

# Annual Report for 2020



St. Giles Presbyterian Church  
1102 23 Ave NW, Calgary, AB T2M 1T7  
(Body Corporate under the Religious Societies  
Lands Act of the Province of Alberta)  
The Reverend Rod Ferguson  
Interim Moderator

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# **Agenda for the Sixty-third Annual Meeting dated Sunday, February 28, 2020**

Opening Prayer and Memorial

Appointment of Secretary

Adoption of the Minutes of February 23, 2020

Session Report (including Communion dates for 2021)

Statistical Reports for 2020

## **CONGREGATIONAL LIFE REPORTS**

Interim Moderator's Report

Gift Team (All Age Learning and Community Development)

Mission in Action

Pastoral Care Team

Worship Music

Mission Possible

Moms and Tots

What's Up?

Policy and Planning/Human Resources

Archives

Sound System

Facilities and Maintenance

Envelope Secretary

## **FINANCIALS**

2020 Financial Statements

    Memorial Fund

    Presbyterians Sharing

    2021 Budget

## **NEW BUSINESS**

Way Forward Investigation and Planning Groups

Any Other Questions or Suggestions

2020 Joys and Appreciations

Benediction and Adjournment

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**Minutes of the Congregational Meeting  
Sunday, February 23, 2020  
St. Giles Presbyterian Church**

**11:50am—Opening Prayer**

Rev. Delport opened the meeting with Proverbs 3:4-6 and prayer. He mentioned those who passed away in 2019, and the ministries which St. Giles is involved with.

**Attendance** included 33 members, 3 adherents, and 3 staff.

**Motion:** Appointment of Secretary—Shelley McKechnie

**Moved:** Ken A

**Seconded:** Jenny T

**CARRIED**

**Motion:** Adoption of 2019 Annual Meeting Minutes, February 24, 2019

**Moved:** Walter C

**Seconded:** Bud H

**Discussion:** No questions or business arising from the 2019 Minutes.

**CARRIED**

**Motion:** That all reports (except the Financial Reports) be received and approved as amended.

**Moved:** Jenny T

**Seconded:** Bill W

**Discussion:**

*Comments regarding Reports from Teams of Session and  
Congregational Groups*

**Dates for Upcoming Communion Services**

Rev. Delport: the dates have been included in the Annual Report as requested.

## **Minister's Message**

Rev. Delport: Thank you to everyone. Given the coming changes due to Rev. Delport's resignation, and the sexuality remits there are lots of questions and anxiety. Please do not assume or make assumptions. Contact Rev. Dewald and he can relate correct information.

Mike M: Should we expect a search committee?

Rev. Delport: The Interim Moderator will help work towards the search committee.

Chris B: Is Frazer H spelled with a "Z" or an "S"?

Rev. Delport: Shelley will check and let Chris know.

## **Session**

Candace S: Thank you to all, especially to people willing to help. Thank you to the Elders. It's been a good year, except possibly financially. Thank you to Rev. Delport, Shelley M, Wayne G, Esther W, Marni S, and the choir.

Mike M: What is the significance of the word 'team' in the Session report?

Candace S: The Elders work together as a team in session meetings. Everyone has a say and feels equal.

## **Statistical Information for 2019**

Rev. Delport: Please invite friends, especially for communion, Easter, and Christmas Eve.

A review of the trends.

Chris B: Why aren't there any new memberships?

Rev. Delport: No one has asked to become a member.

## **Gift Team**

Gail W: Thank you everyone who participated. We can always use more members.

## **Mission Possible**

Cathy B: Nothing to add.

### **Pastoral Care Team**

Jenny T: Thank you to all those who help with baking, etc and all who help us.

### **Mid-week Mix**

Chris B: We are carrying on regardless, as best we can. We need more participants.

### **What's Up?**

Merle D: Nothing to add

### **Choir Report**

Marilyn M: We can always use more members. It's lots of fun.

### **Second Sunday Singers**

Gillian S: Everyone is welcome. Those who don't drive, let us know.

### **Policy and Planning (including Human Resources)**

Sandra CE: Nothing to add.

### **Archives Report**

Rev. Delport: Please speak to Janet if you have any questions.

### **Sound System Report**

Walter C: Thanks to Lauren M, our newest member of the Sound Team.

### **Facilities and Maintenance Report**

Walter C: Speaking for Dennis D. The deck outside needs work. We haven't been able to put a cost together yet. It needs a membrane. Perhaps we can have a dinner to fundraise for that. We are hoping as of Monday to finish laying the linoleum in the bathrooms, and then the plumbing. Hopefully, next weekend we will be back to normal.

Rev. Dewald: The cost of insurance for the building increased by 20% due to the age of the building.

No questions.

## **Moms and Tots Report**

Candace S: Moms & Tots has been very successful. She described the program presenters, eg. ER pediatricians from Children's Hospital, Speech Language Pathologist, Child Psychologist, Family Matters (positive discipline, stress).

## **Envelope Secretary Report**

Mike M: Do the numbers in the report include PAR?

Rev. Dewald: Yes, they are included.

Bill W: In prior years, there was reporting/communication of progress to keep the congregation advised of the financial status of St. Giles over the year.

Ken A: How do we compare to the Presbytery?

Rev. Delport: I think we are similar, but it depends on who you ask.

Ildiko: Memorials were huge in 2017. Was there an individual donation?

Rev. Delport: Yes. (He went on to explain that sometimes people will leave funds to the church. The amounts can vary from \$3,000 to \$100,000).

Rev. Delport asked if there were any questions or comments which were not financial?

Chris B: Will we be able to have a vote on what our future will be?

Rev. Delport: Not at this meeting, but we can talk about it at this meeting.

Sandra CE: Session has a plan—unformed as of yet—to flesh out the options for St. Giles, meet with the congregation, and ask their wishes.

Chris B: What may happen at General Assembly in June [regarding the remits] and what becomes of St. Giles from that?

Rev. Dewald: [Reviewed the remits and referred everyone to read his article in the Summer 2019 edition of What's Up?] Congregations have no say in the remits. Voting is done by the presbyteries under the Barrier Act. Our presbytery has 40 representatives, 20 elders and 20 clergy. The majority of votes wins, then counts as 40 votes sent to PCC. Our presbytery voted Yes. If more than half of the presbyteries vote Yes, then it goes to the General Assembly for a vote.

Joan M: Will our representative be instructed how to vote?

Rev. Dewald: No. Our General Assembly representative is designated by rotation. The representative votes their own conscience; not necessarily what the presbytery voted.

Sandra CE: Would the congregation like to discuss the remits as information only at another time, including the impact on St. Giles?

Crowd: [consensus appears to be yes; we would need to make a definite date.]

Joan M: I'm in favour of having a meeting. People need time to be prepared with information and understanding. The meeting needs to be held before the vote.

Joan M: I would like to have everyone informed before hiring a new minister.

Marilyn M: Will the General Assembly likely table this issue again? Do [congregations] have the opportunity to send information or our opinions to Presbytery?

Rev. Dewald: Sessions definitely can send overtures to presbyteries.

Sandra CE: We will schedule a meeting after Easter. Session will arrange it.

**Motion:** Report of Finance Team be received and approved.

**Moved:** Bill W

**Seconded:** Jenny T

**Discussion:**



Rev. Dewald: Please use PAR if you can. Envelope givings are down 20% from the prior year, due to the decreased economy, and a decrease of 10% attendance. We stayed within our budget, with possibly a few small exceptions.

Mike M: What is the health of the PCC (in Canada)?

Rev. Dewald: If we wish to continue, we cannot continue as we do now. Expenses far exceed income. Peter Coutts research showed 1/4 of churches will be gone 10 years from now. Not just the PCC; all churches. The trend is not the same as the Catholic church due to immigration of Catholic people into Canada.

### **CARRIED**

**Motion:** Memorial Funds Report be accepted and approved as printed.

**Moved:** Bill W

**Seconded:** Jenny T

**Discussion:**

**Donna H:** What are the Memorial Funds used for?

Rev. Dewald: The general Memorial Fund is used to cover financial shortfalls. Some was transferred to the Windows Fund. [Presented a general review of designated vs. undesignated donations]

No further questions or discussion.

### **CARRIED**

**Motion:** Accept and approve Financial Statements 2019 as printed.

**Moved:** Bill W

**Seconded:** Jenny T

**Discussion:**

No further questions or discussion.

### **CARRIED**

## **Review of Stipend and Salaries**

Rev. Delport/staff leave the meeting.

**New chair designated:** Bud H

**New meeting secretary designated:** Donna H

**Motion:** Accept and approve the total compensations recommended in the 2019 Budget for the minister and non-ministerial staff.

**Moved:** Sandra CE

**Seconded:** Marilyn M

### **Discussion:**

Sandra CE: 1.3% increase to Consumer Index for Alberta (cost of living)

Minister: felt no increase because of leaving.

Nursery Worker: let go.

Music Staff: 1.3% increase for Marni and Esther.

Admin. Assistant: 2% increase

Church Officer: 2% increase

Walter C: recognized Wayne for his outstanding work.

No further questions or discussion.

## **CARRIED**

Rev. Delport resumed as chair.

## **Statement of Operations: Budget 2019**

**Motion:** Accept and approve the Presbyterians Sharing amount in the 2020 budget for the amount of \$10,000.

**Moved:** Bud H

**Seconded:** Bill W

### **Discussion:**

Rev. Delport: Normally, 10% of income is the expected allocation from each church. We chose \$10,000 for our budget.

Joan M: Was an amount suggested?

Rev. Delport: \$21,000, I think.

No further questions or discussion.

## **CARRIED**

**Motion:** Accept and approve the proposed 2020 Budget

**Moved:** Margaret H

**Seconded:** Marilyn M

## **Discussion:**

Rev. Delport:

Assessments: Assessments are like taxes. They are not a choice. Our presbytery dues are a percentage assessed to us based on revenues.

GIFT: No questions.

Worship/Service:

Sandra CE: The pulpit supply amount includes the time of vacancy, or just for study leave and vacation?

Rev. Dewald: Just for study leave and vacation. The honorarium is now \$175 per Sunday, plus kilometres and a meal if the person is coming from outside of Calgary. On page 45 there is a separate listing of the Interim Moderator and Pulpit Supply during the Vacancy. [Reviewed the figures]. The amount for the Interim Moderator does not include Sundays; that is extra. [Gave some job description for the Interim Moderator]

Mission/Outreach: No questions.

Church Office/Supplies:

Chris B: PWS&D has nothing there.

Rev. Dewald: That is because people are donating privately; not the church.

Walter C: Is the cost of the telephone the bill plus rental of the equipment?

Rev. Dewald: It's just the bill; we own the equipment.

Property Expenses:

Rev. Dewald: Explained the problem with the billing for landscaping and snow removal, i.e. we received a bill for 12-18 months of service.

Revenues:

Rev. Dewald: The revenues are split between long and short term [explained].

Walter C: Where is the WCB bill?

Rev. Delport: It is included under Employee Benefits, page 45, footnote 6.

The budget will need envelope offerings of \$183,121.

Bill W: How will last year's deficit be offset? Would it be prudent to have something in the budget to accommodate a possible shortfall? We could add a line in the budget to put funds in to cover last year's shortfall instead of simply drawing from the Memorial Fund.

Marilyn M: I agree with Bill. People will give to cover a specific thing. We can look at creating specific funds for specific causes and costs.

Joan M: To clarify, should we be looking at reducing our costs like we would at home and living within our means? We can use the Memorial Funds where needed if we are going to close.

Bill W: We need to remain attentive to our obligations from last year. A line item in the budget will highlight our need to be attentive to the deficit and the need for cash.

Bud H: It's easy enough to put a line in to show the transfer of funds and start from zero as of January 1.

Rev. Dewald: To clarify, Bill wants a line to show `to put funds toward that outstanding amount from 2019.

John M: Our numbers are more than who's here today. We have other people who are connected to St. Giles who would be willing to contribute.

**Motion:** To add a line for \$47,788 as a special project to be collected in the current year.

**Moved:** Bill W

**Seconded:** Ken A

**CARRIED**

Sandra CE: This is a good thing. I am wondering about the how and is there someone willing to head this up?

Ildiko O: Shelley can add a donation link on the website.

Bill W: Project 2000, people were approached collectively and individually to pledge an amount to commit to St. Giles. It was effective for meeting the amount. Something similar could work.

Sandra CE: Who will head this up?

Marilyn M: I nominate Bill W.

Merle D: I recall Project 2000 was led by Bill. I suggest we ask him if he will lead us.

Rev. Delport: Bill can think about it, as well as other people.

Wendell S: How are we going to balance the budget, plus come up with an additional \$47,000?

Gail W: We need to name the project to be effective.

Candace S: I agree with Bill and Wendell. Designated fundraisers are effective; that's well documented. Designated giving is good for projects. We need to stretch our general giving to cover our budget. Invite people, such as neighbours. The more active we are we can

increase our worship. Agreeing to this is agreeing to the projects AND to the budget. We are very mindful of the budget and it's a tight one. No further questions or discussion.

**Motion:** Pass the 2020 Budget as amended.

**Moved:** Ted S

**Seconded:** Ken A

**CARRIED**

## **New Business**

### **Building Security and Keys:**

Walter C: We have had 2 visits in the last 30 days from the security company for alarms due to doors left unlocked or open. Shelley and I decided we need to have a meeting for anyone who has keys to go over the responsibilities and details of having a key.

Donna H: How many keys are there?

Walter C: 10 master keys; 16 standard keys. I am looking into disconnecting the upstairs keypad and the possibility of putting alarms on the emergency doors so they are not used as entries and exits. I am also giving up my position as a Keyholder in November of this year.

### **Update regarding the construction in the Lower Hall and basement washrooms:**

Wayne G: The flooring installation starts tomorrow and should take 1-1.5 days; then the plumbing should take 1 day. We should be back to normal by next Sunday.

Sandra CE: Thank you to everyone for their patience, and to Wayne and Shelley for their leadership as we've gone through this major project.

Walter C: We've had another sewer backup; this time in the house. Wayne caught it and did all the cleaning. The City came to assess where the blockage is.

### **2019 Joys, Celebrations, and Good News**

Candace S: A big thanks to Rev. Dewald for leading our worship, for his leadership, and many other things.

Gillian S: On May 16 at 2PM is my wedding. Everyone is invited!

### **Motion: Adjourn the meeting**

**Moved:** Walter C

**Seconded:** Ken A

**Discussion:** None required

**CARRIED**

Rev. Delport closed in prayer.

**Adjourned at 1:47pm.**-----

### **Communion Dates 2021**

- February 14 – Transfiguration Sunday
- March 28 – Palm/Passion Sunday
- May 23 – Pentecost Sunday
- October 3 – World Wide Communion Sunday
- November 28 – 1<sup>st</sup> Sunday of Advent

## **Interim Moderator's Report**

It will soon enough be a year since I became involved with St. Giles as, first, co-I.M. with the Rev. Jake Van Pernis. It has been an interesting time. We began in COVID-19 and we are still in it. It is impossible to predict how long this will be the situation (new variants, etc.) In the meantime, worship has continued virtually, and virtually uninterrupted, except for occasional, but rare, technical issues. Before saying more, let me say that I am enjoying my association with St. Giles, I am committed to working with you as long as the Presbytery desires me to do so, and I look forward to opportunities to get to know you in person.

We know the circumstances: declining membership and insufficient funds to sustain a full-time minister. Since some time before the vacancy, and certainly following it, the Session were discouraged and unhopeful of any future. This was compounded by the loss of two elders, Candace Siddall and Bud Hamilton, just as Jake and I arrived on the scene. A number of other lovely people have died since the COVID shut-down began and, in September, I conducted an on-line live-streamed Memorial Service for six people. I was gratified to learn that ultimately 220 people had tuned in to that service on YouTube.

The positives of St. Giles are well known to most of you. A strong music programme, an attentive Pastoral Care Committee under the leadership of Jenny Thompson, an on-going commitment to mission, local and otherwise. I was very thankful that Toby and Jason Gaskarth rejoined the Session, with Toby agreeing to be Clerk. This added new energy to the Session which has largely been sustained. Importantly in the fall, Jean Morris, the General Presbyter, came alongside. She led us in assessing our strengths and weaknesses, and hopes for the future. This led to looking for new possibilities for partnerships in ministry. Three Task Groups have been recently formed to continue the preliminary talks. The easy way out would be to simply close and amalgamate. But we have chosen "a road less



travelled.” Financially, we are in a position to continue in this direction at least for another year.

One gratifying result of the early communications with Calgary Korean Presbyterian Church, was the donation of equipment and training for us to continue to provide our online services. We are still learning and evolving in this regard. I want to thank Fiona and Garry Swanson for their early support in this, and especially to thank Fiona for her excellent continuing supply of the pulpit. She and I are both also on the preaching roster at VAPC.

While I am handing out kudos, let me thank our great staff, Shelley, Wayne, Walter, and Connie. I don't know what I would do without Shelley, who not only does excellent work, is a great communicator to you the congregation, but she is a wealth of information to me. Wayne is always cooperative and willing to respond to our present needs, including on the technical team. Which takes me to Walter, who works like a Trojan as our sound man on the technical team. He has led in completely revamping our technical set-up, overcoming many difficulties.

Finally, it is wonderful to work with our outstanding music team, Marni and Esther. What an asset! I can't wait to hear the whole choir. I'm out of space...

Blessings,

Rev. Rod Ferguson

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## **St Giles Session Team**

I am honored to take on the role of Clerk of Session for St. Giles this year, although it is also with sadness because it is through the loss of Candace Siddall that this role needed to be filled.

We currently have seven active elders, with Jason and I returning as active members. Our Interim Moderator, Rev. Rod Ferguson has been facilitating our Session meetings and has been leading St. Giles congregation in worship, along with Rev. Fiona Swanson. We are grateful to both for their steadfast guidance this past year, which has been an experience beyond our imagination.

While we were prepared for Rev. Dewald Delport and his family moving to Lethbridge in June, we could not have come close to envisioning our world turned upside down by a global pandemic, shaped by lockdowns, crises, shortages, and loss of precious lives.

Our church family suffered incredible losses too, throughout the year. We have been unable to come together to honour our loved ones and to worship together in our beloved building since March 2020.

We have learned perseverance and flexibility as our worship services (and even our daily lives) moved online. While our homes may always have been our sanctuaries, they now became our offices and even schools. We transitioned to Zoom meetings and the phrase "you're frozen" took on new meaning.

We are grateful to Fiona and Gary Swanson and Walter Cooper, for their technical support this past year. We are also thankful for our friends at the Korean Presbyterian Church for their gift of equipment and support going forward.

The online services were well attended and even provided worship opportunities for people who would not normally be able to attend in-person services.

Rev. Ferguson opens our Session meetings with a check-in and devotion. We bring forward church business that needs to be handled, as well as the cares and concerns of our congregation. As

always, we are thankful for Jenny Thompson and the Pastoral Care team's tireless work in looking after our church families. Our GIFT found ways to connect with the children of St. Giles, even providing them with an opportunity to make their annual Christmas cards for members of our congregation.

Throughout the year, Session continued prayerful dialogue regarding the future of St. Giles and were thankful for the guidance of Rev. Ferguson and Rev. Jean Morris, General Presbyter, Calgary-Macleod. Sandra Cameron Evans, Jason Gaskarth and Toby Gaskarth joined in conversations with Rev. Ferguson and Rev. Morris about possible partnerships that may help shape our congregation.

Sandra Cameron Evans attended the Presbytery Meeting via Zoom January 19th, 2021. She shared the report from Rev. Ferguson that St. Giles' deficit for 2020 is approximately \$15,700. Our revenues from outside group rentals and the Calgary Korean Evangelical Church (CKEC) were affected by our building being closed for most of 2020.

Session had announced a few different re-opening dates throughout 2020 but felt the timing was not yet right to return to in-person worship. Session continued to monitor government restrictions and plan for re-opening but we remained aware of on-going concerns and challenges of our congregation. We recognized the vulnerability of our congregation in terms of age and health and wanted to take a thoughtful approach to providing in-person worship at the right time.

We remain thankful to Marnie Strome, our choir director and Esther Woelfle, church organist, who have work diligently to provide music each week for our online services. Our choir members have also contributed to the music offerings and Session continues to look to improve sound quality so that we may fully appreciate the music they bring us each week.

Unlike previous years, we cannot look back on our celebrations such as the teas, bake sales and special gatherings like Easter or Christmas

Eve. When we eventually meet again we can cherish these precious times all the more.

Session also acknowledges the incredible work of Shelley McKechnie, our Administrative Assistant, Wayne Gallant, our Church Officer, and Connie Harms, our Treasurer, who help keep everything running smoothly.

Members of Session are:

Sandra Cameron Evans, Dennis Daly, Jason Gaskarth, Toby Gaskarth, Ian McKay, Ivy Mewha, Wendell Siddall and Jenny Thompson. Rev. Rod Ferguson is our Interim Moderator.

Many Blessings,

Toby Gaskarth  
Clerk of Session

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## Statistics

### 2020 Membership Status

Communicant Membership as of January 1, 2020		135
Members Added in 2020		0
Members Removed in 2020		
By Resolution of Session	2	
By Death	7	
Total		9
Communicant Membership as of December 31, 2020		126
Baptisms	0	

We regrettably record the names of members, adherents and friends of St. Giles who died during 2020: BettyLou Kinton, Betty MacLaren, Robert Paulette, Candace Siddall, Ann Fiksdal, Bud Hamilton, Geoff Thomas, Clayton Howe, Bill Stephen, Ken Turner, and Herb Goodwin.

### Average Sunday Service Attendance

2020 55

2019 55

### Good Friday

2020 N/A

2019 45

### Easter

2020 N/A

2019 84

### Christmas Eve

2020 N/A

2019 134

## **GIFT (Growing in Faith Together)**

### Church School

Like everything else this year, our church school was very short lived due to Covid-19 and the closure of in-person worship. **Many thanks to our church school teachers who prepared lesson and taught church school.** Before our in-person worship ended we were able to finish our Easter cards for the Shut-ins and they were mailed out.

The church school created a memories book for Rev. Dewald which included photos of Rec. Dewald at church events throughout his ministry as well as 2 pages that were personalized by each child/youth. **Many thanks to Shannon and Madeleine who finished this for us once our plan to make it in Church School was altered by the services being cancelled.**

We checked in with all our church school families a couple of times over the spring/fall and created bags containing stories, activities and crafts that families could take home to do but there was limited interest in them so they were not continued. **Thanks to Heather Mackie and Susan Carmichael for their help in preparing the bags.**

We organized a physically distanced Christmas card making session at the church in November and 4 families were able to come together and create cards for the shut ins. This was enjoyed by all as not only did we get to make the cards but we were also able to see each other and catch up.

Our outreach project, "Noisy Offering" to support the PWS&D Gifts of Change project continued until the end of in-person worship and thanks to the congregation we were able to collect \$360. The projects that the children chose to support were corrugated iron for church roofs in Malawi, a bike ambulance in Afghanistan or Malawi and school uniforms for children. It was awesome to hear the conversation among our children/youth as

they discussed the possible projects available and the importance of each of them.

#### Youth Group

There were no youth group events this year due to COVID-19 and the departure of Rev. Dewald who led the youth group.

#### Adult Studies

Bible Study continued each Wednesday from January until March with attendance being around 12. The focus was on Matthew and then Daniel. Rod also sent out links to his weekly meditation for anyone who was interested.

Respectfully submitted,

Heather Mackie, Ivy Mewha and Gail Wearmouth

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### **Mission in Action**

No report for 2020 will be “the usual” and we hope that we return to “the usual” in the near future.

We had a good level of support for Longbow as the Christmas season of 2019 ended and the new year began. The Coldest Night of the Year was our biggest team ever, even though not all the members could attend the actual walk. The funds for the mortgage of the affordable housing building are much needed and appreciated. The walk will be virtual this year with the same amount of need.

Once the pandemic was declared the visiting and programs at Longbow stopped. The Community Developers were working remotely and meeting with the residents via Zoom. They have been able to stay in touch but the programs are not running as per normal. We have been able to supply some items for housekeeping needs and we organized 165 handmade masks that were made and donated by a local group of sewers who supplied about 14, 000 free

masks in the city. This donation made it possible for each person to have at least one mask given to them in the early days of the pandemic.

Sadly, we have lost our dedicated and productive team member. Bud Hamilton is greatly missed and his knowledge and ability to understand people has left a hole in the team.

Everything is different this fall, but St. Giles managed to collect food donations and \$778.75 in donations for the Food Bank. At this time, the need in the city has grown and struggling families appreciate the help the Food Bank can offer.

We missed our Advent activities at church and no fundraiser was undertaken. Needs at Longbow continue and this winter we are accepting donations to the church for use supporting the needs of those experiencing the threat of homelessness. Any donations can be designated to Longbow. Donation of used items in good condition are still being accepted. Any member can contact the Mission Team for info and details.

Finally, new members and new ideas and ways to support the community are always welcome. I guess I have become the leader of the team by default, so feel free to contact me. Presently, the Mission Team is two people: Myself and John McLean. This is the only in person meeting I have attended for almost a year! So, a small team has some advantages.

Respectfully submitted,

Joan McLean

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## **Pastoral Care Committee**

This past year has been like no other!

We have sadly said goodbye to 9 members this last year. Forever in our hearts will be Ann Fiksdal, Herb Goodwin, Bud Hamilton, Betty Lou Kinton, Elizabeth McLaren, Bob Paulette, Candice Siddall, Bill Stephen and Ken Turner. Unfortunately, we have been unable to say our goodbyes in person to all but 1 member. Our sympathies and prayers have been offered to all families and friends. Due to our COVID pandemic, gatherings have been severely curtailed by Government and Health restrictions, thus we have had no funeral services (except one at the very beginning of the year). We have been unable to visit anyone but have kept in touch with our "homebound" members by phone, whenever possible, and by sending cards. These cards matched special occasions on our Church calendar and in their lives.

We are very grateful to our Sunday school members who, with the help of family members, made personalized Christmas cards for each "homebound" member and some other previous Church friends who live in different parts of our world. These people are very grateful to our Sunday school for their love and caring, and for being remembered. We say a big "Thank You" to all the card makers.

We would like to send out a special thank you to all who knitted prayer shawls to provide comfort and prayers for those in special need. They are greatly appreciated.

We have reviewed our bulletin prayer list on a regular basis and changed it as necessary (with a person's consent). Our Committee has met whenever possible and had some lovely meetings in the garden as weather permitted, and others inside (as was deemed appropriate). We will continue to keep the congregation informed as to those in care and those in need of extra prayers or other help.

We deeply appreciate and thank our Interim Moderator Rod Ferguson, for his guidance and support.

Committee members: P. Alexander, C. Browne, S. Cooper, A. Frost, J. Hauck, D. Russell, T. Samson, A. Simpson, J. Stephen.

Report respectfully submitted,

Jenny Thomson

Convener

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### **Card Secretary**

This past year we have sent a total of 28 cards to members and/or families to mark special occasions and events, sad and happy. Sent were 6 Birthday, 2 Get well, 8 Thinking of you, 10 Sympathy, 1 Wedding, and 1 Baby congratulations.

Respectfully submitted,

Arlene Simpson

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## Mid-Week Mix

The Pandemic cut short a lot of activities including Bible Study and Mid-Week Mix meetings at the beginning of the year. However, the Mix met on Wednesdays from mid-January to the 11th March. The group of participants was small but eager to exercise and keep fit with the help of several good videos. These were Chair exercises for Stronger Seniors, featuring Anne Pringle Burrell, and emphasized balance and posture and core exercises. Participants were surprised that they could get such a good work-out while sitting in a chair. Our former Minister, the Reverend Delpont graciously acted as chief technologist for the video equipment, while Ted Samson prepared the chairs for exercises and the table for lunch, if there were no disruptions. Shared bag lunches and conversation were very satisfying after the work-out, especially to keep up with St. Giles news and the politics of the day. Last year we were missing Teuny and her delicious baking. We wish her well in her new location. Our good wishes also go out to The Delpont Family in Lethbridge. The Pandemic has made it impossible to plan for the future and we are left with \$10.50 in petty cash and some very useful exercise videos and a great desire to meet again. There were many expressions of how much the Mix and the Bible Study are missed.

Respectfully submitted,  
Chris Browne

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## ***What's Up?***

Typically, the *What's Up?* Newsletter is published three times per year, but 2020 has been anything but typical! With the arrival of the Coronavirus pandemic (COVID-19) to Alberta in March, a lockdown and restrictions were quickly imposed and have persisted in varying degrees throughout the year. Each issue of the Newsletter is designed to inform the congregation about ongoing work and special events in our St. Giles community. The restrictions greatly impacted our ability to gather and as result only one issue of *What's Up?* was published in the Spring, just before the lockdown.

We could not put this Newsletter together without the help of our dedicated and regular contributors: Janet Astle (Archives), Heather Mackie (Church School), Marni Strome (Choir News), Connie Harms (Finances), Dianne Mascardelli (Moms and Tots), Sandra Cameron Evans (Presbytery), Chris Browne and Michael Moorhouse (Special Events). The editorial team includes Susan Carmichael, Merle and Pearl Dalip, and Denis and Dianne Mascardelli.

Rev. Dewald Delport resigned his position in June 2020 and we would like to thank him for his 'Minister's Message' which appeared in each issue, and for his many contributions over the years.

We remember St. Giles Clerk of Session, Candace Siddall, who passed away on April 2, 2020 for her many contributions. Members of our team worked with her on annual projects including the English Cream Tea, making Apple Pies to raise funds for the church, Moms and Tots, and much more.

We are hopeful that a vaccine will be available in the coming months and that we will soon be able to resume our church activities.

Merle Dalip for the Editorial Team

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## **St. Giles Choir**

The year began pretty normally, with regular rehearsals and Sunday anthems, and then of course, everything shut down with the COVID-19 pandemic in early March.

Volunteers from the choir have recorded music on a weekly basis for all the Sunday services, which are happening online, and Esther has been our faithful church musician and accompanist, and we continually count our blessings that she is so talented, and easy-going.

As of this writing, church has not re-opened for in-person services, and our choir has not been able to sing together or socialize except for a few occasions.

They are as follows:

July: Jim Weisert and Janet Astle hosted a gathering in the backyard for all who could attend on a Sunday afternoon.

September: Another backyard social was hosted by Jim and Janet, and it was nice to have Rev. Fiona Swanson and husband Gary attend as well.

October: The Calgary Community Choir resumed in-person rehearsals, and about half of our church choir members attended these. Unfortunately, in-person rehearsals had to discontinue after six weeks, due to the rise in COVID case numbers in the province.

November and December: Esther and Marni hosted a Zoom Hymn sing, and later a Zoom Carol sing, and everyone attended. It was nice that Rev. Rod Ferguson attended and led opening and closing prayers, and gave our members a chance to get to know him a bit better. It was great fun to see each other and at least experience a semblance of singing together.

As the new year gets underway, we plan to do more online get-togethers and continue to pre-record Sunday services.

We can't wait until we can sing together again. If I ever complained about feeling too tired to get to choir practice, it's hard to imagine I will ever feel that way again!! I think I will only feel gratitude and appreciation for in-person singing when the time finally arrives!

We also extend our thanks and appreciation to the dedicated people who have been involved in the technical crew for Sunday services. It has been a learning curve, for all! Gary Swanson, Walter Cooper, Wayne Gallant, members of the Korean church (Rob Lee), Shelley McKechnie's daughter Erin, and Dennis Daly's daughter Shanna.

All of us in the choir are looking forward to the time we can see each other – and all of you – once again. What a day of celebration that will be!

Until then, we hope everyone stays healthy, and happy.

Respectfully submitted by  
Marni Strome

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## **Second Sunday Singers and Fanning Centre Services**

This has been a difficult year for St. Giles and its outreach programs. Due to the COVID-19 crisis we have not been able to carry on with our Fanning Centre church services since early in 2020.

We would like to thank Reverend Dewald Delpport for his support of our Fanning program over the years.

It is also with great sadness that we must report the Passing of Arnie Chamberlin, the Chaplain of Care West. Arnie was very active with many facilities throughout Calgary and our thoughts and prayers are with his family and many friends.

Likewise, the Second Sunday singers has been on hiatus since February 2020, we meet on the Second Sunday of each month in the afternoon with the help of Merle and Pearl Dalip. We are fortunate to have a wonderful accompanist in Gillian Siddall and all are welcome.

Dennis Daly

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## **Archives**

One of the few advantages that arose from this COVID period was having almost unlimited free time to review our church records in great detail. I used The Presbyterian Church in Canada Records Retention Schedule for Congregations as a guide for what to keep and what to discard in both the St. Giles and Chalmers collections. In this way I retained documents of historical interest as well as those that are legally required, and purged those that are no longer required (mostly financial). I also prepared an updated inventory.

I continued to file any documents that were sent to Archives, such as minutes, funeral cards, and financial papers, although these were minimal this year.

Two requests for information were received from the public in 2020. In both cases, these were from individuals seeking their proof of baptism at St. Giles.

As always, I am happy to receive any church-related documents and photographs for inclusion in the archives.

Respectfully submitted,  
Janet Astle

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## **Policy and Planning Team**

Policy and Planning is a permanent ad hoc Team of Session, involving other people when additional talents are needed. The Team is responsible for the human resources function, including salary recommendations, staffing guidelines and performance tools.

Significant thought and prayers were given to dealing with our staff this past year. Session made the difficult decision that St. Giles no longer required a nursery and as a result, Jackie Ling was laid-off at the end of February with deep appreciation for her care of our children in the last five years.

As with so many things in 2020, COVID-19 dictated the work of Policy and Planning. With the cancellation of in-person worship, changes were made to the employment terms of our staff. We continue to appreciate the talents and flexibility of Shelley, Wayne, Marni, and Esther in adapting to the changing circumstances of St. Giles.

Because of COVID-19 restrictions, there were adjustments with the groups who have regularly shared our facility. The Calgary Korean Evangelical Church followed St. Giles' example and have not resumed worship in person. As we continue to try and serve the broader community, weddings and other special events have occurred but under stringent protocols established by Shelley and Wayne, with Session's approval, that meet or exceed provincial guidelines. As in the past, there is no set fee to use St. Giles but we appreciate donations that help with our ministry and outreach. Such donations receive a tax receipt.

### **MEMBERS:**

Sandra Cameron Evans  
Dennis Daly  
Connie Harms – Treasurer  
Marilyn Machum



## Sound

In 2020 St. Giles had to adapt the sound system to on-line services due to COVID-19. The entire sound system had to be reworked.

Garry Swanson installed the new Wi-Fi in the beginning allowing us to send recordings. Garry worked hard for six months helping us to record the services.

The Calgary Korean Presbyterian Church on tenth street donated video equipment to St Giles. This equipment allows us to record services.

We had to re-work the sound system so it would be compatible with the new equipment. This has been a long process.

New microphones were purchased and installed due to the new G5 phone system. This has been a learning curve with adjustments having to be made.

There have been many volunteers working on the video end. Wayne Gallant, Shanna Daly, Erin McKechnie, and Shelley McKechnie have all put countless hours in.

Marni, Esther, and Jim have provided us with their musical talents. Thank you everyone involved.

We have been blessed to have Rev Fiona Swanson and husband Garry for all their work.

This is an ongoing project which needs volunteers please

Walter Cooper

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## Facilities and Maintenance

### Members

Dennis Daly	Walter Cooper
Ted Samson	Frazer Halliday
Wayne Gallant	Shelley McKechnie

The Facilities and Maintenance Committee would like to thank Rev. Dewald Delpont for his years of service to the committee prior to his departure for Lethbridge Alberta.

### Church Exterior:

Dianne Marscardelli and others have taken the initiative and have done work to improve both the front and back areas of the grounds prior to the occasional wedding that took place in 2020. More are coming in 2021 and we are trying to prepare for them in the coming weeks. Anyone with a gardening interest should talk to, Walter Cooper, Dianne Marscardelli or myself, Dennis Daly.

New members for facilities and maintenance are always welcome.

### Sanctuary and Kitchen Upkeep:

The sanctuary seems to be in good shape and has had very little traffic due to COVID-19.

Wayne has taken on removing some of the windows and cleaning in between them, as well as stripping and varnishing some of the desks and woodwork in the church.

### In the Immediate Future:

Reflective yellow paint on the steps will need refreshing.

A resurfacing of the landing and ramp on the north side of the narthex.

### Outside work to be done in 2021:

Cutting Edge continues to give us good service in the summer with the grass, and in winter with the snow removal.

We have cut back on some of the maintenance due to lack of facility use.

Outside groups continue to show interest in our facility for mid-week education use, as well as weddings.

**Budget for 2021:**

This year, Facilities and Maintenance finished 2020 with no major expenses and were very close to the budget.

We cannot count on this for every year and 2021 may be more expensive than anticipated.

We need microphone upgrades as some of our microphones will not be compatible with the new 5G technology being introduced.

We have been the fortunate recipient of some very useful video equipment presented to us by the Korean Presbyterian church up the street which is being used for our Sunday morning services.

We will try to find a more permanent solution for the back ramp leading to the Narthex and the north door.

All major repairs or replacements go through session and their input is appreciated.

**Downstairs Hall Flood:**

In 2019 we had a terrible flood in the downstairs hall which needed a great deal of work. That work was successfully completed in 2020.

We are very fortunate to have Wayne Gallant on our staff as he has experience with overseeing these sorts of things and has been a big help.

There is also a problem with the linoleum seams on the basement hall floor and we will again try to repair these seams.

Dennis Daly

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## **Moms & Tots**

*The Moms & Tots at St Giles program began in 2014 in response to our church's Mission Statement, part of which is to 'care for the community'. The program welcomed new moms and all those who care for little ones to connect with other moms, learn from professional resource people and enjoy this special time in their lives. Our sessions began well with excellent discussions of issues of interest to those who care for little ones: infant and child sleep in January, emergency medical treatment of small children in February, and normal vs. concerning developments in speech/language in March. Owing to COVID restrictions, no further sessions were conducted for the remainder of 2020.*

*Moms & Tots was dealt a heavy blow on April the 2nd when we lost Candace Siddall, one of the cofounders of the group and a key part of the program. Other team members have been stricken with health problems and great personal loss, making the future of the program problematic. When the possibility of restarting Moms & Tots appears to be on the horizon, the team will meet to discuss the options available.*

*The volunteers who made the 2020 program happen were:*

*Linda Anderson, Ann Frost, Donna Hamilton, Teuny Howarth, Dianne Mascardelli, Candace Siddall, Gillian Siddall, and Wendell Siddall.*

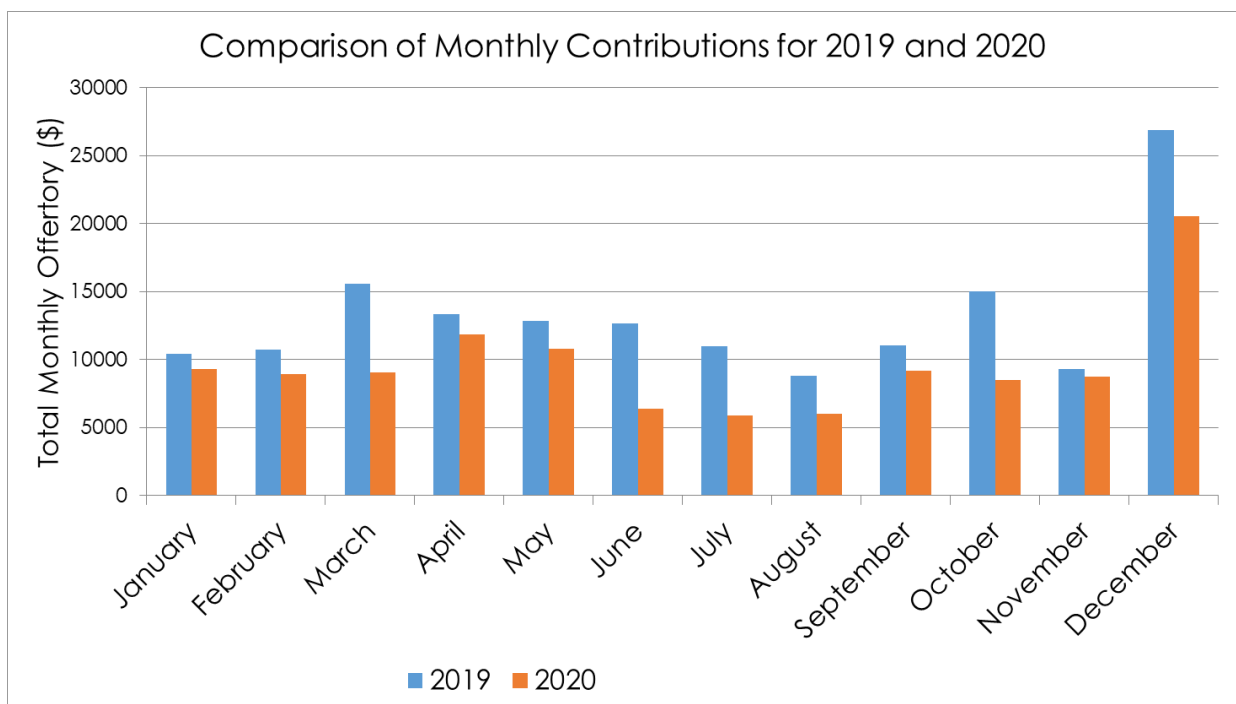
Respectfully submitted,  
Dianne Mascardelli

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## Envelope Secretary

Number of Envelopes	Yearly Contribution Range	Annual Average per Contributor	Annual Total per Grouping
13	Up to \$100	71.92	935.00
9	\$200	164.44	1,480.00
7	\$450	344.29	2,410.00
10	\$750	612.00	6,120.00
4	\$1,000	885.00	3,540.00
22	\$2,500	1,556.86	34,251.00
5	\$4,000	3,292.00	16,460.00
9	\$4,001+	5,539.33	49,854.00
79	Total 2020 General Envelope Offerings	1,456.33	115,050.00
87	Total 2019 General Envelope Offerings	1,561.18	157,679.00

The chart above shows the 2020 General Envelope Offerings from **regular envelopes, E-transfers, PAR, and Canada Helps**. These numbers differ from the number on the Financial Statements because they do not include offerings given by visitors or to any of the designated funds, including the Memorial Fund.



## Finance

The Annual Financial Statements for the year ending December 31, 2020, appear on page 45, as well as the Proposed Budget for the New Year, 2021 (page 39). The budget pages include 3 columns: the 2021 Budget, and the actual and Budget amounts for 2020.

In 2019, envelope offerings raised over \$157,679. In 2020 we had COVID-19 to deal with, and still our envelope offerings raised \$115,101.

Because of COVID-19, St. Giles could not hold church services, but we still manage to receive donations by offering individuals to donate via Electric Funds Transfer (EFT), and others made donations via Canada Helps. St. Giles cashed in one of the two GIC's, which was for \$20,000. St. Giles was also able to apply for the Canada Wage Subsidy Grant; we received \$38,682.13. However, we ended the year with a deficit.

We have received donations in memory of: Betty Lou Kinton, Betty MacLaren, Candace Siddall, Ann Fiksdal, Bob (Robert) Paulette, Bud Hamilton, and Bill Stephen.

As a congregation, we continue to support various mission projects, in addition to our accepted allocation to Presbyterians Sharing of \$10,000. In 2020, due to COVID-19, we contributed \$1,033.20 towards several Mission Projects:

- \$778.75 - Calgary Interfaith Food Bank
- \$254.45 – Kairos - Longbow

Additional fundraising included \$2,062.37 for:

- \$1,850 – to Rev. Dewald Delpont's Gift
- \$89.44 - May English Tea
- \$71.98 – Shrove Tuesday
- \$50.95 - St. Patrick's Day Dinner

Respectfully submitted,

Connie Harms, Finance Team Convener and Treasurer

## St. Giles Presbyterian Church 2021 Budget

### St. Giles 2021 Budget

<b>Expenses</b>	<b>2021 Budget</b>	<b>2020 Actual</b>	<b>2020 Budget</b>
Presbytery	9,034.00	9,058.00	9,058.00
Pension Plan	11,653.00	11,653.00	11,643.00
Health/Dental	4,502.00	4,502.00	4,502.00
Interim Minister	6,084.00	4,556.00	5,070.00
Pulpit Supply	9,900.00	6,253.91	4,900.00
Admin. Assistant	15,912.00	15,912.00	15,912.00
Church Officer	22,644.00	22,644.00	22,644.00
Music Director	3,360.00	2,998.00	10,079.00
Organ/Pianist	12,609.00	12,609.00	12,609.00
Audiovisual Tech for Worship	500.00	3,700.00	-
Staff Benefits	7,700.00	6,764.28	12,000.00
C.E. (GIFT) Ivy	500.00	102.00	925.00
Congregational Life	500.00		500.00
Music Materials	250.00	127.00	250.00
Pastoral Care	150.00		150.00
Sundry	200.00	41.38	500.00
Mission in Action	as received		as received

Presbyterians Sharing	8,000.00	10,000.00	10,000.00
PWSD	as received		as received
Office Supplies	2,100.00	2,070.84	1,500.00
Telephone/Internet	2,600.00	2,536.21	2,200.00
Copier/Computer	4,700.00	4,684.17	4,700.00
Bank Fees	1,100.00	1,022.41	400.00
Organ/Piano	700.00	699.00	1,000.00
Regular Maintenance	8,500.00	8,026.00	13,400.00
Enmax	14,050.00	14,013.76	17,000.00
Insurance	3,919.00	3,539.00	3,539.00
Minister's Expense		46,145.34	46,020.00
Audiovisual Tech (Garry)		1,409.00	1,500.00
Emergency Repairs	2,000.00	1,800.00	6,000.00
Advertising	300.00	300.00	350.00
Designated Expenses	as received	2,204.00	3,000.00
Special services Expenses	500.00	2,217.16	1,000.00
CCLI License	209.00	209.00	
COVID 19	200.00	128.00	
<b>Total Expenses</b>	<b>\$154,376.00</b>	<b>\$201,924.46</b>	<b>\$222,351.00</b>



<b>Income</b>	<b>2021 Budget</b>	<b>2020 Actual</b>	<b>2020 Budget</b>
Envelopes		62,824.00	
e-Transfer		3,970.00	
Canada Helps		16,497.00	
PAR		29,784.00	
<b>Total Offerings</b>	<b>150,000.00</b>	<b>113,075.00</b>	220,226.00
<b>Other Offerings</b>	<b>2021 Budget</b>	<b>2020 Actual</b>	<b>2020 Budget</b>
Designated Donations		-	3,000.00
Memorials	1,000.00	3,075.00	1,000.00
Open Plate		440.00	3,500.00
Cong. Events	1,000.00	-	8,000.00
CKEC	2,375.00	2,850.00	11,400.00
Government - CEWS		38,682.13	
<b>Total Other</b>	<b>4,375.00</b>	<b>45,047.13</b>	26,900.00
<b>Income Total</b>	<b>154,375.00</b>	<b>158,122.13</b>	247,126.00
<b>Net Difference</b>	<b>\$(1.00)</b>	<b>\$(43,802.33)</b>	

Amortization has not been included as an expense for this budget presentation.

ST. GILES PRESBYTERIAN CHURCH IN CALGARY  
FINANCIAL STATEMENTS  
DECEMBER 31, 2020

St. Giles Presbyterian Church in Calgary  
Statement of Operations  
As at December 31, 2019 (unaudited)

	2020	2019	2018 \$
<b>Income</b>			
General donations	116,583	165,567	194,672
Designated donations	1,338	2,450	5,317
Rental Income	13,280	27,997	15,805
Memorials	3,025	4,279	13,655
Government Assistance	38,682		
Open plate	439	2,792	2,782
Interest		626	273
Congregational events	2,346	9,598	18,453
Other	2,095	284	325
<b>Total Income</b>	<u>177,789</u>	<u>213,593</u>	<u>251,279</u>
<b>Assessments</b>			
Presbytery and Synod dues	9,058	9,882	9,213
Presbyterian Pension Plan	10,379	11,653	10,278
Extended Health Care	2,251	4,414	5,376
	<u>21,688</u>	<u>25,949</u>	<u>24,867</u>
<b>Salaries and Employee benefits</b>			
Minister – Stipend	30,420	60,840	60,840
Interim Moderator	5,070		
Rent allowance	11,250	22,500	22,500
Utilities	2,643	5,496	5,361
Study Leave/ book allowance	1,833	1,900	1,600
	<u>51,215</u>	<u>90,736</u>	<u>90,301</u>
Organist	7,402	13,434	14,220
Administrative Assistant	12,201	14,915	14,910
Church officer	22,080	22,115	21,767
Director of Music	2,998	9,950	3,859

Church Nursery	315	2,340	2,580
Employee Benefits	10,505	13,587	12,377
	<u>106,716</u>	<u>167,076</u>	<u>160,014</u>
<b>Christian Education</b>			
Adult Education			113
Sunday School	102	170	310
Vacation Bible School		886	
Youth			159
	<u>102</u>	<u>1,056</u>	<u>582</u>
<b>Worship and Services</b>			
Congregational Life events	4,300	1,556	4,127
Music	2,229	720	1,544
Pastoral Care		347	94
Pulpit supply	5,604	475	450
Sundry	41	3591	
	<u>12,174</u>	<u>6,689</u>	<u>6,215</u>
<b>Mission and Outreach</b>			
Advertising			356
Mission in Action		80	500
Designated Expenses	1,033	2,704	5,380
Presbyterians Sharing	10,000	10,000	10,000
	<u>11,033</u>	<u>12,784</u>	<u>16,236</u>
<b>Church office and supplies</b>			
Stationary, supplies and postage	2,275	2,033	2,801
Telephone and internet	2,526	2,524	2,154
Office and computer equipment	4,684	4,984	5,336
Bank charges	1,022	839	667
	<u>10,508</u>	<u>10,380</u>	<u>10,959</u>
<b>Property Expenses</b>			
Amortization	16,250	16,250	16,250
Insurance	6,091	435	2,801

Repairs, maintenance and supplies	11,228	20,158	13,378
Utilities	14,014	16,412	17,857
	<u>47,583</u>	<u>53,254</u>	<u>50,285</u>
Total Expenses	<u>209,804</u>	<u>277,190</u>	<u>269,158</u>
Net Surplus (Deficit)	<u>(32,015)</u>	<u>(63,597)</u>	<u>(17,879)</u>

St. Giles Presbyterian Church in Calgary  
Notes to the Financial Statements  
For the Year ended December 31, 2020  
(unaudited)

1. Basis of Operations

The legal name of the organization is St. Giles Presbyterian Church in Calgary and is incorporated in Alberta under The Religious Societies Lands Act and is a non-profit organization. It is a Canada Revenue Agency registered charity, exempt from income tax and may issue tax receipts to donors for donations. It is affiliated with the Presbyterian Church in Canada and adheres to the Book of Forms. Oversight of its operations is by the Presbytery of Calgary-Macleod.

2. Significant Accounting Policies

Fund Accounting

The congregation follows the restricted fund method of accounting for contributions.

The General Fund contains the assets, liabilities, income and expenses related to the congregation's operating activities.

The Church Progress Fund contains funds contributed for the ongoing development of the properties of the congregation.

The Robson / Emerson Estate Fund contains funds contributed to be used for the religious advancement of the youth congregation.

Revenue Recognition

Restricted contributions are recognized as revenue of the appropriate restricted fund, or if no restricted fund exists, they are recognized in the General Fund using the deferral method of accounting. Unrestricted contributions are recognized as revenue in the General Fund when received or receivable if the

amount to be received can be reasonable estimated and collection is reasonable assured.

### 3. Church Premises

Purchase capital asset are recorded in the General fund at cost. Amortization is computed on the straight line basis over the useful lives of the assets as follows:

Church building	70 years
Furniture and equipment	25 years

### Investments

Investments are in interest bearing securities and are carried at cost.

### Donated services

Services donated to the congregation are not reflected in the accounts.

### 4. Church Premises

	Cost	Accumulated Amortization	2020 Net	2019 Net
	\$	\$	\$	\$
Land	51,621		51,621	51,621
Church building	578,456	(432,478)	145,978	162,228
Furniture and equipment	76,870	(76,870)	0	0
	<u>706,947</u>	<u>(493,098)</u>	<u>197,599</u>	<u>213,849</u>

### 5. Externally Restricted Fund Balances

The externally restricted fund balances are those restricted by donors for specific purposes.

St. Giles Presbyterian Church in Calgary  
Statement of Financial Position  
As at December 31, 2020  
(unaudited)

	General Fund \$	Progress Fund \$	Robson Estate fund \$	Memorial Funds \$	Total \$	2019
Cash	(37,463)	0	59,073	116,618	138,228	135,420
Investments - Short term deposits	(20,904)			40,626	19,722	40,897
GST Receivable	0				0	365
Other receivables					0	0
Prepaid expenses	6,443				6,443	6,501
	(51,924)	0	59,073	157,244	164,393	183,182
Property and fixtures, less accumulated amortization	197,599				197,599	213,849
<b>Total Assets</b>	<b>145,675</b>	<b>0</b>	<b>59,073</b>	<b>157,244</b>	<b>361,992</b>	<b>397,031</b>
<b>Current Liabilities</b>						
Accounts payable and accrued liabilities	6,338				6,338	8,671
<b>Total liabilities</b>	<b>6,338</b>				<b>6,338</b>	<b>8,671</b>
<b>Fund Balances</b>						
Equity invested in capital assets	197,599				197,599	213,849
Externally restricted assets (note 4)			59,073		59,073	58,973
Internally restricted assets		0		157,243	157,243	157,244
Unrestricted net assets	(57,569)	0			(57,569)	(41,704)
<b>Total fund balances</b>	<b>140,030</b>	<b>0</b>	<b>59,073</b>	<b>157,243</b>	<b>355,655</b>	<b>388,361</b>
<b>Total Liabilities and Fund Balances</b>	<b>145,676</b>	<b>0</b>	<b>59,073</b>	<b>157,243</b>	<b>361,992</b>	<b>397,031</b>



St. Giles Presbyterian Church in Calgary  
Statement of Operations  
As at December 31, 2019  
(unaudited)

	General Fund \$	Progress Fund \$	Robson Estate fund \$	Memorial Funds \$	Total 2020 \$	2019
<b>Income</b>						
Envelopes	116,583				116,583	165,567
Envelopes Designated	1,238		100		1,338	2,450
Rental Income	13,280				13,280	27,997
Memorials	3,025				3,025	4,279
Government Assistance	38,682				38,682	
Open Plate	439				439	2,792
	<u>173,247</u>	0	100	0	<u>173,347</u>	<u>203,085</u>
<b>Interest</b>						
Congregational life events	2,346				2,346	9,598
Other	2,095				2,095	284
	<u>177,689</u>	0	100	0	<u>177,789</u>	<u>213,593</u>
<b>Operating Expenses</b>						
Assessments	21,688				21,688	25,949
Salaries and Employee Benefits	106,716				106,716	167,076
Christian Education	102				102	1,056
Worship and Service	12,174				12,174	6,689
Mission and Outreach	11,033				11,033	12,784
Church Office and Supplies	10,508				10,508	10,380
Property Expenses	47,583				47,583	53,254
	<u>209,804</u>	0	0	0	<u>209,804</u>	<u>277,189</u>

Income in Excess of (Short of) Expenses	(32,115)		100	0	(32,015)	(63,597)
Fund Balances - Beginning of Year	170,125	2,020	58,973	157,243	388,361	451,958
Transfers between Fund	2,020	(2,020)			0	0
Fund balances - End of Year	<u>140,030</u>	<u>0</u>	<u>59,073</u>	<u>157,243</u>	<u>355,655</u>	<u>388,361</u>

## Appendix

### **St. Giles Framework Statement:**

We are God's people: enabled by the Holy Spirit, saved by Grace and Nourished by Scripture.

St. Giles Mission is to nurture a vibrant Christian life; we will seek to grow in our relationship with God, we will care for the community and we will dare to follow Christ into the world.

### St. Giles' Motto:

Called by Christ, Committed by Faith,  
Connected by Community.

### **Our Core Values:**

#### Worship

We value the opportunity to study, praise and worship with a focus on the Word of God.

We value feeding the spiritual yearning of the congregation through well-preached sermons, communal prayer, Bible study, inspired music, art and drama.

We value the involvement of all people - of all ages - in worship and outreach.

#### Community

We value the fellowship of a warm and caring community that seeks to serve each other, the larger community, and Christ.

We value the Reformed Tradition of the Presbyterian Church in Canada.

## Inviting Others

We value the act of inviting others to share in our celebrations of Christ's way in the world, and welcome all those who would come to our Church to learn who we are.

## Spirituality

We value spiritual growth, and the power of prayer.

## Humanity

We value human dignity and aspire to Grace in our lives through Right Relationships<sup>1</sup> and compassionate care for one another.

## Education

We value Christian education, for people of all ages.

We value nurturing the young through an active church school program, youth group, Vacation Bible School, and the provision of nursery services.

## **Our Vision:**

### Worship

We envision joyful celebrations of God and the life and teachings of Christ at worship through engaging ways of reaching and teaching those who seek spiritual growth.

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<sup>1</sup> "Right Relationships" are those reflected in Matthew 22:37-40: "... You shall love your neighbour as yourself ..."

## Community

We envision a vibrant, active congregation of all ages, growing and participating in a joyful community grounded in Christ's commands<sup>2</sup>.

We will grow our understanding of what it means to be part of the Presbyterian Church in Canada.

## Inviting Others

We envision an open, welcoming church, active in the broader community, sharing the joy of Christ's mission with others, and inviting them to join us.

We will strive to attain the faith and courage we need to verbalize our faith, to take the risks and to embrace the changes we are led to by God in fulfilling His will for us.

## Spirituality

We envision a church life that nurtures and strengthens each member's ability to develop a sustaining, personal, spiritual relationship with God and to maintain it through prayer and practice.

We envision a personal relationship with God, being open to hear God's instruction, and seeking to live each day guided by the Holy Spirit.

Through an active prayer life, we seek to experience the transforming presence of the Holy Spirit as God works within and through us.

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<sup>2</sup> Christ's commands: "You shall love The Lord your God with all your heart, with all your soul, with all your mind... You shall love your neighbors yourself."

## Humanity

We will seek to follow Christ by engaging in local, national and global mission initiatives leading to a world in which justice, equality and love for our fellows are the norm and not the exception, and in which poverty, hunger, homelessness, violence, cruelty and ignorance are unknown.

We envision learning of community and world needs, and of opportunities to do what we can to act for justice and to encourage relevant social, health-giving, education, and fund raising activities.

## Education

We see ourselves discovering Christ both as adults and as children; studying and growing in our knowledge of the Bible and Christ's teaching.

### **Mission Project Financial Assistance**

#### Proposal:

That anyone, who is an active member or adherent at St. Giles and who wishes to do mission work, which will require them to accrue significant personal expenses in order to carry out the work, may apply for an honorarium through Mission in Action. Mission in Action will allocate \$500 from their budget annually for this type of mission work.

#### Rationale:

Individuals who wish to take a leadership role in mission work often will experience a significant personal financial impact, which in some cases may deter or prohibit the individual from carrying out the work. St Giles is a congregation that

recognizes the importance of supporting mission initiatives locally, nationally and internationally and as such, is committed to supporting those in the congregation who would like to do mission work but who may not have the financial resources to do it on their own.

Process:

- The applicant shall submit a written request to the Mission in Action team, outlining their specific mission project and to what extent they will be involved.
- The applicant shall also submit all personal expenses that they are likely to incur in carrying out the mission work. This could include airfare, other transportation costs, lodging expenses, travel medical clinic fees, etc.
- The applicant may request any amount up to \$500 per year.
- The Mission team will evaluate each request and will decide the amount of the honorarium for each applicant. The deadline for submitting requests will be May 31 at which time, the team will assess all applications and determine how to allocate the \$500 budgeted for this work. However, if no requests are received by that date, later submissions will be reviewed as they are received.

The successful applicant will be expected to report to the congregation regarding any outcomes associated with the mission project.

### **Undesignated Funds Terms of Reference**

For St. Giles Presbyterian Church

- **Purpose for the Funds** – The undesignated funds will be used for programs and projects that support St. Giles' mission/vision/core values (Worship, Community, Inviting

Others, Spirituality, Humanity, Education) and are beyond St. Giles' normal upkeep/operations budget.

- **Guidance in determining their specific use** – each year a specific focus linked to the mission/vision/core values will be identified by Session and communicated at the Annual Meeting; a maximum of 20% of the undesignated funds may be used each year.
- **Communication** – Currently a process is in place where St. Giles sends cards to the donors and family members of those being memorialized. A brochure will be developed that will explain how St. Giles' manages and uses Memorial Funds. The congregation will be informed at Annual Meetings how the funds have been used in the past year and what the specific focus will be in the coming year (e.g. the painting for 2013).
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### **St. Giles Annual Business Calendar**

#### **Items Identified without a Definite Timeframe**

- Checking furnace filters quarterly
- Checking furnaces annually
- Checking smoke detectors and fire extinguishers annually
- Lay Readers List
- Greeters List
- GIFT provides 1 workshop/year
- Ongoing Bible Study from Sept - May
- Monthly Youth Group meetings from Sept – May
- GIFT orders Church School Curriculum in June/July/August

	<b>BY WHOM</b>	<b>ACTION TO BE TAKEN</b>
<b>January</b>	P&P	Review Church Brochure
	Inviting Others	Free Winter Community Dinner



<b>February</b>	Session	Approve Presbytery Representative Elder
	GIFT	Order VBC materials/curriculum
	F&M	Change furnace filters
	F&M	Fire alarm check
	Admin Assist	Arrange for Easter tulips
<b>March</b>		CCLI
	GIFT	Planning for VBC/order VBC craft supplies
<b>April</b>	Rev. Delport (to be replaced)	CSPL license
	GIFT	Son-Rise Service & Breakfast
	GIFT	Easter cards made by Church School
	F&M	Alberta Health inspection certificate
	F&M	Check backflow valves
<b>May</b>	GIFT	Prepare VBC crafts in advance
	F&M	Change furnace filters
	F&M	Sprinkler system start-up
	F&M	Eaves troughs clean
	Inviting Others	Free Fall Community Dinner
<b>June</b>	Rev. Delport (to be replaced)	Renewal of domain name of website
	GIFT	Prepare teaching materials/craft packages for summer Church School

	GIFT/HR	Leading with Care Meeting for VBC volunteers
	GIFT	Recognition Sunday: Cold Potluck/ gifts for teachers/tokens for Church School/ Bibles for Gr. 5 students
	GIFT	Year-end wind-up for Church School/Youth
	F&M	Alberta Health inspection
	F&M	Security lockbox check
	F&M	Lift maintenance
<b>July</b>	GIFT	Host VBC with Hot Dog lunch on Fri (9AM – Noon, M – F)
<b>August</b>	F&M	Change furnace filters
<b>September</b>	Human Resources	Emergency Evacuation Drill
	Session	Identify events and Leaders for upcoming year
	GIFT	Welcome Back Sunday
	F&M	Fire extinguishers check
	F&M	Sprinkler system winterization
<b>October</b>	Human Resources	Provide Salary Recommendations
	GIFT	Prepare something for Fall Bazaar (e.g. Cookie mix)
	GIFT	Plan 4 Movie nights: October, November, January, February or March
<b>November</b>	GIFT	Library Shopping

	F&M	Change furnace filters
	Admin Assist	Arrange for Poinsettias
<b>December</b>	Finance & Budget	Present budget to Session
	GIFT	Christmas Concert with Church School
	GIFT	Make cards for Shut-ins with Church School
	GIFT	Shop for local charity with Church School
	GIFT	Christmas Fun Evening with Church School and Youth
	GIFT	Church School Teacher and Nursery worker recognition/gifts
	F&M	Security lockbox check
	F&M	Lift maintenance

### **Backdoor Ministry at St. Giles**

Rationale: As is the case with many churches, people in need, from time to time, show up at the door of St. Giles asking for support. We have not had a well-defined protocol for handling these situations up until now, but Session has asked the Mission committee to come up with a workable plan.

- 1) Individuals who are seeking support through the church should be referred to the minister. If the minister is not in the church, the individual should be asked if they would like to try back when the minister is available.
- 2) The minister will meet with the individual in a public space where other employees are nearby. The minister

should have a conversation and determine the situation and what the needs seem to be for the individual. Also, they should ask their name and find out what level of understanding they have regarding support services in the community.

- 3) Snack packages should be kept in the church for situations where the person seems to be hungry, also, a few pairs of warm gloves, socks, hats, etc. should be available if the individual appears to be cold and not properly dressed for the elements.
- 4) Bus passes also could be given if the person is using public transit. Many of the support services are in the downtown area and the bus stop outside of St. Giles is very handy for getting downtown.
- 5) Brochures for the Drop-In Centre, CUPS, the Salvation Army, and the Mustard Seed should be handy and provided where the individual is not knowledgeable about these support services.
- 6) If they seem to be interested in going to one of those services and are planning to go directly there, a call ahead to let them know someone is on their way could also be useful.
- 7) In cases where a Safeway Gift Card would fill the need, we could also provide the individual with one (a supply would need to be purchased and kept at the church.) This would be up to the discretion of the minister to administer these cards.
- 8) Cash should never be given at the door to any individual for any reason.

This proposal received approval by Session at the April 2018 meeting.

## **Finance & Budget Team Mandate**

### OBJECTIVE:

Manage the fiscal needs of St. Giles to ensure it can continue its service and mission.

### KEY AREAS OF RESPONSIBILITY:

- Monitor financial trends of St. Giles' income;
- Review and evaluate St. Giles' monthly income and expenses regularly and report back to Session;
- Communicate monthly and Year-to-date fiscal position to the congregation through various media, such as bulletins, newsletters, etc.;
- Maintain responsible oversight of Church investments including legacy funds;
- Maintain records (amounts and purposes) of "designated offerings" each year and ongoing "designated funds";
- Prepare Annual Financial Statements of the congregation for inclusion in the Annual Report;
- Request financial requirements from all committees in sufficient time and review for inclusion in the Annual Budget; prepare the budget each year by November 30<sup>th</sup> for presentation at the Annual Meeting;
- Maintain adequate insurance on Church properties and risks;
- Team consists of at least 3 members of the congregation as well as the Treasurer who cannot be the convener;
- Hold meetings at least every two months in advance of Session and maintain appropriate records of these meetings.

MEMBERS: Connie Harms and Wendell Siddall

## **Growing in Faith Together (GIFT) Team Mandate**

### **OBJECTIVE:**

With fresh eyes, ears and heart, the team enthusiastically embraces the call to pass on the Christian faith to children, youth and adults.

### **KEY AREAS OF RESPONSIBILITY:**

- Invite people to share the gifts of their Christian faith with children, youth and adults, through baptism, church school teaching, youth leadership and facilitating adult groups;
- Support those who share their faith by providing resources, offering practical assistance and identifying opportunities for events;
- Research and gather new ways of meeting the learning needs of the congregation;
- Communicate and promote GIFT activities through all means of media;
- Report regularly to Session and prepare a brief summary of the committee's activities during the year for inclusion in the Annual Report;
- Prepare an annual budget for review with the Finance Team.

**MEMBERS:** Heather Mackie, Ivy Mewha, Gail Wearmouth

## **Policy and Planning Team Mandate**

### OBJECTIVE:

To address strategic areas impacting the life and work of the congregation preparing St. Giles for the short and long-term future.

### KEY AREAS OF RESPONSIBILITY:

- Facilitate the development and review every two years of appropriate policies, procedures, etc.;
- Support the St. Giles congregation to use their gifts of time, talent and money, balancing outreach and financial management;
- Specific responsibility for the human resource function including monitoring St. Giles' adherence to the "Leading with Care" policy;
- Oversee major projects, reviews and reorganizations within the church;
- Deal with requests and remits referred by Session;
- Report regularly to Session and prepare a brief summary of the committee's activities during the year for inclusion in the Annual Report.
- Prepare an annual budget, including salary increase recommendations, for review with Finance and Budget Team.

MEMBERS: Sandra Cameron Evans, Convener, Dennis Daly, Connie Harms, Marilyn Machum, Wendell Siddall

(Other participants on an ad hoc basis)