Monies for the fund are (traditionally) used to cover budget but the intent is to support the mission, vision and values of St. Giles. Examples were the establishment of the labyrinth, and the beautification of the back yard.
- Why were monies borrowed from the fund and then asked to be returned. Dewald noted that was a motion from last year's AGM. He spoke to the use of bequests.

Recommendation 5:

Moved by Moved by Ted Samson and Jason Gaskarth that the 2017 Financial Statements be accepted and approved.

CARRIED

Ted Samson reviewed the 2017 Financial Report

The only monies available to the church are in the special funds.

Ted has not asked the government for the GST refund but intends to do so, in answer to a question on why that hadn't been done.

Lindsay – Question on amount paid to the church by the Korean congregation.
Sandra: Said amount paid was being tracked. That intent was not to make money but to cover costs incurred to the church. Utility expenses are expected to go up in the next couple of years.

Recommendation 6:

Moved by Sandra Cameron Evans and seconded by Jason Gaskarth that the Presbyterians Sharing amount of the 2018 budget in the amount of \$10,000 be accepted and approved.

CARRIED

Discussion:

- Rev Dewald spoke to how the amount for Presbyterians Sharing was calculated. The base amount is based on 2016 numbers. For past years we have accepted a financial commitment of \$10,000.

Staff left and all agreed that John McLean take the chair.

Recommendation 7:

Moved by Sandra Cameron Evans and seconded by Marilyn Machum that the total compensations recommendations of the 2018 Budget be accepted and approved for the minister and non-ministerial staff.

CARRIED

Packages were reviewed and clarification given.

Discussion:

- A question was asked about the Church Officer/Caretaker Role - response was that decisions/planning were being undertaken.
- A question was asked about what would happen when Marni returns - response was that adjustments would have to be made as needed.

Rev. Dewald resumed as chair.

Recommendation 8:

Moved by Walter Cooper and seconded by Candace Siddall that the proposed 2018 budget be approved.

CARRIED.

Discussion:

- Rev. Dewald noted that footnotes had been added to the annual report for clarity and asked if the footnotes are helpful and asked for feedback on whether they helped.

- Noted that Connie has taken over the role of treasurer and thanked her for doing so. Asked that the members review pages: 31, 32, and 33.
- Church office and supplies:
John McLean – noted that office costs have been reduced significantly this year and asked that efforts to reduce costs be recognized. Recommended that this practice of reviewing costs continued.
- Property Expenses:
Walter noted that the utility expenses will go up. \$15,000 budget for utilities is likely to be insufficient to cover costs. Rev Dewald asked whether the congregation understood that the line item was left as is with the understanding that the actual costs will likely be more than the budgeted amount. He received confirmation from those present that this was understood.
- Rev Dewald spoke to the Canada Helps Program – used to make donations to St. Giles. Refers to monies received based on donations made through stocks and bonds.

New Business

- Ted was thanked for his years of service.
- Rev Dewald was thanked for his service.
- Rev Dewald thanked the congregation for their support while he was on sabbatical and their dedication to St. Giles.
- Candance, on behalf of St. Giles session, thanked Rev. Dewald for his spiritual leadership.

Sandra Cameron Evans moved and Lindsay Mackie seconded that the meeting be adjourned at 1:00 PM.

CARRIED

Rev. Delpont closed in prayer.

Communion Dates 2019

- March 3 – Transfiguration Sunday
- April 14 – Palm/Passion Sunday
- June 9 – Pentecost Sunday
- October 6 – World Wide Communion Sunday
- December 1 – 1st Sunday of Advent

Minister's Message – 2018 Annual Report

Blessed be the name of God forever and ever, to whom belong wisdom and might.

~Daniel 2:20~

What an amazing year at St. Giles. It is always interesting to look back on the year past and see the many things that happened. It is amazing to see God's hand of blessing that has been upon us at St. Giles.

During 2018, we looked at the Gospel according to John. It was a journey I thoroughly enjoyed and I hope you did as well. I found it helpful when we journeyed through John without breaking it into parts.

This year we will look at 2 books in the Bible, Daniel and Philippians. During Lent we will focus on a Lenten theme. Often times the Old Testament goes on the back burner, but as we have seen in the first few weeks of 2019, there is a lot the Holy Spirit teaches us through Daniel's story.

In 2018 our Bible Study group continued to meet on Wednesday mornings. During this time we looked at The Gospel according to Mark and Ecclesiastes. The discussions were always thoughtful. Everyone was encouraged to ask questions as we learn and discover the Word of God for us.

For Continuing Education I enrolled in several courses at Mount Royal University (MRU) completing the Extension Certificate in Digital Communications. This year I have enrolled in more courses at MRU and am working on completing the Writing and Editing, Professional Editing, Technical Writing, and Meeting Mastery certificates. These will most likely take 2-3 years to complete. The focus is mostly on writing and editing, and then also on making meetings run smoothly.

Thank you for your continuing financial support and stewardship. In 2018, we have seen an increase in facility usage from outside groups.

Short-term (one time) usage included recitals, weddings, and other groups. The long-term facility usage included the Korean Church, with whom we have had a relationship with since 2012, and two new groups, North Calgary Strings Academy and Free Learners Coop.

Occasionally we are called to make decisions. These can range from fairly easy ones to those that are more complicated for various reasons. What do we do when we face one of these more challenging decisions?

When we face these in the context of church it is important to remember 3 things:

- First, each person has a story. Their story may be quite different from ours, that doesn't make their story any less valuable. We need to listen to each other's stories so that we may gain a better understanding why someone feels a certain way about an issue. It is only fair that we listen to stories of others if we want others to hear and listen to our story. Just because someone's story is different, doesn't give us the right to minimize, scoff at, or devalue his or her story and experience.
- Secondly, we are part of a denomination – The Presbyterian Church in Canada (PCC). The PCC has certain policies, doctrines, and beliefs. When we become members of The PCC, these policies, doctrines, and beliefs become ours by extension. For example, I have only been in The PCC since 1998. When I became a member and consequently an ordained minister, the policies, doctrines, and beliefs of The PCC became mine; that is, I agreed to them: even the ones made before I came to Canada. When we make decisions on challenging matters, we need to remember that we are part of The PCC whose policies, doctrines, and beliefs are also ours.
- Thirdly, and this is most important, how does a decision influence my/our relationship with God. Does it enhance, diminish, or make no difference in my/our relationship with God? If a decision diminishes our relationship with God, we need to rethink our decision. At times we wonder, "How do we know God's will

and purpose for us?” or “What if God’s will and purpose for us stands in contradiction to the personal stories and The PCC?” These are important questions and can be very hard for us. We know God’s will and purpose for us through God’s Word, the Bible. *Living Faith* (one of our subordinate standards) states: *The Bible has been given to us by the inspiration of God to be the rule of faith and life. ... We subject to its judgment all we believe and do. ... The Scriptures are necessary, sufficient, and reliable, revealing Jesus Christ, the living Word.* There will be times when personal stories and The PCC will contradict the revealed Word of God. When this happens, we can show grace and gentleness as we continue to seek God’s wisdom in all we say and do.

When we make decisions at St. Giles this year and beyond, let’s remember that each person has a story, we are part of a denomination, and (most importantly) we are God’s people.

My friends, as we look back at 2018, let us give thanks to God for His grace and mercy and love; and as we look towards 2019 may Daniel’s prayer become ours: *Blessed be the name of God forever and ever, to whom belong wisdom and might.*

Rev. Dewald (Dewey) Delpport

St. Giles Session Team Report

On behalf of St. Giles Session, it is my privilege to congratulate the congregation on another meaningful year of worshiping together. Session is the ruling body of the congregation and Elders chosen by the congregation to work on behalf of the members with Rev. Delpport as our Moderator. In 2018, we were a 13-member Session, which included one member taking a leave of absence (returning shortly in 2019). In January 2019, John and Joan McLean stepped down as Elders.

Each Session meeting begins with a devotional from “Time to Get Serious” by Tony Evans. We then work on the concerns of the congregation and the national Church. We participated in a Flourishing Congregations Survey, studied the question of Unity and Diversity and asked by the Presbyterian Church in Canada to prayerfully consider *Recognizing Treaty 7 Lands*.

Last February, Elders and members attended a Congregational Workshop by Rev. Dianne Ollerenshaw, which was well worth attending. Members were also able to attend the Legacy of Gifts Webinar and three members of St. Giles were involved. There was also the Missional Church Presbytery Workshop, which some members were able to attend.

We are truly delighted to announce that, through your generosity and commitment to St. Giles, we had a solid financial year: we achieved 99.7% of the 2018 Expenditures. Elders have worked hard this year to keep our operating costs down. We were very fortunate with the Home School Group approaching St. Giles to share our space during the week and have been doing so since September. The North Calgary Strings Academy hosted a workshop in the summer and has continued their association with St. Giles. The St. Giles Wedding Project requires teamwork and coordination. *It would be great if a member of the congregation stepped forward and coordinated the project.*

Human Resources has been incorporated into Policy and Planning for a one-year trial. The mandates for Finance & Budget Team as well as Growing in Faith Together (GIFT) have been reviewed and rewritten.

Over the year, Elders have worked hard for St. Giles. St. Giles enjoyed numerous spiritual activities from Bible Study on Wednesday mornings, Group Study on Thursday evenings, Evening Praise Service, Choir and Mid-Week Mix. Second Sunday Singers, Moms and Tots, and the Fanning Centre Service reach out to the community on an established regular basis. We also have enjoyed a number of once a year events, including Folk night, the Pastoral Care Dinner, Shrove

Tuesday, Fall Turkey Dinner, English Cream Tea, our Christmas Lunch and Bazaar, and the potlucks after Sunday services, none of which would happen without the enormous amount of volunteerism from the congregation.

We want to thank Ted Samson for his many years of being our Church Officer and Gail MacCrimmon for her time as our Administrative Assistant. We now welcome Shelley McKechnie as our Administrative Assistant and Wayne Gallant as our Church Officer. Thank you to Jackie who is continuing as our nursery caregiver.

A huge thank you to Esther Woelfle for the beautiful music. Esther is our organist and served as interim choir director while Marni Strome was on sabbatical. We are very pleased to welcome back Marni, our choir director. As always, Marni and Esther arranged a memorable Christmas season of music with our choir, topping the season with the highlight of the year, the Christmas Eve service.

Finally, on behalf of Session I want to thank Rev. Delport for his deep commitment to St. Giles and leading us in worshipful and spiritual services. Rev. Delport is dedicated to the teachings of Christ and the Word of our Lord.

I want to thank Joan and John McLean who retired as Elders for their hard work and service to St. Giles.

Members of Session for 2019 are: Wendell Siddall, Jenny Thompson, Ann Frost, Ivy Mewha, Sandra Cameron Evans, Ian McKay, Jeanne Phene, Lorne Cowan, Dennis Daly, Candace Siddall, and Rev. Delport as our Moderator.

May the Lord be with us all,
Candace Siddall
Clerk of Session

Statistical Report

2018 Membership Status

Communicant Membership as of January 1, 2018		147
Members Added in 2018		2
Members Removed in 2018		
By Resolution of Session	0	
By Death	6	
Total		<u>6</u>
Communicant Membership as of December 31, 2018		<u>143</u>

We regretfully record the names of members, adherents and friends of St. Giles who died during 2018: Ian Angus, Ann Deeves, Agnes Folkerts, Jack Haston, George Livingston, Janet McNish and Sally Moersch.

Average Sunday Service Attendance

2018	65
2017	64
Good Friday	
2018	58
2017	56
Easter	
2018	101
2017	96
Christmas Eve	
2018	166
2017	148

GIFT (Growing in Faith Together)

Church School

- Dianne Mascardelli led getting a new curriculum organized for the older children, and Susan Carmichael and Cathy Brown helped her review and group lessons into a plan for the year.
Thanks to Dianne for her leadership in this area.
- The children made a dozen Easter cards to give out at the Special Communion.
- The children made around 30 cards for the shut-in members at Christmas. **Thanks to Gillian Siddall for helping with this project!**
- The children enjoyed a Christmas party on the 4th Sunday in Advent.
- **Thanks to the new teachers this year which are helping out with the older class – Trish Terrill, and Zlatica Delpont, as well as to the returning teachers – Sandra Cameron Evans, Heather Mackie, Cathy Brown, Susan Carmichael, Dianne Mascardelli and Ivy Mewha.**

Vacation Bible School

- We joined with Westminster and Varsity this year for VBS. Although none of our children attended, several ladies volunteer in the kitchen and one member led a class. It was a great VBS and, hopefully, next year more of our children can attend.
Thanks to all those who helped out!

Youth Group

- The youth group had their annual Good Friday event which was indoor mini golf.
- In November they carved pumpkins and in December they attended Zoo lights.
- **Thanks to Rev. Dewald for leading the Youth Group.**

Adult Education

- The Wednesday morning Bible study was held most weeks in the year (with a break for the summer and over Christmas) and covered the Gospel of Mark and Ecclesiastes.

- In November, part 1 of the *Prodigal God* book study was completed
- **Thanks to Rev Dewald for leading both of these studies and to Denis Mascardelli for leading it the weeks Rev. Dewald was away.**

Other Events

- Easter Sunday, we had a Son-Rise service and, even though the weather was chilly, 23 people attended the outdoor service and then enjoyed fellowship over bacon, cheese and egg buns.
- In the early fall, Marlette Reed and Annette Lane did a presentation on aging. Their book is in our library. Eleven people attended the presentation with positive comments.
- In October, we had a Crib night and there were 7 who attended. All had a good time.

Library

- There are some new books in our library and we encourage everyone to check out the books and take some home. Signing books out is on the honor system. There is book in the library to help keep track of usage.
- We are concerned about the usage of the library. If this is something that St. Giles is interested in continuing, please pass any feedback onto a member of the committee.

Respectfully Submitted

GIFT (Ivy Mewha, Heather Mackie & Gail Wearmouth)

Mission Possible

Thanksgiving Food Bank Campaign

2018 was the 20th anniversary of St. Giles' participation with the Calgary Food Bank. It was also a record year for our contributions. All at St. Giles should be proud.

In total, we contributed \$1,665.00 in cash and 150 lbs. of donated food. This is an outstanding result from a Church such as ours to be part of; this is one of our community's greatest needs.

Blessings, Bud Hamilton

Kairos Affordable Housing Working Group

Joan McLean continues to represent St. Giles on the Kairos Affordable Housing Working Group. St Giles' support of these efforts has been invaluable once again in 2018. Our lead event was Coldest Night of the Year, where our team of 7 walkers far exceeded the team goal. The money from that walk goes directly to pay down the mortgage of the buildings known as "A Place to Call Home".

We are continuing to supply cots when needed, complete with a supply of linens and pillows, and sets of dishes for people setting up a home. In the spring of 2018, the Mission committee ran a program to collect items for cleaning kits. We set a goal of 10 kits that included a broom and dustpan, bucket, cleaning cloths and cleaners. That goal was easily reached with the generosity of the St. Giles congregation. Perhaps more importantly, the kits were needed and much appreciated.

Over the year, individuals who are downsizing or purchasing new items for their homes have generously donated items in good usable condition to families moving into affordable housing units. This has also been most welcome, as things like comforters and bedding can be costly.

Our 2018 Advent project focused on beds and bedding. We received donated items of new and gently used bedding and beds,

as well as cash donations totaling over \$1,000.00. The cash purchased beds and bedding.

Joan also noted that being involved in the group has been a very enriching experience. Over the two and a half years she has volunteered on the committee, Joan has noticed that the residents have become more independent and are taking on leadership roles in running their own programs. It has been nice for her to attend events and see the same people over time, showing that our efforts are working to help people live and thrive in their new homes.

Folk Night

The 10th annual St. Giles Folk Night was held in April of 2018. Attendance was approximately 50 people. Money raised for the event was approximately \$600 for the school in Kimberley, South Africa. Unfortunately, due to dwindling support from the congregation and the community, we did not raise as much as in other years.

Folk Night has enjoyed success over the years, with most years raising proceeds in excess of \$1000, often approaching and exceeding the \$2000 mark. We have had great support in terms of performances each and every year, but have noted that it is presently not enjoying the popularity of prior years. This is due in part to other events happening at the church, notably the March St. Patrick's dinner, and the May tea. In terms of audience, it is noted that demographics and an aging congregation possibly has contributed to the decline of Folk Night. Unfortunately, it has been more difficult to obtain volunteer help in terms of concession help and in setting up for the night in general in the past two years. We have striven to keep the duration of the night to 2 hours or less, given prior experiences over the years. This has led to the organizer to consider not holding Folk Night in the future, or perhaps taking a break from further events until demand improves.

In response to these challenges, we are holding a Folk Night on Saturday February 2. It is hoped that the change in the time of year,

and the shortening of the performance to 1.5 hours would allow for better attendance. However, all indications to date suggest that our support will not improve this year, despite our changes, and despite the fact that the event is very affordable to attend. Subject to the final results of the 11th Annual Folk Night, I would suggest the following:

1. That Folk Night be discontinued after 2019. A new Folk Night will be considered should circumstances change in regards to demand for this event
2. A change in format be considered for any future event, including a possible talent night, which would encourage non-musical performances.
3. A new organizing committee be struck for any future events to allow for fresh ideas.
4. That the funding for the school in South Africa be continued as a free will offering, despite the discontinuance of Folk Night.

While I have enjoyed organizing the event, I have become increasingly frustrated in the dwindling numbers, especially in the last two years of the event. For events to continue, they must be supported and continue to remain popular. However, I do think that over the past 10 years since 2009, we have enjoyed some great success, and would like to thank every person who has ever volunteered, performed, or attended our evenings.

Respectfully Submitted,
Jason Gaskarth

Pastoral Care

Another year gone by, where we hope we have been able to keep our "homebound" members apprised of Church events as they happen. We hope they will continue to feel part of the church family and comfortable participants in God's house.

We had two Communion services for those members unable to attend our regular church services. At the Maundy Thursday service, we had 11 members attend; for our Thanksgiving service, 15 were in attendance, as well as family who had lost a loved one. These members are grateful for this service as it allows them 1:1 time with our Minister and time to both renew old friendships and establish new ones. We appreciate the involvement of the "music producers" and the "sound effect" persons, and to them we say a BIG thank you. Our thanks to all volunteers who help make this a success.

We convened a St Patrick's Day dinner with the very able and greatly appreciated help of our sound system personnel. Our sincere thanks to congregation members who attended and helped. Also many thanks to Carmen and her musical friends for the Irish music, which was greatly enjoyed.

We continue to review the bulletin prayer list on a regular basis so that those in care, hospital or at home will be remembered by the congregation. We update this list and changes are made when necessary, and with the permission of a member. We continue to visit those in care and at home on an on-going basis. Visits are also made to those in hospital, those in need of comfort and spiritual help, or those in a crisis situation. We greatly appreciate the guidance, commitment and involvement of our Minister as he guides us through these times. All our "homebound" members are visited during December and each receive a small gift (booklet of sayings, poems and prayers) and some members receive a gift basket. A personalized Christmas card, made by the Sunday school class, is included. Members greatly appreciate these cards. To enable us to complete these visits we are very thankful to members of the

congregation for their help. Special occasions are remembered by our card secretary, Arlene; our thoughts conveyed to the appropriate people. Many thanks to her for dealing with each occasion as it arises. Arlene has sent 32 cards in total. These included 10 birthday, 3 get well, 11 thinking of you, 1 baby congratulations and 7 sympathy cards.

We have at least 2 work parties a year to make sure that we have frozen dinners available at all times. These dinners are appreciated by those at home or those in an emergency situation.

Our special thanks to all our knitters who make the prayer shawls. Two members this past year were very grateful for the comfort and prayers offered by these shawls.

Sadly we have lost 7 members this past year. They gave many years of dedication and devotion to St Giles. Our sympathies and prayers were offered to their family and friends. Forever in our hearts will be Agnes Folkerts, George Livingston, Ian Angus, Anne Deeves, Sally Moresch, Jan Mcnish, and Jack Haston.

My most sincere thanks go to all members of the committee for all their help: D. Delpont, P. Alexander, C. Browne, S. Cooper, A. Frost, J. Hauck, D. Russell, T. Samson, A. Simpson, and J. Stephens.

God opens His arms wide to extend love to everyone, May we do the same in His power.

Respectfully submitted,
Jenny Thomson
Convenor

Mid-Week Mix

Mid-Week Mix was held in the Lower Hall at 11:30am on Wednesday mornings. The meetings began with 20 minutes of physical exercise using a variety of videos for "Stronger Seniors", featuring chair and core strengthening exercises, followed by lunch.

Everyone was invited to bring a lunch and share in an hour of fellowship. Coffee and tea were provided. Most Wednesdays, there were 8 to 12 people sitting around the lunch table, conversing happily about food, health, and news of the day. The lunch table is open to everyone, whether they have forgotten their lunch or not. The Free Will Offering Box produced \$100.00 for "The Coldest Night" Fund in March and a further \$75.00 for the "Long Bow" Fund in December, and included \$25.00 for kitchen supplies, leaving a remainder of \$18.05 in cash.

The participants thank the Rev. Dewald Delport for his support and technical help, and Ted Samson for his readiness to set up and take down.

There is always room for visitors. You will be welcomed.

Respectfully submitted,
Chris Browne

What's Up?

Over the past year, three issues of *What's Up?*, our church newsletter, were published. The editorial team includes Susan Carmichael, Merle and Pearl Dalip, and Denis and Dianne Mascardelli.

We could not have put this Newsletter together without the help of our dedicated and regular contributors: Rev. Dewald Delport (Minister's Message), Janet Astle (Archives), Heather Mackie (Church School), Marni Strome and Esther Woelfle (Choir News), Connie Harms (Finances), Dianne Mascardelli (Moms and Tots), Sandra Cameron Evans (Presbytery), Chris Browne and Michael Moorhouse (Special Events).

Each issue of the Newsletter is designed to inform the congregation about ongoing work and special events in our St. Giles community as we work to fulfill our mission statement,

"...to nurture a vibrant Christian life, to grow in our relationship with God, to care for the community and dare to follow Christ into the world".

Merle Dalip for the Editorial Team

St. Giles Choir

In January, under the interim directorship of Esther Woelfle, the choir carried on its important role in music leadership, with weekly anthems.

For the Easter service, the choir was joined by a string quartet, under the leadership of Carmen Ashmead.

Many of our members shared their talents at the annual Folk Night in early April.

Later in the spring, the choir sang at the memorial service for Ann Deeves.

The choir finished the season with a wrap up party hosted by Jim and Janet Astle in June.

In July, choir members participated in the "Stampede Band", coordinated by Ian Mackay, and many of our members contributed solos, duets, quartets, and instrumental music in the summer, as they do also throughout the year.

In September, Marni Strome returned from her sabbatical, during which she finished her Masters in Music degree.

The Calgary Community Choir began rehearsals in October, and St. Giles choir members were part of this group for the ten-week rehearsal period. Through this new program, St. Giles choir gained a new member, Jennifer Peckson.

Martina Berko was the guest trumpet player, who played for the Remembrance Day service in November.

The choir, as part of the Calgary Community Choir, presented a Christmas concert at the University of Calgary Rozsa Centre on December 8.

The choir again enjoyed the addition of a string quartet, led by Carmen Ashmead, as part of our annual Christmas Eve service.

We continue to recognize and thank Janet Astle, who, as choir librarian, continues the large and endless task of keeping our music,

birthdays, gowns, and all choir memorabilia and other details in order.

We also sincerely thank our own Esther Woelfle, who so brilliantly led the choir for the 2017-18 season during Marni's absence. We are so fortunate to have the talents of Esther at the piano and organ, and as a music leader at St. Giles.

Choir rehearsals are on Thursdays at 7:30pm, and we have at least two social gatherings per year, with strategically planned breaks and treats at specified rehearsals! Choir is a great place to feel a sense of belonging in the church, and to have an opportunity to contribute to the service in a meaningful way. New members are always welcome. No experience necessary!

Respectfully submitted,
Marni Strome

Second Sunday Singers

The Second Sunday Singers have had another great year in 2018. We have had about 10 people from St Giles come and join us singing at Hillcrest Extendicare and we always welcome more. This year, we got three new members to the sing-a-long. On occasion, we have gotten up to 20 seniors for Hillcrest. We make a great team! I have been playing the piano with Lori Chang-Foidl covering for me when I am away and Rev. Delport participates. We have added a few well-known wartime songs for Remembrance Day. For a mini Christmas celebration, all 13 members enjoyed a social luncheon at Earls. It was great to chat and catch up. Looking at January numbers, we got 26 participants and 9 members from St Giles. It was a great sing-a-long and very much appreciated.

The participants really enjoy our sing-a-long and sense of community when we go and visit them. They look forward to that Sunday to hear their favorite and recognizable tunes. If there is anyone that enjoys singing, they should definitely come out and join us. The more people, the merrier.

We sing the second Sunday of the month, and everyone is welcome to sing from 2:00-2:45pm. It is a lot of fun for us as well as the Hillcrest community.

Thank you,
Gillian Siddall, Coordinator

Policy and Planning Team

Policy and Planning is a permanent ad hoc Team taking direction from Session. With a core group of members, it focuses on strategic areas impacting the life and work of St. Giles and calls upon other people to participate when additional talents are needed. Because of resignations within the **Human Resources Team**, Session approved also having the HR responsibilities incorporated within Policy and Planning for a one-year trial. Policy and Planning will now be responsible for providing guidelines and performance tools for managing staff, including salary recommendations.

Since 2012, St. Giles has shared the facility with the **Calgary Korean Evangelical Church**. The Team ensures that the arrangements in place meet the needs of both congregations. This year, St. Giles also opened our doors to the **North Calgary String Academy** and **Free Learners Co-op**, a homeschool group as a result of an effort to increase the **usage of the church**. One of our core values is *Community*, where we want to welcome and serve the broader neighbourhood. We have also seen more weddings and other special events happening at St. Giles. The Team has worked with the Administrative Assistant, Church Officer and Sound Team on procedures to make facility usage go smoothly. There is no set charge for the facility, but we welcome donations to help with our outreach and ministry. Such donations receive a tax receipt.

Policy and Planning also started work on reviewing the **mandates** for St. Giles' current teams, with Session having already approved the drafts for Policy and Planning, GIFT (Growing in Faith Together), and Finance and Budget.

MEMBERS: Sandra Cameron Evans, Convenor
Connie Harms, Treasurer
Dennis Daly
Rev. Dewald Delport
Marilyn Machum
Wendell Siddall

Archives

The purpose of the archives is to collect the church records in one place, ensure their preservation, organize them for ease of access and have the most important documents preserved on microfilm.

I continue to file any documents that are received, such as minutes, funeral cards, and financial papers.

I referred extensively to the archives for one article, on the history of music at St. Giles that was written for our newsletter *What's Up?*, in 2018.

Two requests for information were received from the public in 2018. In both cases, these were from individuals seeking their proof of baptism at St. Giles.

As always, I am happy to receive any church-related documents and photographs for inclusion in the archives.

Respectfully submitted,
Janet Astle

Sound Report

St. Giles had a successful year in 2018 with the sound system.

The equipment has served us well. We have been very lucky as far as repairs go. The equipment utilized more and more. This could lead to more repairs.

We currently have four people on sound. We need additional people to ensure everyone has some free weekends, particularly during the warm weather and for holidays. It is very challenging with a small group.

In 2018, St. Giles had nine weddings. They all seemed to run smoothly. Hosting weddings has created an additional need to have more people trained on the sound system. So far, Shannon Daly, Mark M^cCuaig and I do the wedding services.

Our first wedding for 2019 is in February. We have others in March, April, May and July. It is very important to find people that will work at these weddings.

I am creating a class to show, anyone interested in helping with weddings, what it takes to run the sound system for a wedding. A wedding takes several hours; you will be surprised.

I would like to thank an amazing bunch: Mark M^cCuaig, David Browne, Lorne Cowan and David McCormick for their dedication in 2018.

Respectfully submitted,
Walter Cooper

Facilities and Maintenance

In 2018, \$11,000 was budgeted and approximately \$9,000 was spent. We invested approximately \$500 plus many donations in kind and volunteer hours in to improve the landscaping of our grounds. "Cutting Edge" continues to give us good service trimming the grass and clearing snow.

In April we thanked Ted Samson for his years of service and welcomed Wayne Gallant as our new Church Officer. He has been a big help to us.

Wayne over-hauled the dishwasher soap dispenser and main Hobart equipment in the lower hall; it is working well now.

We spent \$2,000 on new sanctuary LED lighting in fall of 2018 and it was excellent value; we hope to see a small reduction in power use. The old sanctuary bulbs were no longer available. In addition, the pews were moved and Wayne washed and waxed the sanctuary floors.

Wayne repainted the back ramp in the fall with a textured deck coating at a materials cost of about \$300, but it seems to be a losing battle as it is peeling in spots.

The furnaces gave us minor problems [one motor, one new thermostat] at a cost of around \$1000. If you ever notice unusually hot or cold temperatures at the church during week-days or evenings, *please* let someone know!

Dennis Daly

Moms & Tots

The Moms & Tots at St Giles program began in 2014 in response to our church's Mission Statement, part of which is to 'care for the community'. The program welcomes new moms and all those who care for little ones to **connect** with other moms, **learn** from professional resource people and **enjoy** this special time in their lives.

At very little cost to the church, moms from all of Calgary gain access to professional, up-to-date information on topics that are important and relevant to them. This is made possible by the generosity of our speakers, who volunteer their time and expertise.

Sessions are on the first Thursday of the month – except for summertime - and attendance has continued to rise with an average of 15 adults and about the same number of children. This year, a new speaker has been added to the roster, an expert in the issues involved in going back to work after maternity leave; a topic of interest to many of the moms attending.

None of this would have been possible without the prayers of our congregation and a dedicated team of volunteers who work to make it all happen.

Linda Anderson, Ann Frost, Donna Hamilton, Teuny Howarth, Dianne Mascardelli, Gillian Siddall and Candace Siddall. Facebook Editor: Jeanne Phéné

Social Media Report

Social Media is now becoming a great tool for keeping up to date on events and responding with your ideas and thoughts.

We are getting more dependent on seeing details of events on our website. If you are running an event, make sure it is posted on the calendar and that the date, time and purpose of the event are posted. To increase the traffic to our website, we have added/changed wording to match search words. This started with adding wedding words and information to the website. Last year, our weddings increased to 9 events. We used Google advertising to promote major events like our Christmas Eve service.

Along with this is email. If you have questions for the Office, sending an email will get you a response the next time the Office Administrator is in. Any person can add their name to this list.

Our Facebook page is where events and pictures of events can be posted. If you are on Facebook you can like/follow our page. You can also leave comments or share details of events with your friends. Clicking "Share" will help get the word out so more people can enjoy the great events at St. Giles.

There is also a Facebook page for Moms and Tots. Look for *Moms and Tots at St. Giles*.

St. Giles' Website is a great asset. Rev. Delpont reported that 90% of people visiting us through the year have found us online.

Here are a few interesting facts about our website according to *Google Analytics*:

- 1) 1/3 of users are male, 2/3 are female
- 2) The age demographics that visit the webpage the most are the 24-35 age group at 22.76% followed by the 65+ age group at 20.48%
- 3) Calgary folks have visited our site 2,737 times followed by Kingston for 203 times
- 4) We had 2,936 New Visitors

5) 359 are Returning Visitors

6) We had a total of 9,746 page views

7) 55% people use a desktop, 31% people use a phone, and 14% people use a tablet

8) Device most use to visit us is an iPhone followed by an iPad

9) People visited our website most often at 10am and 2pm

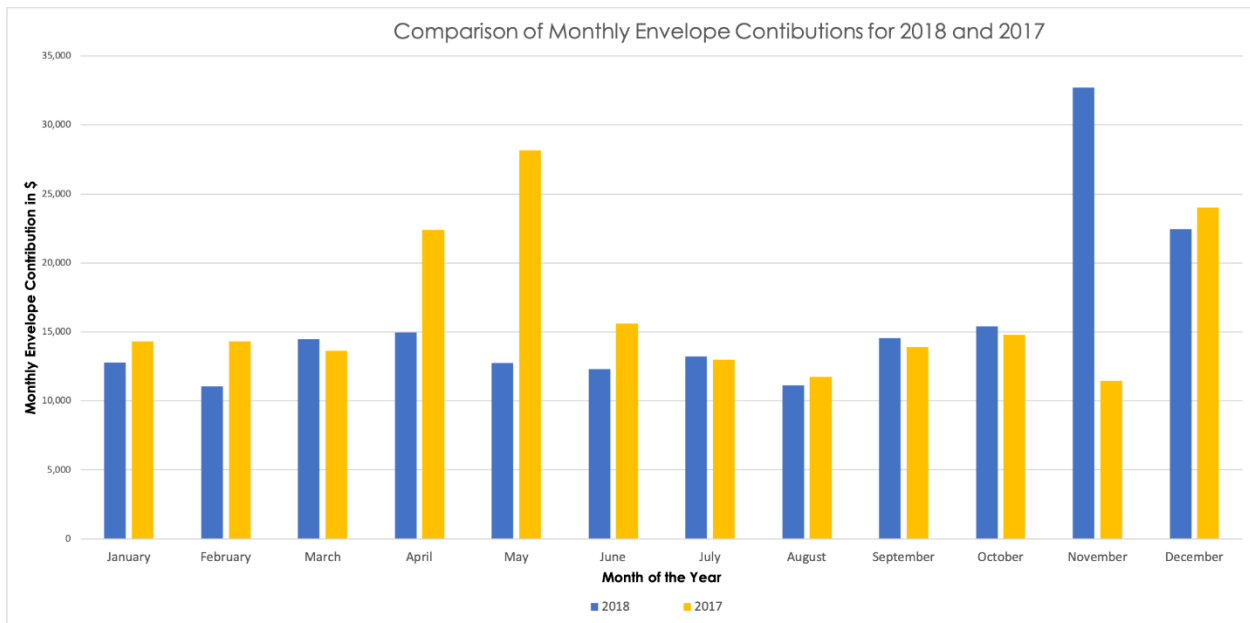
10) The home page was visited the most, followed by the Calendar, Weddings Page, and Moms & Tots Page

We ran three Ad Campaigns through Google Ads. The Ad Campaigns for Weddings and Holy Week Services were donated. For the Weddings Ad Campaign (10 days), 122 people went to our Wedding Page. For the Holy Week Services Ad Campaign (10 days leading up to Easter), 35 people saw the Ad on Google and went to our Home Page. For the 10 days leading up to Christmas, 240 people saw our Christmas Eve Ad on Google and went to our Home Page.

Envelope Secretary

Number of Envelopes	Yearly Contribution Range	Annual Average per Contributor	Annual Total per Grouping
5	Up to \$100	38.40	192.00
8	\$200	158.13	1,265.00
13	\$450	335.31	4,359.00
15	\$750	588.33	8,825.00
11	\$1,000	910.91	10,020.00
26	\$2,500	1,574.35	40,933.00
11	\$4,000	3,287.59	36,163.47
11	\$4,001+	7,819.23	86,011.53
100	Total 2018 General Envelope Offerings	1,877.69	187,769.00
99	Total 2017 General Envelope Offerings	1,992.95	197,301.67

The chart above shows the 2018 General Envelope Offerings, but only includes regular envelopes and PAR. These numbers are different from the number on the Financial Statements because they do not include offerings given by visitors or to any of the designated funds.



Finance

The Annual Financial Statements for the year ending December 31, 2018, appear on the following pages, as well as the Proposed Budget for the new year, 2019. The budget pages include 3 columns: the 2019 Budget and the actual and Budget amounts for 2018.

Last year, envelope offerings raised over \$194,000, which is down from 2017 envelope offerings raised of \$203,000.

Because of 2017, we kept our expenses in check for 2018, especially Repairs & Maintenance. As far as income, we had a deficit in March, June and September, but the deficit decreased each quarter. In December we had a significant surplus due to increase envelope donations. However, we ended the year with a deficit.

We have received donations in memory of: George Livingston, Ann Deeves, George & Violet Smart, A. James McCormick, and Janet McNish

As a congregation, we continue to support various mission projects, in addition to our accepted allocation to Presbyterians Sharing of \$10,000. In 2018, we contributed \$4,291.60 towards several Mission Projects:

- \$979 - Thutong Ya Bana School, Kimberley, South Africa
- \$1,195 - Mission Project – Advent
- \$1,815 - Calgary Interfaith Food Bank
- \$302.60 – Presbyterian World Service

Additional fundraising included \$11,283.21 for:

- \$615.50 - Shrove Tuesday
- \$2,214 - St. Patrick's Day Dinner
- \$2,474.46 - May English Tea
- \$5,979.25 - Christmas Bazaar

Respectfully submitted,

Connie Harms, Finance Team Convener and Treasurer

St. Giles Presbyterian Church 2019 Budget

	Budget 2019	Actual 2018	2018 Budget
Assessments:			
Presbytery Dues ¹	9,882.00	9,213.02	9,213.00
Presbyterian Pension Plan ²	11,653.00	10,277.75	10,278.00
Presbyterian Extended Health and Dental Plan ³	4,414.00	4,327.00	4,327.00
	25,949.00	23,817.77	23,818.00
Salaries:			
Minister			
Minister's Stipend	60,840.00	60,840.00	60,840.00
Minister's Housing Allowance	22,500.00	22,500.00	22,500.00
Minister's Utilities ⁴	5,100.00	5,360.59	4,300.00
Book Allowance	300.00		-

¹ Presbytery dues are based upon "All Revenue" minus "All Money for Mission" in 2017. This is called **Base Amount**.

² Presbyterian Pension Plan is based on a percentage of the Base Amount.

³ All clergy belong to the Presbyterian Extended Health & Dental Plan.

⁴ The Minister's utilities are paid via voucher.

Minister's Study Leave	1,600.00	1,600.00	1,600.00
	90,340.00	90,300.59	89,240.00
Staff			
Administrative Assistant	15,600.00	14,909.76	15,115.00
Church Officer	22,200.00	21,767.16	22,356.00
Director of Music	9,950.00	3,858.76	3,787.00
Church Nursery	2,430.00	2,579.79	2,176.00
Employee Benefits ⁵	13,000.00	13,427.58	8,638.00
	63,180.00	56,543.05	52,072.00
Contract			
Organist/Pianist	12,447.00	14,520.16	14,870.00
Supply for Staff ⁶	2,085.00	-	-
	14,532.00	14,520.16	14,870.00
	168,052.00	161,363.80	156,182.00
Christian Education (GIFT)			
Sunday School & Teacher Recognition	350.00	309.84	450.00
Youth Group	450.00	214.97	450.00

⁵ This refers St. Giles' portion of required payroll amounts, such as EI, CPP and Blue Cross.

⁶ Supply refers to temporary replacement staff.

Adult Education	175.00	112.62	175.00
Vacation Bible Camp	100.00		100.00
Library	-		-
	1,075.00	637.43	1,175.00
Worship and Service			
Congregational Life Expenses	2,000.00	4,185.74	1,000.00
Music Materials	400.00	336.28	400.00
Special Occasion Musicians ⁷	900.00	908.00	645.00
Pastoral Care	150.00	94.38	150.00
Pulpit Supply	1,500.00	450.00	1,050.00
Special Services Expenses	1,000.00	1,171.88	
Sundry	500.00	413.86	500.00
	6,450.00	7,560.14	3,745.00
Mission and Outreach			
Advertising ⁸	350.00	356.01	-
Designated Expenses ⁹	3,000.00	2,680.43	3,000.00

⁷ The additional musicians for Easter, Remembrance Day, and Christmas Eve.

⁸ Includes advertising on Google Ads for Christmas Eve (\$150)

⁹ Includes donations to St. Giles for specific mission and outreach projects, i.e. Food Bank, Mission School, and Acadia Place.

Mission in Action Projects ¹⁰	800.00	500.00	800.00
Presbyterians Sharing ¹¹	10,000.00	10,000.00	10,000.00
PWS&D & Appeals	-		-
Moms and Tots	50.00		-
	14,200.00	13,536.44	13,800.00
Church Office and Supplies			
Office Supplies	2,300.00	2,873.75	1,500.00
Telephone, Internet	2,200.00	2,154.41	2,500.00
Copier & Computer	4,700.00	4,810.35	4,700.00
Bank Fees ¹²	400.00	696.72	400.00
	9,600.00	10,535.23	9,100.00
Property Expenses			
Depreciation	16,250.00		16,250.00
Insurance	2,850.00	2,801.00	2,650.00
Organ and Piano Repair	750.00	511.48	900.00
Regular Maintenance	13,400.00	13,514.72	11,500.00
Emergency Repairs	6,000.00		6,000.00

¹⁰Includes \$500 bursary for Mission Trip available to any parishioner. See Appendix for details.

¹¹ We receive a suggested allocation based upon our Base Amount. The congregation votes to accept the amount at the Annual Meeting.

¹² Includes PAR (Pre-Authorized Remittance) administration, bank statements, deposit charges, etc.

Enmax	17,000.00	17,657.43	15,000.00
	56,250.00	34,484.63	52,300.00
Total Budgeted Expenses	281,576.00	251,935.44	260,120.00
Depreciation is not a cash charge	(16,250.00)		(16,250.00)
Net Cash Requirement	265,326.00	251,935.44	243,870.00
Revenues are derived from:			
Designated Donations	3,000.00	3,650.00	3,000.00
Memorials	1,000.00	10,390.00	1,000.00
Open Plate	3,000.00	2,782.05	3,500.00
Congregational Life Events	14,000.00	18,452.83	10,000.00
Benefaction Foundation ¹³		467.92	
Canada Helps ¹³	-	2,796.59	-
GIFT		37.00	
Pastoral Care	-	65.00	-
Interest Earned	-	272.39	-
Calgary Korean Evangelical Church	11,400.00	11,400.00	11,400.00

¹³ Benefaction Foundation/Canada helps are agencies through which individuals donate securities.

Facility Donations ¹⁴	12,800.00	4,405.00	2,000.00
Other		1,823.88	
PWS&D	-	302.60	-
	45,200.00	56,845.26	30,900.00
Envelope Offerings for the year	<u>220,226.00</u>	<u>194,434.94</u>	<u>212,970.00</u>
Total	<u>265,426.00</u>	<u>251,280.20</u>	<u>243,870.00</u>
Net Surplus/(Deficit) for the year	-	(655.24)	-

¹⁴ Includes donations for facility usage from long-term user groups, recitals, weddings, funerals, and other short-term usage groups.

ST. GILES PRESBYTERIAN CHURCH IN CALGARY
FINANCIAL STATEMENTS
DECEMBER 31, 2018

St. Giles Presbyterian Church in Calgary
Statement of Operations
As at December 31, 2018 (unaudited)

	2018	2017	2016
	\$	\$	\$
Assessments			
Presbytery and Synod dues	9,213	11,983	9,300
Presbyterian Pension Plan	10,278	12,927	12,927
Extended Health Care	5,376	5,945	5,885
	<u>24,867</u>	<u>30,855</u>	<u>28,111</u>
Salaries and Employee benefits			
Minister - Stipend	60,840	60,840	60,000
Rent allowance	22,500	22,500	22,500
Utilities	5,361	4,191	4,104
Study Leave	1,600	1,500	1,500
	<u>90,301</u>	<u>89,031</u>	<u>88,104</u>
Organist	14,220	14,089	11,495
Administrative Assistant	14,910	15,406	15,115
Church officer	21,767	21,858	22,111
Director of Music	3,859	5,661	9,374
Church Nursery	2,580	1,967	2,020
Employee Benefits	12,377	7,007	7,544
	<u>160,014</u>	<u>155,019</u>	<u>155,763</u>
Christian Education			
Adult Education	113		130
Sunday School	310	272	338
Vacation Bible School			611
Youth	159	911	947
	<u>582</u>	<u>1,183</u>	<u>2,026</u>
Worship and Services			
Congregational Life events	4,127		1,640

Music	1,544	2,007	2,118
Pastoral Care	94	157	0
Pulpit supply	450	900	1,050
Sundry		1,602	3,365
	<u>6,215</u>	<u>4,666</u>	<u>8,173</u>
Mission and Outreach			
Advertising	356		61
Mission in Action	500	777	
Designated Expenses	5,380	2,998	6,660
Inn from the Cold			176
Presbyterians Sharing	10,000	10,000	17,700
	<u>16,236</u>	<u>13,775</u>	<u>24,597</u>
Church office and supplies			
Stationary, supplies and postage	2,801	1,358	2,477
Telephone and internet	2,154	2,240	5,234
Office and computer equipment	5,336	5,770	4,763
Bank charges	667	665	790
	<u>10,959</u>	<u>10,033</u>	<u>13,263</u>
Property Expenses			
Amortization	16,250	16,250	16,250
Insurance	2,801	2,634	2,782
Repairs, maintenance and supplies	13,378	11,182	41,600
Utilities	17,857	14,723	13,835
	<u>50,285</u>	<u>44,789</u>	<u>74,467</u>
Total	<u><u>269,158</u></u>	<u><u>260,320</u></u>	<u><u>306,400</u></u>

St. Giles Presbyterian Church in Calgary
Notes to the Financial Statements
For the Year ended December 31, 2017
(unaudited)

1. Basis of Operations

The legal name of the organization is St. Giles Presbyterian Church in Calgary and is incorporated in Alberta under The Religious Societies Lands Act and is a non-profit organization. It is a Canada Revenue Agency registered charity, exempt from income tax and may issue tax receipts to donors for donations. It is affiliated with the Presbyterian Church in Canada and adheres to the Book of Forms. Oversight of its operations is by the Presbytery of Calgary-Macleod.

2. Significant Accounting Policies

Fund Accounting

The congregation follows the restricted fund method of accounting for contributions.

The General Fund contains the assets, liabilities, income and expenses related to the congregation's operating activities.

The Church Progress Fund contains funds contributed for the ongoing development of the properties of the congregation.

The Robson / Emerson Estate Fund contains funds contributed to be used for the religious advancement of the youth congregation.

Revenue Recognition

Restricted contributions are recognized as revenue of the appropriate restricted fund, or if no restricted fund exists, they are recognized in the General Fund using the deferral method of accounting. Unrestricted contributions are recognized as revenue in the General Fund when received or receivable if the

amount to be received can be reasonable estimated and collection is reasonable assured.

Church Premises

Purchase capital asset are recorded in the General fund at cost. Amortization is computed on the straight line basis over the useful lives of the assets as follows:

Church building	70 years
Furniture and equipment	25 years

Investments

Investments are in interest bearing securities and are carried at cost.

Donated services

Services donated to the congregation are not reflected in the accounts.

3. Church Premises

	Cost	Accumulated Amortization	2018 Net	2017 Net	2016 Net
	\$	\$	\$	\$	\$
Land	51,621		51,621	51,621	51,621
Church building	578,456	(399,978)	178,478	194,728	210,978
Furniture and equipment	76,870	(76,870)	0	0	0
	<u>706,947</u>	<u>(476,848)</u>	<u>230,099</u>	<u>246,349</u>	<u>262,599</u>

4. Externally Restricted Fund Balances

The externally restricted fund balances are those restricted by donors for specific purposes.

St. Giles Presbyterian Church in Calgary
Statement of Financial Position
As at December 31, 2018
(unaudited)

	General Fund \$	Progress Fund \$	Robson Estate fund \$	Memorial Funds \$	Total \$	2017
Cash	(3,362)	2,070	59,859	116,618	175,185	178,561
Investments - Short term deposits	272			40,000	40,272	40,000
GST Receivable	5,663				5,663	5,663
Other receivables					0	0
Prepaid expenses	3,047				3,047	2,667
	<u>5,620</u>	<u>2,070</u>	<u>59,859</u>	<u>156,618</u>	<u>224,167</u>	<u>226,891</u>
Property and fixtures, less accumulated amortization	230,099				230,099	246,349
Total Assets	<u>235,719</u>	<u>2,070</u>	<u>59,859</u>	<u>156,618</u>	<u>454,266</u>	<u>473,240</u>
Current Liabilities						
Accounts payable and accrued liabilities	4,455				4,455	2,557
Total liabilities	<u>4,455</u>				<u>4,455</u>	<u>2,557</u>
Fund Balances						
Equity invested in capital assets	230,099				230,099	246,349
Externally restricted assets (note 4)			59,859		59,859	59,859
Internally restricted assets		0		156,618	156,618	156,618
Unrestricted net assets	1,165	2,070			3,235	6,857
Total fund balances	<u>231,264</u>	<u>2,070</u>	<u>59,859</u>	<u>156,618</u>	<u>449,831</u>	<u>470,683</u>
Total Liabilities and Fund Balances	<u>235,719</u>	<u>2,070</u>	<u>59,859</u>	<u>156,618</u>	<u>454,266</u>	<u>473,240</u>

St. Giles Presbyterian Church in Calgary
Statement of Operations
As at December 31, 2018
(unaudited)

	General Fund \$	Progress Fund \$	Robson Estate fund \$	Memorial Funds \$	Total \$	2017
Income						
Envelopes	194,672				194,672	203,379
Envelopes Designated	5,267	50			5,317	7,132
Rental Income	15,805				15,805	21,400
Memorials	13,655				13,655	55,624
Open Plate	2,782				2,782	6,150
	232,181	50	0	0	232,230	293,683
Interest	273		0	0	273	332
Congregational life events	18,453				18,453	10,117
Other	325				325	1,871
Total Revenue	251,232	50	0	0	251,279	306,005
Operating Expenses						
Assessments	24,867				24,867	30,855
Salaries and Employee Benefits	160,014				160,014	155,019
Christian Education	582				582	1,183
Worship and Service	6,215				6,215	4,666
Mission and Outreach	15,236		1,000		16,236	13,775
Church Office and Supplies	10,959				10,959	10,033
Property Expenses	50,285				50,285	44,789
Total Expense	268,158	0	1,000	0	269,158	260,320
Income in Excess of (Short of) Expenses	(16,926)	50	(1,000)	0	(17,879)	45,684

Fund Balances - Beginning of Year	251,186	2,020	60,859	156,618	470,683	424,999
Transfers between Fund		0			0	0
Fund balances - End of Year	<u>234,260</u>	<u>2,070</u>	<u>59,859</u>	<u>156,618</u>	<u>452,804</u>	<u>470,683</u>

Appendix

St. Giles Framework Statement:

We are God's people: enabled by the Holy Spirit, saved by Grace and Nourished by Scripture.

St. Giles Mission is to nurture a vibrant Christian life; we will seek to grow in our relationship with God, we will care for the community and we will dare to follow Christ into the world.

St. Giles' Motto:

Called by Christ, Committed by Faith,
Connected by Community.

Our Core Values:

Worship

We value the opportunity to study, praise and worship with a focus on the Word of God.

We value feeding the spiritual yearning of the congregation through well-preached sermons, communal prayer, Bible study, inspired music, art and drama.

We value the involvement of all people - of all ages - in worship and outreach.

Community

We value the fellowship of a warm and caring community that seeks to serve each other, the larger community, and Christ.

We value the Reformed Tradition of the Presbyterian Church in Canada.

Inviting Others

We value the act of inviting others to share in our celebrations of Christ's way in the world, and welcome all those who would come to our Church to learn who we are.

Spirituality

We value spiritual growth, and the power of prayer.

Humanity

We value human dignity and aspire to Grace in our lives through Right Relationships¹ and compassionate care for one another.

Education

We value Christian education, for people of all ages.

We value nurturing the young through an active church school program, youth group, Vacation Bible School, and the provision of nursery services.

Our Vision:

Worship

We envision joyful celebrations of God and the life and teachings of Christ at worship through engaging ways of reaching and teaching those who seek spiritual growth.

¹ "Right Relationships" are those reflected in Matthew 22:37-40: "... You shall love your neighbour as yourself ..."

Community

We envision a vibrant, active congregation of all ages, growing and participating in a joyful community grounded in Christ's commands².

We will grow our understanding of what it means to be part of the Presbyterian Church in Canada.

Inviting Others

We envision an open, welcoming church, active in the broader community, sharing the joy of Christ's mission with others, and inviting them to join us.

We will strive to attain the faith and courage we need to verbalize our faith, to take the risks and to embrace the changes we are led to by God in fulfilling His will for us.

Spirituality

We envision a church life that nurtures and strengthens each member's ability to develop a sustaining, personal, spiritual relationship with God and to maintain it through prayer and practice.

We envision a personal relationship with God, being open to hear God's instruction, and seeking to live each day guided by the Holy Spirit.

Through an active prayer life, we seek to experience the transforming presence of the Holy Spirit as God works within and through us.

² Christ's commands: "You shall love The Lord your God with all your heart, with all your soul, with all your mind... You shall love your neighbors yourself."

Humanity

We will seek to follow Christ by engaging in local, national and global mission initiatives leading to a world in which justice, equality and love for our fellows are the norm and not the exception, and in which poverty, hunger, homelessness, violence, cruelty and ignorance are unknown.

We envision learning of community and world needs, and of opportunities to do what we can to act for justice and to encourage relevant social, health-giving, education, and fund raising activities.

Education

We see ourselves discovering Christ both as adults and as children; studying and growing in our knowledge of the Bible and Christ's teaching.

Mission Project Financial Assistance

Proposal:

That anyone, who is an active member or adherent at St. Giles and who wishes to do mission work, which will require them to accrue significant personal expenses in order to carry out the work, may apply for an honorarium through Mission in Action. Mission in Action will allocate \$500 from their budget annually for this type of mission work.

Rationale:

Individuals who wish to take a leadership role in mission work often will experience a significant personal financial impact, which in some cases may deter or prohibit the individual from carrying out the work. St Giles is a congregation that

recognizes the importance of supporting mission initiatives locally, nationally and internationally and as such, is committed to supporting those in the congregation who would like to do mission work but who may not have the financial resources to do it on their own.

Process:

- The applicant shall submit a written request to the Mission in Action team, outlining their specific mission project and to what extent they will be involved.
- The applicant shall also submit all personal expenses that they are likely to incur in carrying out the mission work. This could include airfare, other transportation costs, lodging expenses, travel medical clinic fees, etc.
- The applicant may request any amount up to \$500 per year.
- The Mission team will evaluate each request and will decide the amount of the honorarium for each applicant. The deadline for submitting requests will be May 31 at which time, the team will assess all applications and determine how to allocate the \$500 budgeted for this work. However, if no requests are received by that date, later submissions will be reviewed as they are received.

The successful applicant will be expected to report to the congregation regarding any outcomes associated with the mission project.

Undesignated Funds Terms of Reference

For St. Giles Presbyterian Church

- **Purpose for the Funds** – The undesignated funds will be used for programs and projects that support St. Giles' mission/vision/core values (Worship, Community, Inviting Others, Spirituality, Humanity, Education) and are beyond St. Giles' normal upkeep/operations budget.
- **Guidance in determining their specific use** – each year a specific focus linked to the mission/vision/core values will be identified by Session and communicated at the Annual Meeting; a maximum of 20% of the undesignated funds may be used each year.
- **Communication** – Currently a process is in place where St. Giles sends cards to the donors and family members of those being memorialized. A brochure will be developed that will explain how St. Giles' manages and uses Memorial Funds. The congregation will be informed at Annual Meetings how the funds have been used in the past year and what the specific focus will be in the coming year (e.g. the painting for 2013).

St. Giles Annual Business Calendar

Items Identified without a Definite Timeframe

- Checking furnace filters quarterly
- Checking furnaces annually
- Checking smoke detectors and fire extinguishers annually
- Lay Readers List
- Greeters List
- GIFT provides 1 workshop/year
- Ongoing Bible Study from Sept - May
- Monthly Youth Group meetings from Sept – May

- GIFT orders Church School Curriculum in June/July/August

	BY WHOM	ACTION TO BE TAKEN
January	P&P	Review Church Brochure
	Inviting Others	Free Winter Community Dinner
February	Session	Approve Presbytery Representative Elder
	GIFT	Order VBC materials/curriculum
	F&M	Change furnace filters
	F&M	Fire alarm check
	Admin Assist	Arrange for Easter tulips
March		CCLI
	GIFT	Planning for VBC/order VBC craft supplies
April	Rev. Delport (to be replaced)	CSPL license
	GIFT	Son-Rise Service & Breakfast
	GIFT	Easter cards made by Church School
	F&M	Alberta Health inspection certificate
	F&M	Check backflow valves
May	GIFT	Prepare VBC crafts in advance
	F&M	Change furnace filters
	F&M	Sprinkler system start-up
	F&M	Eaves troughs clean
	Inviting Others	Free Fall Community Dinner

June	Rev. Delport (to be replaced)	Renewal of domain name of website
	GIFT	Prepare teaching materials/craft packages for summer Church School
	GIFT/HR	Leading with Care Meeting for VBC volunteers
	GIFT	Recognition Sunday: Cold Potluck/ gifts for teachers/tokens for Church School/ Bibles for Gr. 5 students
	GIFT	Year-end wind-up for Church School/Youth
	F&M	Alberta Health inspection
	F&M	Security lockbox check
	F&M	Lift maintenance
July	GIFT	Host VBC with Hot Dog lunch on Fri (9AM – Noon, M – F)
August	F&M	Change furnace filters
September	Human Resources	Emergency Evacuation Drill
	Session	Identify events and Leaders for upcoming year
	GIFT	Welcome Back Sunday
	F&M	Fire extinguishers check
	F&M	Sprinkler system winterization
October	Human Resources	Provide Salary Recommendations

	GIFT	Prepare something for Fall Bazaar (e.g. Cookie mix)
	GIFT	Plan 4 Movie nights: October, November, January, February or March
November	GIFT	Library Shopping
	F&M	Change furnace filters
	Admin Assist	Arrange for Poinsettias
December	Finance & Budget	Present budget to Session
	GIFT	Christmas Concert with Church School
	GIFT	Make cards for Shut-ins with Church School
	GIFT	Shop for local charity with Church School
	GIFT	Christmas Fun Evening with Church School and Youth
	GIFT	Church School Teacher and Nursery worker recognition/gifts
	F&M	Security lockbox check
	F&M	Lift maintenance

Backdoor Ministry at St. Giles

Rationale: As is the case with many churches, people in need, from time to time, show up at the door of St. Giles asking for support. We have not had a well defined protocol for handling these situations up until now, but Session has asked the Mission committee to come up with a workable plan.

- 1) Individuals who are seeking support through the church should be referred to the minister. If the minister is not in the church, the individual should be asked if they would like to try back when the minister is available.
- 2) The minister will meet with the individual in a public space where other employees are nearby. The minister should have a conversation and determine the situation and what the needs seem to be for the individual. Also, they should ask their name and find out what level of understanding they have regarding support services in the community.
- 3) Snack packages should be kept in the church for situations where the person seems to be hungry, also, a few pairs of warm gloves, socks, hats, etc. should be available if the individual appears to be cold and not properly dressed for the elements.
- 4) Bus passes also could be given if the person is using public transit. Many of the support services are in the downtown area and the bus stop outside of St. Giles is very handy for getting downtown.
- 5) Brochures for the Drop-In Centre, CUPS, the Salvation Army, and the Mustard Seed should be handy and provided where the individual is not knowledgeable about these support services.
- 6) If they seem to be interested in going to one of those services and are planning to go directly there, a call ahead to let them know someone is on their way could also be useful.
- 7) In cases where a Safeway Gift Card would fill the need, we could also provide the individual with one (a supply would need to be purchased and kept at the church.)

This would be up to the discretion of the minister to administer these cards.

- 8) Cash should never be given at the door to any individual for any reason.

This proposal received approval by Session at the April 2018 meeting.

Finance & Budget Team Mandate

OBJECTIVE:

Manage the fiscal needs of St. Giles to ensure it can continue its service and mission.

KEY AREAS OF RESPONSIBILITY:

- Monitor financial trends of St. Giles' income;
- Review and evaluate St. Giles' monthly income and expenses regularly and report back to Session;
- Communicate monthly and Year-to-date fiscal position to the congregation through various media, such as bulletins, newsletters, etc.;
- Maintain responsible oversight of Church investments including legacy funds;
- Maintain records (amounts and purposes) of "designated offerings" each year and ongoing "designated funds";
- Prepare Annual Financial Statements of the congregation for inclusion in the Annual Report;
- Request financial requirements from all committees in sufficient time and review for inclusion in the Annual Budget; prepare the budget each year by November 30th for presentation at the Annual Meeting;
- Maintain adequate insurance on Church properties and risks;

- Team consists of at least 3 members of the congregation as well as the Treasurer who cannot be the convener;
- Hold meetings at least every two months in advance of Session and maintain appropriate records of these meetings.

MEMBERS AS OF:

Connie Harms

Wendell Siddall

Growing in Faith Together (GIFT) Team Mandate

OBJECTIVE:

With fresh eyes, ears and heart, the team enthusiastically embraces the call to pass on the Christian faith to children, youth and adults.

KEY AREAS OF RESPONSIBILITY:

- Invite people to share the gifts of their Christian faith with children, youth and adults, through baptism, church school teaching, youth leadership and facilitating adult groups;
- Support those who share their faith by providing resources, offering practical assistance and identifying opportunities for events;
- Research and gather new ways of meeting the learning needs of the congregation;
- Communicate and promote GIFT activities through all means of media;

- Report regularly to Session and prepare a brief summary of the committee's activities during the year for inclusion in the Annual Report;
- Prepare an annual budget for review with the Finance Team.

MEMBERS AS OF SEPTEMBER 2018:

Heather Mackie

Ivy Mewha

Gail Wearmouth

Policy and Planning Team Mandate

OBJECTIVE:

To address strategic areas impacting the life and work of the congregation preparing St. Giles for the short and long-term future.

KEY AREAS OF RESPONSIBILITY:

- Facilitate the development and review every two years of appropriate policies, procedures, etc.;
- Support the St. Giles congregation to use their gifts of time, talent and money, balancing outreach and financial management;
- Specific responsibility for the human resource function including monitoring St. Giles' adherence to the "Leading with Care" policy;
- Oversee major projects, reviews and reorganizations within the church;
- Deal with requests and remits referred by Session;

- Report regularly to Session and prepare a brief summary of the committee's activities during the year for inclusion in the Annual Report.
- Prepare an annual budget, including salary increase recommendations, for review with Finance and Budget Team.

MEMBERS AS OF SEPTEMBER 2018:

Sandra Cameron Evans, Convener

Dennis Daly

Rev. Dewald Delport

Connie Harms

Marilyn Machum

Wendell Siddall

(Other participants on an ad hoc basis)