

Annual Report for 2023



St. Giles Presbyterian Church
1102 23 Ave NW, Calgary, AB T2M 1T7
(Body Corporate under the Religious Societies
Lands Act of the Province of Alberta)
The Reverend Rod Ferguson
Interim Moderator

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Agenda for the Sixty-seventh Annual Meeting dated Sunday, February 25, 2024

Opening Prayer

Appointment of Secretary

Adoption of the Minutes of February 26, 2023

Session Report (including Communion dates for 2024)

Statistical Reports for 2023 and amendment of 2022 Report

CONGREGATIONAL LIFE REPORTS

Interim Moderator's Report

Student Minister Review

GIFT Team (All Age Learning and Community Development)

Mission

Pastoral Care Team

Worship Music

Policy and Planning/Human Resources

Archives

Digital Ministry (Audiovisual and Website)

Facilities and Maintenance

Shared Ministry

Envelope Secretary

FINANCIALS

2023 Financial Statements

 Presbyterians Sharing

 2024 Budget

NEW BUSINESS

Update on the Call process

Any Other Questions or Suggestions

2023 Joys and Appreciations

Benediction and Adjournment

**Minutes of the 66th Congregational Annual Meeting
Sunday, February 26, 2023
St. Giles Presbyterian Church (and via Zoom)**

12:00PM - Opening Prayer – Rev. Ferguson (Interim Moderator) opened the meeting with prayer.

Attendance included approximately 30 members and adherents from the congregation.

Motion: Appointment of Secretary – Shelley McKechnie

Moved: Ken A; **Seconded:** Cathy B

CARRIED

Motion: Adoption of 2022 Annual Meeting Minutes, February 27, 2020

Moved: Marilyn M; **Seconded:** Walter C

Discussion: Changes needed to page 34, Facilities & Maintenance report. 'Budget for 2023:' should read '2022:'; 'break-in problems in late 2022' should read '2022'.

CARRIED

Financial Report

Connie H, Treasurer: We had a surplus this year.

There was more general income in 2022 over 2021.

Connie reviewed the pie chart in the 2022 Annual Report (p.39) comparing the proportions of St. Giles' sources of income.

Connie advised that the amount budgeted for the minister in 2023 is for 6 months.

Presbyterians Sharing: Sandra CE, Representative Elder

Motion: That our *Presbyterians Sharing* amount this year be \$8,500.

Moved: Sandra CE; **Seconded:** Marilyn M

Discussion:

There was discussion about increasing that amount to \$9,000.

Amended Motion: That our *Presbyterians Sharing* amount this year be \$9,000

Moved: Jason G; **Seconded:** Cathy B

CARRIED

Finance

Motion: To accept the Financial Statements for 2022.

Moved: Sandra CE; **Seconded:** Rick C

CARRIED

Finance - Budget

Connie H, Treasurer, explained that there are items in the budget that we have no control over. She also advised that 70% of the budgets amounts for the minister are to be covered by CKPC.

Wayne and Shelley were requested to leave for the staff compensation discussion

Motion: Accept and approve the 2023 budgeted increases for staff.

Moved: Sandra CE; **Seconded:** Marilyn M

CARRIED

Motion: Accept and approve the 2023 Budget as a whole, including the *Presbyterians Sharing* amended amount of \$9,000.

Moved: Jerry H; **Seconded:** Walter C

CARRIED

New Business

Acknowledgement of the Land

Cathy B: Read the proposed wording for the Acknowledgement of the Land.

Motion: That we go ahead with this Land Acknowledgement in our worship, the bulletin, etc.

Moved: Cathy B; **Seconded:** Susan C

Discussion: Where would the Acknowledgement be?

In the bulletin, in worship, on the website.

Chris B: How often?

Walter C: Will we be required to have a slide made to be on our YouTube?

Sandra CE: That is a good idea.

Susan C: Is the list complete?

Sandra CE: This is the Acknowledgement that the Presbytery of Calgary-Macleod has on their website.

Joan M: I speak in favour of the motion. We need to move forward with this to show love to our community.

CARRIED

PCC'S Decisions on the Definition of Marriage and Ordination of LGBTQI People

Sandra CE: There is no motion, we are simply sharing what Session is planning.

We are going to prepare information sessions regarding the history of the PCC's decision to have 2 definitions of marriage, and what this means for St Giles.

John M: These sessions are able to educate people so we can take a vote.

Sandra CE: Yes, but there's no timeline put on us by the PCC.

John M: We can create our own timeline.

Sandra CE: I don't want anyone to be rushed or left behind. That would not be a faithful discernment.

Chris B: When will this start?

Sandra CE: When we can get materials together.

Marilyn M: This type of decision needs to be at a meeting like the Annual Meeting.

Rev. Rod: Sooner.

Sandra CE: CKPC has decided to accept only the traditional definition. The Search Committee has decided to respect one another's decision.

Susan C: Have people left or will leave based on this?

Sandra CE: Some people have left, based on the PCC's decision.

Walter C: If and when we make a decision, should we send an invitation to those who left to participate in the discussion?

Sandra CE: It's a decision for the whole congregation.

Questions

Jerry H: Can we revive the Fanning Centre program?

Toby G: We can talk to Jenny and Pastoral Care.

Chris B: What about Second Sunday Singers?

Toby G: We can check with these organizations as to where there are at with their COVID restrictions.

2022 Joys, Celebrations, and Good News

Rev. Rod: Boris, Carlos, Jeremy, and Christian have been here regularly. I haven't talked to Christian yet, but the other three have agreed to be baptized and become members at St. Giles/New Generations.

Rev. Rod advised that we have given notice to Calgary Korean Evangelical Church (CKEC) for May 1, 2023.

Rev. Ferguson closed the meeting in prayer and gave a benediction.

Adjourned at 12:50pm.

Communion Dates 2024

- February 18 – 1st Sunday in Lent
 - March 24 – Palm Sunday or March 31 – Easter Sunday
 - May 19 – Pentecost Sunday
 - October 6 – Worldwide Communion Sunday
 - November 24 – Christ the King Sunday
-

Interim Moderator's Report

As I said in Church a few weeks ago, I promised an eventful year, and it was. I assumed that we would find a minister, likely to begin in the fall of 2023. That wasn't to be. The Search Committee worked diligently under the excellent leadership of Mike Yoon. Those meetings continued regularly until early fall. We were striking out. Either potential candidates or applicants were not considered the right mix by the Committee, or they decided that Shared Ministry wasn't for them. The deadline for deciding was if memory serves, September 11, 2023, when the agreement with CKPC would be over. God had a different idea, and along came Chandra Mannix asking to be taken on as a Field Placement Intern under my supervision. She, in short order, expressed an interest in Shared Ministry—though she and I wondered for a bit if a white woman would be acceptable to CKPC. There was certainly some hesitation. As a highly intuitive person who trusts his intuition, it only took me only a few weeks to know she was more than capable of taking on the work. Thank God, our Korean friends who attend St. Giles, had the same response, and encouraged me to get it done. Tricky, but doable. In the first week or so of

September, the Search Committee recommended to the two Sessions that she become a Candidate-in-Waiting.

Chandra had to complete requirements laid on her by Education and Reception. We had no doubt of her competence to do that. Her lowest mark was "A". She was also earning the love and respect of the St. Giles Congregation. We now await the Presbytery to certify her for ordination. When that happens, we will re-open the Search, so she can formally apply to be called to the vacant ministry position at St. Giles.

In mid-December Chandra began leadership of the English Ministry Service at CKPC on Sunday afternoons at 1:30PM. A challenge indeed, but one that is working. We know that Chandra has already brought so much to St. Giles, and we greatly appreciate it. Her leadership skills are on display every day, her pastoral awareness as needed, her worship skills on most Sundays, and her Bible Study skills are peerless. She has become a friend to so many. God has blessed us, perhaps beyond what we deserve.

I will keep this report brief. The many other things I could say about the year, but they are covered elsewhere in the Reports. I do want to mention one of my initiatives I hope you will continue to support, and that is the Jazz Vespers. The goal is to make St. Giles accessible to many different people with different interests as part of our on-going commitment to New Beginnings. If anyone would like to be a sponsor of an evening of Jazz Vespers, please speak with me. A number of other such initiatives will be happening with the same purpose: Art, Conversations on key subjects, Folk Nights, shared meals—all are possible. While my time as Interim Moderator will end with Chandra's expected

Ordination and Induction, my attachment to St. Giles is real, and I intend to assist with the kind of proposals above. And, of course, I will always be available for supply when needed.

I pray God blessing on you all as you go forward on a grand adventure.

Sincerely,

Rod Ferguson

Student Minister Review

2023 brought so many blessings and joys. It was a privilege to participate in many new experiences and opportunities in service to God through St. Giles as the student minister! I am deeply grateful to all of the congregants—adherents and members alike—who offered grace and hospitality as we walked together this year. We shared many wonderful moments that brought goodness through shared efforts, hope through reflection, and remembrance of our identity as the people of God who love, learn, and grow together in our faith, our service to others, and our care for neighbours.

This year the student ministry was infused with the kindness and guidance of both Shelley McKechnie and Wayne Gallant. They have allowed for my integration into the heart of the daily workings of the church with a grace and hospitality that perfectly mirrors that of the congregants. Their openness, friendship, and care has helped to create a wonderful nine months of student ministry. Their separate ministries—through the office and through the building—are gifts of love. Their service is, quite simply, above and beyond. St. Giles is blessed.

Throughout the year, St. Giles demonstrated their openness to visitors from the community and other Presbyterian congregations who had heard of the joy and hope at St. Giles. Of special note, spiritual leaders from the Horn Society at the Piikani First Nation in the Blackfoot Confederacy joined us to share songs and stories of worshipping the Creator. St. Giles' efforts to live into the PCC's reconciliation commitments brought a special blessing of fellowship and shared learning for everyone. Other visitors returned to church this year—some from St. Giles, some from other congregations in the Presbytery of Calgary-Macleod, and even a few from other denominations who had not been to church in decades. They all spoke of the warmth and hospitality that I have had the opportunity to experience this year. Worshipping the Triune God in unity, as well as participating in various ministry activities, has revealed to me, and many others, a community of loving, faithful, and peaceful people who follow the Lord with all their hearts and minds and bodies.

The conversations around shared ministry revealed the heart of the community. St. Giles has committed to grow in ways that demonstrate the desire to follow the wisdom of the Holy Spirit. We walked into new, vibrant ministries at both CKPC (our shared ministry companion) and St. Giles that honour our communal call to share the truth of God with the people around us. The worship services at both St. Giles and CKPC are meaningful, unifying, and adoring of God. The afternoon English services have started at CKPC on Sunday afternoons and are going well! Further, caring relationships are growing between members of St. Giles and the youth ministry from CKPC, guided by the adept leadership of their new minister, Pastor Sam Cha. They are continuing to gather

and worship in the building of St. Giles, which has become their home.

The technological ministries, such as sanctuary sound and the website, have grown into common visions for connecting St. Giles with CKPC and the wider world, taking the first steps into the actualization of an effective digital presence. We experienced bible studies together throughout the summer season, and new member classes in the fall season that are bringing 6 new members into our church. Pastoral care moments with the community, such as helping Ted Samson move and helping numerous members walk through grief, brought depth to many relationships. The music ministry is blossoming in its vision to invite the surrounding community into our building, as well as growing shared concerts and worship opportunities with CKPC. The labyrinth ministry is being discerned for its capacity to connect our surrounding community with God and the people at St. Giles as part of a bigger missional vision. And the re-invigoration of the financial ministry to recognize, encourage, and realize the financial health of the congregation—and correlate it to the bigger visions into which St. Giles is being called—was initiated by the formation of a finance committee convened by Ian McKay. This year was one of significant activity for me personally, as I progressed through the various processes of the PCC in communal discernment and learning on the path to answering God's call to the ministry of Word and Sacrament. The final classes of an additional degree were completed at VST, and preparations unfolded for Certification for Ordination in 2024. The two main Indigenous ministries in which I participated in 2023 (the Manitou Stone, and a healing circle for Indigenous Christian women)

brought new challenges, growth, and transitions as they responded to the movements of the Holy Spirit. The family business Rick and I lead expanded in new ways necessitated by prioritizing the demands of full-time ministry at St. Giles. And my family, consisting of 7 children (and 3 partners of the older children), learned new rhythms for walking in unity through the rigours and changes that came with adapting to having a 'minister-mom'. Finally, 2023 has brought a special gift of preparation: Rick and I are expecting the arrival of our first grandchild in May 2024!

Of special note, the journey this year—both personally and communally—was led by the teachings and friendship, mentorship and leadership, of Rev. Rod Ferguson. He is an Interim Moderator extraordinaire, and it has been my privilege to work with Rod. He has been a fearless guide. He is a discerner of the movements of the Holy Spirit, an advocate in the face of adversity, an encourager in the face of challenge, an admonisher during moments that need reconsideration, a collaborator in expanding ministries, a theological discussion partner, and a trailblazer in shared ministry. Rod has served this congregation with an energy and a heart that demonstrate his deep faithfulness to God as a minister of Word and Sacrament, as well as his remarkable commitment to the community of St. Giles. Rod has set the example of true servant leadership for all future ministers of St. Giles. I am deeply grateful for his wisdom, dedication, and mindfulness, and have benefitted immensely from serving with Rod. The success of the student ministry is, in very large part, due to him. It is an honour to build the community, grow the shared ministry vision, connect with the surrounding community, and bring people into deeper relationship with God with the Interim

Moderator of St. Giles. Thank you, Rod, for facilitating a wonderful experience serving St. Giles as a student minister.

My prayers are with the people of St. Giles as they continue to follow the path discerned communally in the Holy Spirit. May you continue in unity and love, doing all things for the glory of God, as 2023 has evidenced for this past year in reflection.

Blessings,

Chandra Mannix
Student Minister

St Giles Session Team

Dear Friends of St. Giles,

The days are getting a little longer and we have emerged from the recent deep freeze with a greater appreciation of our furnaces, block heaters and our multiple layers of winter clothing. January is a time of setting goals for the year ahead but also reflecting on the year that just passed. As with our personal lives, so it is at St. Giles.

We get to look back on our continuing journey of Shared Ministry with the CKPC as well as the strong leadership of our Interim Moderator, Rev. Rod Ferguson, our Summer Intern/Student Minister Chandra Mannix, our Choir Director, Esther Woelfle and the incredible support of our Office Administrator, Shelley McKechnie, Church Officer, Wayne Gallant, Ted Sampson and our Sound Team with Walter Cooper.

As Shelley moves on from St. Giles, we have welcomed Buena Manalo as our new Office Administrator. Walter

Cooper has decided to retire from our Sound Team. Thank you to Shelley and Walter for your commitment to St. Giles. There really are not enough words to say how grateful we are for all that you have done for St. Giles these past years. We are also glad to have Kelly Martin and Jacob McGregor working on updating the St. Giles website.

Our Search Committee worked hard this year to identify a candidate as the new minister for St. Giles. Thank you to members from both CKPC and St. Giles for their discerning work on our behalf. There are still some steps to be completed before we have a full-time Minister, but the end is in sight!

As I reflect back on the year, I am excited that we have continued to build upon the foundations of shared ministry, outreach and fellowship through our worship services, pastoral care, and congregational events. We have enjoyed events such as the St. Patrick's Ham Dinner, Stampede Breakfast (with a manageable amount of participants this year), and the Cozy Bake Sale.

We have brought mission into action with our Food Bank drive, Toy Collection, Winter Gear Collection, and Walk for Affordable Housing. Opportunities have also expanded for Bible and Advent studies and using the Labyrinth in the summer. The Choir has continued to be committed to bringing beautiful music to each worship service, with Esther leading us through rehearsals and Sunday mornings with her ever-present grace and patience.

This year St. Giles welcomed a Summer Intern—Chandra Mannix. She has brought an amazing energy to St. Giles and has taken us in new directions, challenging us to move out of our comfort zones (and our pews)! We were delighted to

offer her a Student Minister contract so that she could continue with us and CKPC, with our Shared Ministry.

New Members and friends have joined us this year and we look forward to getting to know them better. We also said goodbye to treasured friends. We will keep them in our prayers and are grateful for their fellowship.

Active Members of Session are Sandra Cameron-Evans, Cathy Brown, Ian McKay, Dennis Daly, Jason Gaskarth and Toby Gaskarth. We have also welcomed Keekyoung Kim as a liaison between CKPC Session and St. Giles Session. Sandra Cameron-Evans represents St. Giles at Presbytery. Connie Harms is our Treasurer.

I am mindful that while St. Giles and CKPC continue on our journey together, the world around us is in turmoil and that we must continue our prayers for peace. Here in Canada, we continue to learn the path of Reconciliation. As we look at our southern neighbour, the USA, as it heads into a divisive election year, let us find ways to be kind to each other.

May St. Giles be a light on the hill, bringing hope to the community around us.

Blessings,

Toby Gaskarth
Clerk of Session

Statistics

2023 Membership Status

Communicant Membership

as of January 1, 2023 107*

Members Added in 2023 0

Members Removed in 2023

By Resolution of Session 5

By Death 3

Total 8

Communicant Membership

as of December 31, 2023 99

Baptisms 2

We regretfully record the names of members, adherents, and friends of St. Giles who died during 2023:

Phyllis Alexander, Elizabeth Ferguson, Ann Poole, Jack Van Bentham, and Alice Vis.

*Please note there was an error in the 2022 Annual Report Statistics which reported the passing of 8 members. One of the decedents, Dave Paley, was not a Member on the Communion Roll. The total Communicant Membership as of December 31, 2022, was 107.

Attendance at Services

Average Sunday Service		Average Communion	
2023	42 in person; 53 online*	38	(35 in person; 42 online*)
2022	87	84	
2021	83	95	
2020	55	54	(1 service)
2019	55	62	

Good Friday		Easter	
2023	24 in person; 50 online	81	48 in person; 33 online
2022	32	114	
2021	N/A (online with Varsity)	93	
2020	N/A (no services)	N/A	(No services)
2019	45	84	

Christmas Eve	In person	Online viewers
2023	119	N/A
2022	173	135
2021	150	92
2020	114	114
2019	134	N/A

Grand Totals for 2023

	In Person	Online*	Total
Total Attendance for 2023	2,220	1,277	3,497
Average per service	42	58	

*Online services ended 18 June 2023.

GIFT (Growing in Faith Together)

Church School

- For the first part of the year, teachers prepared each Sunday should there be children present at worship.
- Starting in the summer our youth were given the opportunity to join the Korean Church School in the Lower Hall.
- Church School families were connected with via email or phone calls throughout the year to keep them posted on what was happening and to see if there was anything we could offer for their children.
- This year the Church School children/youth once again enjoyed making cards for our homebound members. In the Spring, 3 children created Easter Cards and, in early December, 2 children/youth created Christmas cards. Those who attended enjoyed making the cards and the connection it gives them to our congregation.
- This year we had an additional card making session and 7 children/youth gathered to create cards for various people in the congregation just to say 'Hi'. The children picked members they had connections with and we ended up mailing out 30 cards.
- After many years as Church School Superintendent, Heather has resigned but will continue to work with the children on special events.

Vacation Bible School

- We once again joined Westminster Church for their Vacation Bible School and this year we had our biggest number of children/youth attend. We had 7 children/youth from St. Giles attend as well as one leader. It was a fun filled week!

Adult Studies

- Denis Mascardelli continued to lead weekly bible study, focusing on different books of the bible, decided upon by the group. Typically, around 8 – 10 people attended.
- Chandra led a bible study based on the lectionary during the summer after the services with up to approximately 10 people attending.
- An Advent series from Presbyterians Read: *God Is In the Manger: Advent Reflections* by Dietrich Bonhoeffer was held with roughly 8 people at each session.

Plans for 2024 include the following with other things still in the works:

- Resuming monthly Crib nights as a way for adults to connect and engage.
- Denis will continue the weekly Bible Study.
- A Presbyterians Read Lent Study: *Reflecting on the Ideas of the 14th Century Christian Mystic Julian of Norwich*.

Respectfully submitted,

Heather Mackie & Sandra Cameron Evans
GIFT Committee

Mission

2023 Walk for Housing

Twenty-five people gathered at St. Giles on April 29th, 2023 to walk to raise money in support of paying down the mortgage at a Place to Call Home buildings. This project has been on-going for several years. (originally supported by us through *Coldest Night of the Year* walk). Last year was our first *Walk for Housing* from St. Giles. A team from Westminster Presbyterian joined with us. We had a goal of \$3,000 which we reached. Money was raised by donations, and walkers asked their friends and neighbors for contributions. The walk was beautiful through Confederation Park. The walk this year, 2024, will be our second annual walk. Westminster and Varsity Acres Presbyterian churches will be joining us. The walk is scheduled for April 27, 2024.

Kairos Support

In November St. Giles congregation generously supported the Affordability Housing Group with unwrapped gifts and gift cards for children and adults. These were given out at the Community Christmas party at McDougall United Church on November 24, 2023. This is an annual event for the residents of the Place to Call Home buildings (Acadia Place, Claire, Bankview, and Longbow). Joan and John McLean attended to help make the party a success.

Winter Clothing Drive

In December, at the request of Dr. Sung Woo Kim, St. Giles collected winter clothing items and boots. At present this is ongoing. These items are given out on Saturday mornings to

people in need by members of CKPC. This generosity is gratefully received.

Inn From the Cold – Dinner Service

In November 2022, St. Giles New Generations decided to partner with the *Inn From the Cold* by volunteering to serve dinner as a group on a once per month basis. We joined the Inn at a time of transition; they had just moved into their new location on 7th Avenue SW in October of 2022. The new kitchen and dining room were smaller, requiring some adjustments to volunteer group size. We began by sending an eager group of six volunteers, but soon realized that a group of 4 was optimal. In 2023, twenty volunteers participated in groups of 4, serving dinner on the 4th Wednesday of each month. This provided the Inn with 114 hours of volunteer time, for which they have expressed heartfelt gratitude for our dedication and support of their work with those impacted by homelessness.

Respectfully submitted,

Joan McLean, Cathy Brown, and Susan Carmichael

Pastoral Care

Sadly, we have lost 5 members this past year. They are Phyllis Alexander, Elizabeth Ferguson, Ann Poole, Jack Van Bentham, Alice Vis. They have left a big gap in both the congregation and our hearts. We offered each family support, comfort and prayers and visited them when possible.

We held 2 Special Communion services, followed by lunch, for our “homebound” members. (Maundy Thursday and prior to Thanksgiving.). These services are enjoyed by those able to attend as they appreciate that they have 1:1 time with our Minister and others. They are happy to be able to worship in the sanctuary and feel God’s presence.

Our committee meets monthly (except during July and August) and we review our Prayer list for inclusion in our weekly bulletin. We only include the names of those who have given their approval.

Our Pastoral care Prayer Chain is activated as required or requested to include those in need of extra prayers, especially in emergency circumstances.

Our committee members visit our “homebound“ members at least 3 times during the year and/or whenever their condition changes or unexpected circumstances warrant it. Hospitalized members are visited as necessary and prudent, both by us and our Minister.

We did cater a Ham dinner in the spring, which was well attended. We thank members who helped us with this endeavour and hope to do this again in the future.

Each of our “homebound “members were visited at Christmas and received a small token gift and a

personalized card made by 2 of our Sunday school class and adult helpers. We really send our thanks to them as those members appreciate these cards a great deal. They also made cards for Easter and Thanksgiving.

We also thank 3 congregation members who helped with the Christmas visiting, we really do value their help.

We thank our Minister, Rev. Rod Ferguson, for his guidance and help throughout the year.

We welcome Donna Hamilton to the Pastoral Care committee as of January 2024.

Members of committee are: Chris Browne, Sue Cooper, Ann Frost, Donna Hamilton, Jennifer Hauck, Donna Russell, Ted Samson, Arlene Simpson, Rod Ferguson, and Jenny Thomson.

Jenny Thomson
Convenor

Card Secretary

Cards are sent to members to mark significant events in their lives. In the past year we have sent the following:

12 birthday cards, 6 Thinking of You, and 7 sympathy.

Report respectfully submitted,

Arlene Simpson
Card secretary

St. Giles Choir and Music Ministry

The choir continues to be an integral and vibrant part of the weekly services and events throughout the year. Service formats have been varied—some weeks the choir has a lot to sing while other Sundays have less music content. But the choir adapts to each scenario with polish and commitment. We gained another member, thanks to Yong-Ki Min—Meiqi Tang sings with our sopranos and adds her joy and sense of wonder to our music-making. Many evenings we also have an honorary choir-member-in-training—Felix Jacques!

We have made it a priority to sing anthems that reflect and support the theme of the service or the sermon and have achieved that fairly consistently. Sometimes this means making a last-minute change of anthem, but the choir learns music very quickly! In the fall, at our Student Minister Chandra Mannix' request, we started including a choir introit to begin each service.

We have had a variety of guest musicians join us over the year. Tim Janz added his flute to our Good Friday service. Dave Foley once again played his trumpet for our Remembrance Day Sunday service. Kevin Waites (trumpet) and John Abraham (trombone) joined us for our June 25 service to give a good summer send-off. And thanks to Carmen Ashmead's efforts, we had a string trio to provide prelude & postlude music and to accompany our carols during a beautiful Christmas Eve service.

As in past years, the Calgary Community Choir (YYC Choir) utilized our facility for two 10-week stints on Thursday evenings in preparation for their Spring and Christmas concerts. For the spring concert session, the St. Giles choir moved our rehearsal time back to minimize the crossover

between the two rehearsals, as we have done before. In the fall, we experimented with leaving our rehearsal night at the usual time and dismissing partway through our rehearsal, the St. Giles choir members who were participating in the YYC choir. This was a mixed success since while it allowed members to get to choir practice on time after their workday, it significantly depleted our numbers with the departure of those singing in the YYC choir. We will have to reassess the best solution for this, as we want to encourage more choral experience for St. Giles choir members without weakening our own choir.

Other highlights of the year:

- The choir joined Jason Gaskarth and Rod Ferguson at various times during the year in presenting several of their compositions during the Sunday services. These have been well-received.
- Folk Night resumed this year, helmed by Jason Gaskarth's daughter Shannon and friends.
- Stampede Sundays: the choir prepared music as is our tradition, and Ian & Jason provided music to dine by in the back garden after the first Stampede service.
- Jazz Vespers and Carol Vespers: a new community outreach venture was initiated this year, featuring an evening of jazz-inspired instrumental music with musicians Kevin Waites (trumpet), John Abraham (trombone), Ian McKay (bass guitar), and Esther Woelfle (piano).
- On December 2, a quartet of singers from the choir sang at CKPC's Indigenous Peoples benefit concert.

Once again, my thanks and deep gratitude goes to the members of the St. Giles choir for their faithfulness from week to week through this past year. They are unfailingly

adaptable (though I never want to presume on that generosity!) through the changing service formats, last-minute anthems, anthems that get rehearsed and never sung, vacating the platform partway through the service and then reassembling for the final portion, and countless other ways they are challenged to be flexible. They are truly committed to adding their musical and creative abilities to our choir and I rely on them as sounding boards for my ideas and proposals. Thank you, each one. I appreciate you all so much.

Gratefully submitted,
Esther Woelfle

Archives

All documents, such as service bulletins, funeral cards, and financial papers that were sent to Archives, were filed. Those financial documents that were no longer required as per *The Presbyterian Church in Canada Records Retention Schedule for Congregations* were shredded.

There were a few requests for archived information in 2023. These included: wanting to know the date of a baptism; compiling a list of all the documents relating to the Memorial Funds; and a study of the structural plans of the church building.

As always, I am happy to receive any church-related documents and photographs for inclusion in the archives. I can store digital files so if anyone wants to send photographic images electronically, I will accept them with gratitude. I can also accept memory sticks that contain minutes of committee meetings.

Recently, I have received several boxes of papers from a congregation member. These will keep me happily occupied for a while.

Respectfully submitted,

Janet Astle

Policy and Planning Team

While the Policy and Planning Team has not returned to regular meetings, it continues to address the human resource needs of our staff, including performance discussions and salary recommendations. Shelley, Wayne, and Esther continue to show creativity and initiative in meeting and exceeding the needs of St. Giles. This year, Shelley advised that she would be moving on; as a result, Buena was hired as Officer Administrator, effective November 16, 2023. The Policy and Planning Team's purpose is to fulfill various ad hoc responsibilities as directed by Session.

Various groups continue to share our building, including **Beltline Serenity** and **North Calgary Strings Academy**. After 11 years, we ended our covenant with **Calgary Korean Evangelical Church** to allow **Calgary Korean Presbyterian Church** to increase their activities in the building. We are currently exploring other possible covenantal arrangements.

As we continue to try and welcome the broader community, weddings and other special events have occurred in the facility guided by Shelley and Wayne. As in the past, there is no set fee to use St. Giles but we appreciate donations that help with our ministry and outreach. Such donations receive a tax receipt.

MEMBERS:

Sandra Cameron Evans, Convenor

Dennis Daly

Rev. Rod Ferguson, Interim Moderator

Connie Harms, Treasurer

Marilyn Machum

Search Committee

The Search Committee met 14 times between November 2022 and August 2023. Time was spent discussing and establishing the search process, including advertising, interviews, and decision-making. The Committee worked to ensure that the goal of Shared Ministry between St. Giles and the Calgary Korean Presbyterian Church (CKPC) guided everything.

Three candidates were eventually identified for Zoom interviews; the most qualified individual was identified for an in-person interview but declined for family reasons. At this time, the Search Committee was made aware of Ms. Chandra Mannix's interest in the ministry position.

Chandra had been working as a student at St. Giles. While Chandra had been certified by the Presbytery of Calgary-Macleod as a Candidate for Ministry in January 2023, she needed to successfully complete a semester of courses at Vancouver School of Theology, followed by an interview with presbytery to certify her as a Candidate for Ordination, before she would qualify to accept a call to ministry. The Search Committee met with Chandra to determine her suitability for the Shared Ministry and agreed, when she completed the necessary conditions, that she would be our recommended candidate. This information was shared with the Sessions of both St. Giles and CKPC who were also in agreement.

The necessary steps through the presbytery are underway and we hope that the Call will proceed within the next few months.

The members of the Search Committee were:

David Kim

Ken Ashmead

Sean Kim

Sandra Cameron Evans

John Lee

Jason Gaskarth

Julie Hur

Mike Yoon (Convener)

Ethan Han

Rev. Rod Ferguson (Interim

Moderator)

Digital Ministry

The tech/website team worked on the new St. Giles website starting in the summer of 2023 and throughout autumn with guidance from Chandra and Rod. Following multiple designs and changes, the new layout and design is now nearly complete. The new site will have significant new functionality including private members only pages with the ability to share contact information, an events page, calendar integration with the office calendar, and private pages for teams such as the Sound Ministry checklist. The tech team is eager to roll out the new website design into production once a few remaining areas are addressed: some verbiage for a few key areas of the new website, and a new technical solution needs to be found to address calendar integration, one that bypasses some technical limitations with the current St. Giles email/calendar system. Jacob McGregor and Kelly Martin led the work on the website content and re-design and Boris provided some assistance with Google Map integration. Kelly Martin has offered free web hosting & regular security updates for the new website into perpetuity. Kelly has also stepped up to

help with all I.T. and technical assistance that may be required by St. Giles moving forward.

The sound team saw gracious support in 2023 with significant contributions supporting regular Sunday service and other services, such as weddings and funerals. The sound team consists of Walter Cooper, Dave Browne, James Liu, Shanna Daly, Rob Lee, Wayne Gallant, plus new addition to the team, Kelly Martin. The sound ministry now uses an electronic sign-up sheet each week to ensure each Sunday service is covered by ideally two team members running sound and the PowerPoint slides. In 2023 the decision was made to no longer record services each Sunday or stream the services live on YouTube, although we can still record and stream-on-demand when requested. The sound checklist, a set of steps we follow to ensure the sound system and projector/slides are operational with each service, was modernized in 2023 and is now viewable on mobile devices on the new website (behind a shared password) to make it easier for anyone to support the sound booth when required. Walter Cooper decided in 2023 to retire from the sound ministry after so many years of dedicated service and he'll be moving on at the end of February 2024. We are all very thankful for his wisdom, dedication, and his willingness to share his knowledge with the rest of us, plus his long-standing work overall supporting the sound ministry. Walter will be taking time to travel the world and spend time with family, and he will be missed.

Kelly Martin

Facilities and Maintenance

Members

Dennis Daly

Wayne Gallant

Jason Gaskarth

The Facilities and Maintenance Committee would like to thank Rod Ferguson and Chandra Mannix for the enthusiasm which they have brought to our facility.

Thank You

Facilities and Maintenance would like to thank Walter Cooper for his support and knowledge over many years which has helped the church save money and hire good people to maintain our facility.

Walter has been a big help with our sound system as well and we hope he can enjoy occupying a pew without us bothering him with too many questions.

Ted Samson has been a tremendous help in the past, as were his parents before him, and he continues to serve St Giles by helping collect and organize the weekly collection.

We would also like to thank Jason Gaskarth for joining the Facilities and Maintenance team and for his expertise with insurance claims.

Church Exterior

St Giles continues to be a popular spot for weddings and funerals. Thankfully we have also had a few christenings of late.

We had an unfortunate collision in December 2022 with the handrail and steps at the front of the church and Jason

Gaskarth was a big help in getting the insurance claim settled.

The parking lot and snow clearing as well as the grass cutting has been handled differently as of late and seems to be going well. Wayne seems on top of it despite a bicep injury. Other Church staff have also helped out.

We traded in the old lawn mower for a newer one and it seems to work well. Wayne may continue with grass maintenance when spring comes.

We appreciate the work done by Meryl Dalip with our flower baskets around the church exterior. We also appreciate the work of Jim Weisert, Janet Astle, and Trish Terrill, cleaning out and pruning the gardens this summer. Anyone with a gardening interest should talk to Wayne Gallant, Meryl Dalip, or myself, Dennis Daly.

New members for Facilities and Maintenance are always welcome.

Outside work done in 2023

Wayne made an effective ramp for the southeast entrance which greatly enhances wheelchair access. He also installed new doorbells at the southeast wooden door and the south glass doors which can be heard throughout the church. We are waiting for stock to arrive to order one for the north door.

Nothing too much was done on the outside in 2023 but our labyrinth needs some upgrading as it is getting a bit overgrown.

Back Ramp

We will try to find a more permanent solution for the back ramp leading to the Narthex and the north door which has needed frequent repair.

We had some break-in problems in late 2022 and we spent several hundred dollars reinforcing the Narthex door locks.

We are also considering getting a camera for the back door outside Buena's office as the price of such systems has come down a great deal in the last few years.

All major repairs or replacements go through Session and their input is appreciated.

Sanctuary and Kitchen Upkeep

The sanctuary seems to be in good shape and has experienced more traffic with the young people from CKPC. We had very little traffic for many months due to covid 19.

Efforts have been made in 2023 to rout better cables from the sound booth to the front of the church.

The elevator has given us problems periodically but seems to be fine now.

Downstairs Hall

There has been a problem with periodic smells in the downstairs woman's washroom. If you notice this contact Wayne or myself as some liquid needs to be added to the system.

There is also a problem with the linoleum seams on the basement hall floor and Wayne has made some quite effective repairs.

We are very fortunate to have Wayne Gallant on our staff as he has experience with overseeing these sorts of things as a general contractor.

In the Immediate Future

Reflective yellow paint on the steps will need refreshing.

A resurfacing of the landing and ramp on the north side of the narthex which is a recurring problem.

Thanks to the enthusiasm of Rod Ferguson, we have commercial grade carpet tile floor covering the heavy traffic area of the Narthex as well as freshly painted white walls.

Budget for 2023

Although this year (2024) started somewhat badly as we needed to replace the main hot water tank for \$2,000, the Facilities and Maintenance department finished 2023 very close to the budget.

The dishwasher was a serious problem through 2023 however as it had terrible leaks and was not functional. We were under the impression that it was better to replace than to repair.

There was concern about the cost as it was thought to be in the \$7,000 plus bracket. People were very generous with their contributions and support and considerable funds were raised.

Getting another opinion from repair people at Hobart makes us optimistic that we can repair our old unit and not replace it. If that is the case, we have considerable funds left over which were earmarked for a new dishwasher and kitchen improvements. Let us hope that our sturdy old unit

lasts several more years as replacement costs are now in the \$14,000 range, plus installation costs.

Dennis Daly

Shared Ministry 2023

Five members from CKPC participated in the Search Committee, convened by Elder Mike Yoon, with members from St. Giles, to discern a candidate for ministry at St. Giles and to lead the English ministry at CKPC. As a result of this collaborative work, Chandra Mannix was engaged as a Student Minister in October. We are hopeful that the ordination process will unfold in the spring of 2024 as Chandra has successfully completed all the requirements.

Pastor Chandra and Julie Hur began Pastoral Care with people at CKPC and began discerning hopes for the English language service. The Sunday afternoon worship service in English at CKPC started on December 17 with the support of Elder Hyunchol 'Charlie' Bang. Led by Pastor Chandra, it includes contemporary music from a dedicated Praise Team and a congregation of approximately 35 people each week.

This year brought Pastor Myoungsu 'Sam' Cha in September as the Lead Youth Pastor when Pastor Esther Lee moved to Edmonton. The 11:30AM Youth service has around 75 students (Grades 7-12) and 20 youth leaders. They have continued to grow and expand at St. Giles and build relationships with members here. This year, the youth attended camping trips, retreats, volunteer activities, and volunteer work outside of the church. There are 3 separate musical Praise Teams formed by the youth who take turns

leading worship. They rehearse on Saturday afternoons in the sanctuary.

The Sessions of St. Giles and CKPC are connected through Elder Keekyoung Kim, our CKPC Liaison Elder.

Keekyoung Kim
CKPC EM Elder

Envelope Secretary

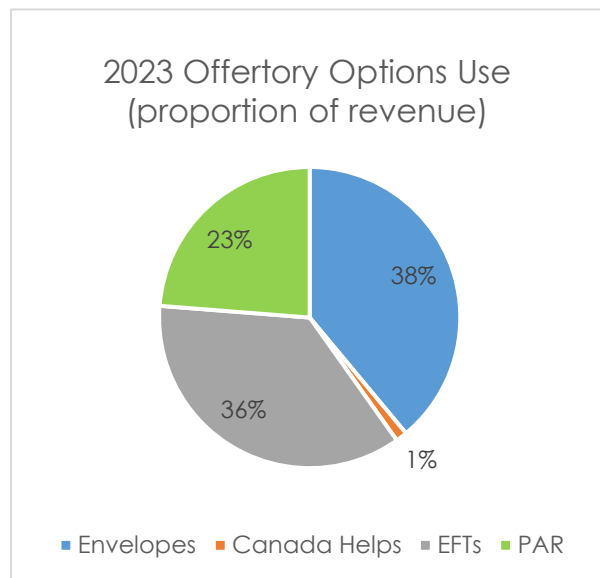
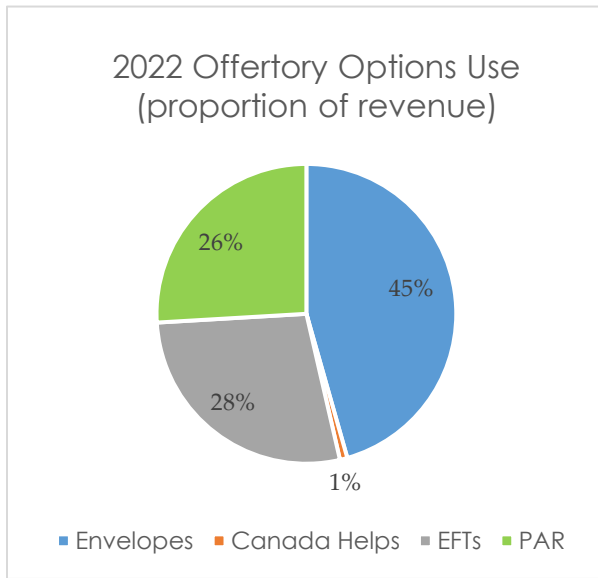
Number of Envelopes	Yearly Contribution Range	Annual Average per Contributor	Annual Total per Grouping
15	Up to \$100	55.67	835.00
7	\$101-200	170.00	1,190.00
4	\$201-450	282.50	1,130.00
7	\$451-750	526.43	3,685.00
8	\$751-1,000	908.75	7,270.00
17	\$1,001-2,500	1,622.71	27,586.00
4	\$2,501-4,000	3,231.25	12,925.00
6	\$4,001+	6,690.67	40,144.00
68	Total 2023 General Envelope Offerings	1,393.60	94,765.00
56	Total 2022 General Envelope Offerings	1,748.69	97,926.60

The chart above shows the 2022 General Envelope Offerings from **regular envelopes, E-transfers, PAR, and Canada Helps**. These numbers differ from those in the Financial Statements; they do not include offerings given by visitors or to any designated funds, including the Memorial Fund, or the funds donated to St. Giles by Calgary Korean Presbyterian Church.

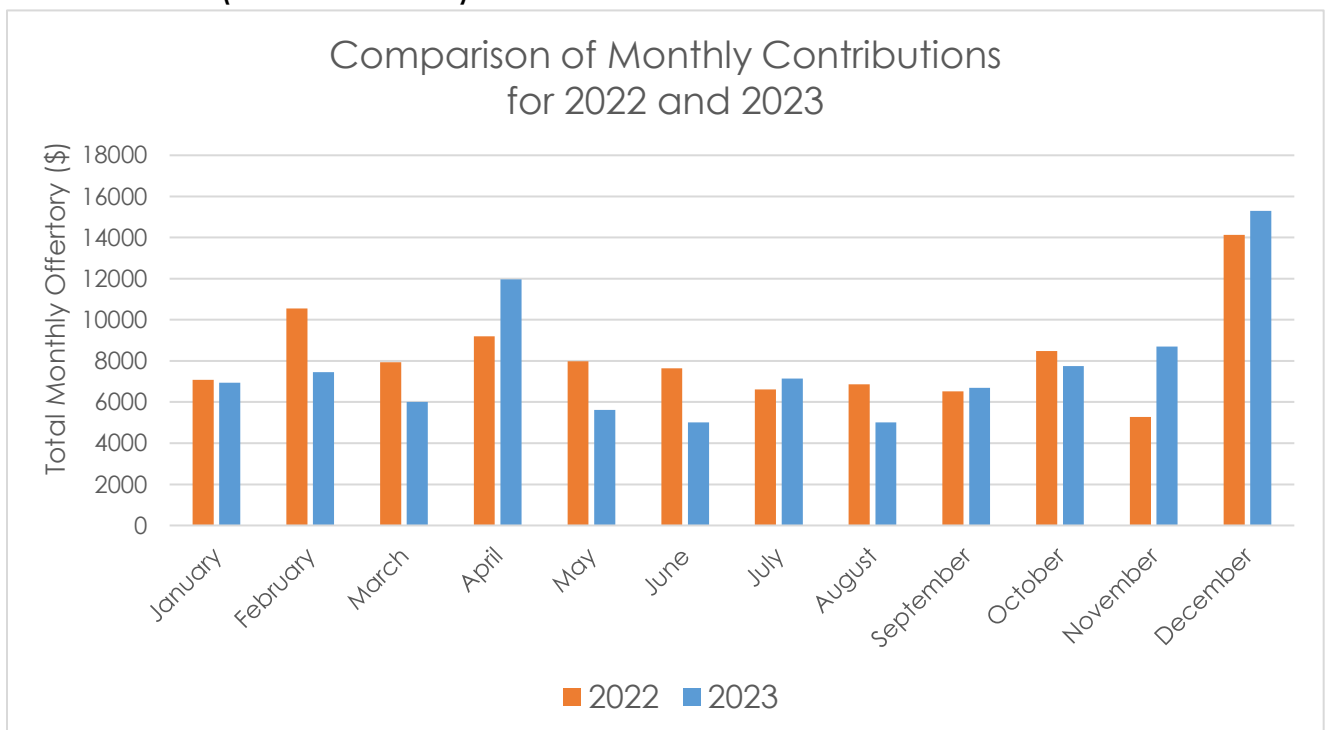
Although our number of donors increased 21%, the average contribution per donor decreased 20% over 2022, resulting in a net decline of 3% in total General Offertory compared to 2022.

An important trend that continued in 2023 is *how* members and adherents are choosing to donate to St. Giles. Subscriptions for paper envelopes continued to decline, in

favour of using unused offertory envelopes from prior years, sending a cheque by mail in a personal envelope, or online donations. Online donations (PAR, EFTs, and Canada Helps, collectively) have showed significant growth again in 2023 (59% of revenue, compared to 55% in 2022, and 34% in 2021).



One pattern to note is that monthly offerings have continued to show more consistency (a variance of 36% in 2023 v. 71% in 2022), with peaks at Easter (April) and Christmas (December).



Finance

The Finance Committee has been reconstituted in late 2023 including 1 new member Ian McKay, Finance Team Convenor, to our existing team of Connie Harms (Treasurer) and Rick Carmichael.

The committee has met on numerous occasions in 2023, for a number of purposes. They include discussing and preparing the Annual Budget and Annual Financial Statements, as well as determining more effective and useful ways in which we can communicate financial results with Session members.

We have planned meetings once every month, plus ad hoc meetings as needed for specific issues or projects. Monthly meetings include the review of previous months' results and financial analysis that is necessary to provide an understanding of those results when reporting to Session. They may also include topics that are requested by Session or any committee of Session.

The Annual Financial Statements for the year ending December 31, 2023, appear in a new format on the following pages, as well as the Proposed Budget for the new year, 2024. We hope that this new format will help in understanding the financial reports.

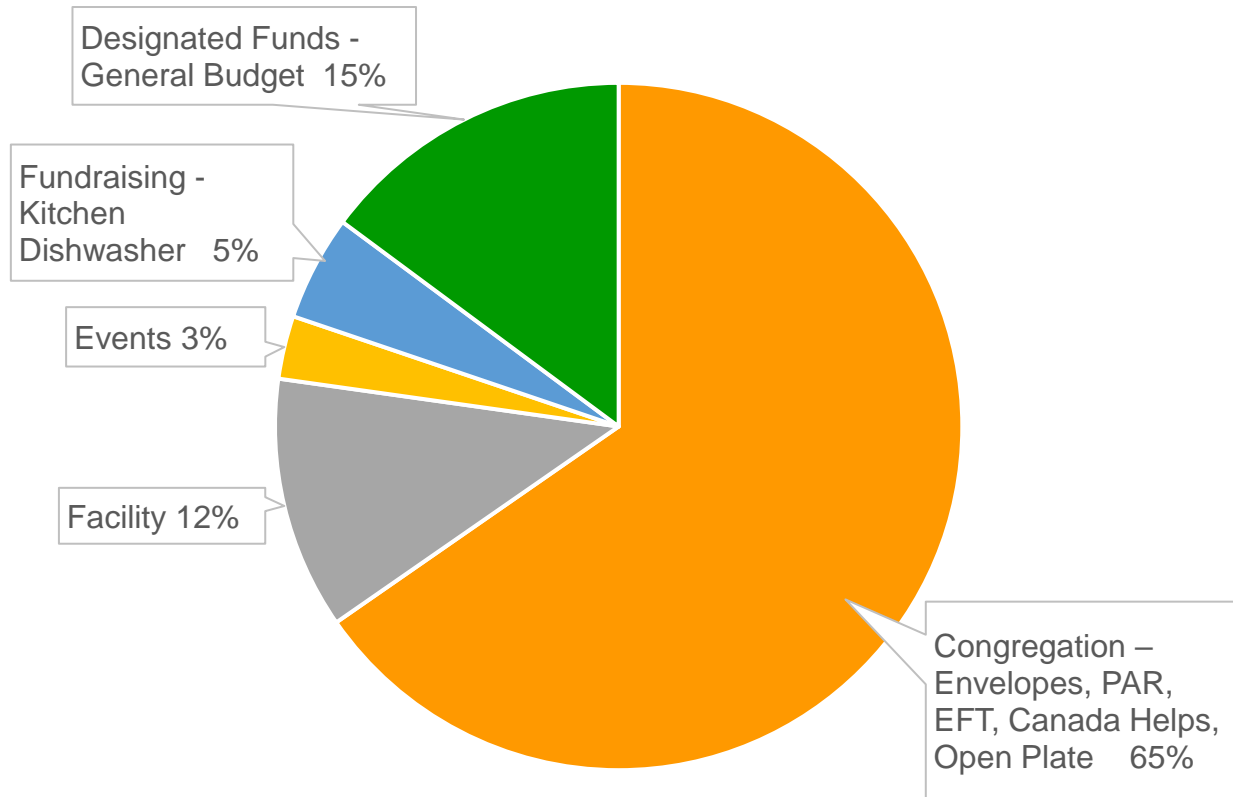
Envelope Secretary

In 2022, envelope offerings raised over \$129,734. In 2023 total offerings raised were over \$194,427.

Donations	
Congregation – Envelopes, PAR, EFT, Canada Helps, Open Plate	\$98,142
Facility	\$17,108
Events	\$3,822
Fundraising – Kitchen – Dishwasher	\$7,140
Designated Funds – General Budget	\$21,749
Total St Giles	\$147,961
CKPC	\$46,466

The following chart indicates the percentage share of each type of funding.

Types of Funding for January – December 2023 St. Giles Presbyterian Church



We have received donations in memory of: John Watson, Ann Poole, Jack Alexander, and Phillis Alexander.

As a congregation, we continue to support various mission projects, in addition to our accepted allocation to Presbyterians Sharing of \$9,000. In 2023, we raised funds for:

- Kairos – Longbow = \$3,332
- Spring Mission = \$178,
- Calgary Interfaith Food Bank = \$610.

	Cash	Pledges	Search Fund	Total
Kitchen / Dishwasher Fund				
403 - Kitchen/Dishwasher	7,140	1,400	5,000	13,540

The Dishwasher Fund received \$7,140 in contributions in 2023. An additional \$1,400 was pledged to be received in 2024, and the unused portion of the Search Fund has been allocated to the Dishwasher if it is not required by the new Minister.

Regarding the change in categories for organizing funds:

It became apparent over the last year to the finance team, which was formalized into a Finance committee in November, that there was an opportunity to align accounts and reporting categories with our current activities, and our anticipated activities, moving into 2024 and 2025. Further, the positive outcomes thus far from the Minister Search committee, as well as the continued ongoing success of the Shared Ministry program, encouraged the Finance committee to make both the accounting and reporting changes at the end of 2023 so as to continue to ensure clarity and transparency to the congregation on a go-forward basis, recognizing that St. Giles is stepping firmly into their vision for a thriving future.

The financial goals of 2024 are to:

- (1) promote programs and activities that will increase income;
- (2) review some long-term financial holdings and their ongoing stewardship;
- (3) financially support the activities of various growing ministries at St Giles.

There is also hope for increasing the financial literacy of the entire congregation during 2024 in ways that honour and further our communal journey with CKPC. The changes made will facilitate this process by creating clear connections between our ministries and the funds associated with them.

Respectfully submitted,

Connie Harms, Rick Carmichael, and Ian McKay

St. Giles Presbyterian Church 2024 Budget

	2024 Budget	Actual YTD 31-12-2023	2023 Budget
Donations			
Congregation	112,000	98,142	110,500
Facility Donations	13,868	17,108	19,700
<i>We Believe</i> Campaign	-	-	5,000
Events	6,500	3,822	4,000
Fundraising	18,500	21,749	13,500
Community Partnerships	18,500	-	-
Designated Funds – Facility	8,832	7,140	-
Total St. Giles	178,200	147,961	152,700
CKPC	112,598	46,466	65,414
Total Donations	290,798	194,427	218,114

Actual YTD**2024 Budget****31-12-2023****2023 Budget****Expenses****Shared Ministries****English Worship Ministry at St. Giles**

Consulting Ministry Advisor	1,000	6,064	3,042
Minister Stipend & Allowance	100,000	35,080	42,800
PCC Pension & Benefits	15,733	5,035	9,000
Audio-Tech Equipment – R&M	1,000	267	4,226
Pulpit Supply	1,950	-	-
Other	950	9,031	5,450
	120,633	55,497	64,518

Shared Events

Congregation Events Expense	2,850	2,135	1,000
	2,850	2,135	1,000

Total Shared Ministries

	123,483	57,631	65,518
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Presbytery Dues	5,869	3,495	3,927
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Presbyterians Sharing	9,000	9,000	9,000
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Music Ministry

Organist/Pianist/ Choir Director	21,464	20,093	20,972
Musician Costs	1,500	2,030	2,000
Organ & Piano Maintenance	500	421	-
Music Materials	750	650	750
	24,214	23,193	23,722

Outreach Ministry

Advertising & Promotion	500	-	500
Benevolence Fund	2,000	-	-
Other	500	2,116	2,000
	3,000	2,116	2,500

Administration and Facility Costs

Staff Wages	59,590	61,084	53,334
Staff Benefits	6,520	7,024	24,308
Church Office and Supplies	11,057	9,787	14,140
Church Property Expenses	7,090	33,933	18,204
Regular Repairs and Maintenance	21,000	14,173	12,000
Utilities	17,317	17,909	18,000
	122,574	143,909	139,986

Total Expenses	288,140	239,344	244,653
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Net Income General Fund	2,658	(44,918)	(26,539)
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Other Funds

Interest & Donations	4,500	100	-
Expenses	-	1,828	1,009
Other Fund Net Income	4,500	(1,728)	(1,009)

All Funds Total Income	7,158	(46,646)	(27,548)
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ST. GILES PRESBYTERIAN CHURCH IN CALGARY
FINANCIAL STATEMENTS
DECEMBER 31, 2023

St. Giles Presbyterian Church in Calgary
Statement of Financial Position
As at December 31, 2023
(unaudited)

	2023	Total 2022
Cash	137,263	176,759
Investments - Short term deposits	0	0
GST Receivable	511	903
Other receivables	2,363	0
Prepaid expenses	6,331	704
	146,468	178,365
Property and fixtures, less accumulated amortization	148,849	165,099
Total Assets	295,317	343,464
Current Liabilities		
Accounts payable and accrued liabilities	1,303	2,802
Total liabilities	1,303	2,802
Fund Balances		
Equity invested in capital assets	148,849	165,099
Externally restricted assets (note 4)	60,190	71,123
Internally restricted assets	161,112	158,573
Unrestricted net assets	(76,137)	(54,133)
Total fund balances	294,014	340,662
Total Liabilities and Fund Balances	295,317	343,464

St. Giles Presbyterian Church in Calgary
Statement of Operations
As at December 31, 2023 (unaudited)

	2023	2022
Income		
Donations – St. Giles	95,077	104,695
Donations – CKPC	46,466	30,000
Designated donations	21,748	14,262
Progress fund	7,140	
Rental Income	17,108	25,397
Open plate	3,065	390
Interest		314
Congregational events	3,822	1,416
Other		40
Total Income	194,427	176,514
Shared Ministries		
Presbyterian Pension Plan	5,035	6,566
Ministry Advisor/Interim Moderator	6,084	6,084
Student Internship	35,080	7,751
Licenses	861	308
Pulpit Supply	8,096	7,030
Other	341	525
Congregational events	1,114	672
Special services	1,021	2,460
Total English Ministry at St. Giles	57,631	31,396
Presbytery dues	3,495	1,853
Music Ministry		
Contractors and replacements	20,093	18,568
Musicians	2,030	1,510
Materials	650	749
Repairs	421	1,989
Total music ministry	23,193	22,816

Mission Ministry		
Presbyterians Sharing	9,000	8,000
Living Faith	738	94
Calgary Food Bank	610	
PWS&D	768	
Total Mission Ministry	11,116	8,094
Administration and Facilities		
Staff Wages and benefits	68,108	48,538
Bank charges	247	493
Office supplies and copier	9,540	9,904
Depreciation	16,250	16,250
Insurance	5,264	4,092
Security	300	672
Narthex	12,118	
Repairs and maintenance	14,172	8,971
Utilities	17,909	17,766
Total Administration	143,909	106,686
Net Ordinary income (loss)	(44,918)	5,669
Restricted donation funds		
Kairos		1,129
Camp Kannawin	100	
	100	1,129
Restricted fund expense		
Kairos	894	
Camp Kannawin	934	
	1,828	
Total Restricted fund surplus	(1,748)	1,129
Net Surplus (Deficit)	(46,646)	6,848

3-Year Comparison Statement of Operations

St. Giles' usual Financial Statements have a 3-year comparison of the reviewed (unaudited) Income and Expenses. The preceding Financial Statement provided a 2-year comparison. For the sake of consistency, the following is a 3-year comparison which includes the figures from 2021 in our former organizational format; the 2022 and 2023 are in the new format. These figures have not been reviewed nor audited. They are for information purposes only. There are notes for some of the financial figures for clarity.

St. Giles Presbyterian Church in Calgary
Statement of Operations
As at December 31, 2023 (unaudited)

	2023	2022	2021
Income			
Donations – St. Giles	95,077	104,695	128,266
Donations – CKPC	46,466	30,000	290
Designated Donations ^A	21,749	14,262	1,786
Progress fund	7,140	0	0
Facility Use Donations (Rental Income)	17,108	25,397	6,332
Open plate	3,065	390	313
Interest – from GICs		314	214
Congregational events ^B	3,822	1,416	0
Other - Gift-In-Kind ^C		40	0
Total Income	194,427	176,514	137,202
Expenses			
Shared Ministry – English Ministry at St. Giles			
Presbyterian Pension Plan	5,035	6,566	10,038
Ministry Advisor/Interim Moderator	6,084	6,084	6,084
Student Internship	35,080	7,751	0
Licenses (CCLI, CSPL, One License, website)	861	308	955
Pulpit Supply	8,096	7,030	7,775
Other – Sundry and Audio			
R & M, Replacements (2023 & 2022) ^D	341	525	0
Sundry – Audio R & M (2021 only) ^D			3,226
Congregational Events	1,114	672	1,574
Special Services ^E	1,021	2,460	0
Total English Ministry	57,631	31,396	29,652
Presbytery Dues^F	3,495	1,853	9,050
Presbyterians Sharing	9,000	8,000	8,000
Music Ministry			
Contractors & Replacements	20,093	18,568	10,909
Guest Musicians	2,030	1,510	0
Materials	650	749	316
Repairs – Piano/Organ	421	1,989	704
Total Music Ministry	23,193	22,816	11,929

Outreach (Mission) Ministry

Living Faith	738	94	0
Calgary Food Bank ^G	610	0	0
PWS&D ^H	768	0	0
Designated Expenses ^I :			
Spring Cleaning, Calgary Food Bank, Kairos-Longbow (2021)	0	0	1,497
Total Outreach (Mission) Ministry	2,116	94	1,497

Administration and Facilities

Staff Wages and benefits	68,108	48,538	44,369
Bank charges	247	493	412
Office supplies and copier	9,540	9,904	9,028
Depreciation	16,250	16,250	16,250
Insurance	5,264	4,092	3,964
Security	300	672	491
Narthex	12,118	0	0
Repair and maintenance	14,173	8,971	6,546
Utilities	17,909	17,766	15,873
Total Administration	143,909	106,686	96,933
Net Ordinary Income (Loss)	(44,918)	5,669	(19,859)

Restricted Funds**Donations Received**

See Note J

Kairos

261 – Kairos-Longbow ^K		1,084
255 – CNOY & Walk for Housing	3,332	
254 – Spring Cleaning Mission		45

Camp Kannawin

	100	50
	3,432	1,179

Restricted Fund Expense (Disbursements)		See Note L	See Note I
Kairos			
261 – Kairos-Longbow ^{I,K,L}			
255 – CNOY & Walk for Housing	3,332		
254 – Spring Cleaning Mission ^K	179		
Advent Mission ^K	715		
Camp Kannawin	934		
	<hr/> 5,160 <hr/>		
Total Restricted Fund Surplus (Deficit)	(1,728)	1,179	
	<hr/>		
Net Surplus (Deficit)	(46,646)	6,848	(19,859)
	<hr/> <hr/>		

Notes for the Statement of Operations 3-Year Comparison:

- A. Designated Donations includes donations to the Calgary Food Bank, PWS&D, Coldest Night of the Year, Narthex Flooring, etc.
- B. 2021 donations into Congregational Events were included in Facility Use Donations.
- C. Excepting 1 item (\$40) in 2022, all Gifts-in-Kind are included in Donations – St. Giles.
- D. Sundry – Audio R & M (Repairs & Maintenance) was recategorized into ‘Other – Sundry R & M, Replacements’ in 2022.
- E. Expenses for Special Services (e.g., Communion) include items such as the communion elements. In 2021, these expenses were categorized under Congregational Events.
- F. Presbytery Dues are calculated based upon Congregational Statistics 2 years prior (i.e., the 2022 amount was calculated based upon the 2020 Statistics Report which was filed in Q1 of 2021).
- G. Calgary Food Bank donations in 2021 (\$487.50) and 2022 (\$480) were received in Designated Donations and paid directly out of that account, resulting in a “\$0” in this category.
- H. Donations to PWS&D are disbursed at the end of the year if the accumulated total is >\$500. The donations received in 2021-2023 went into Designated Donations and disbursed to PWS&D in 2023.
- I. In 2021, all disbursements of Designated Donations were collected into one category, including Restricted Funds, e.g., Camp Kannawin (Robson-Emerson Fund).
- J. Donations to the Restricted Funds were included in the Designated Donations fund in 2021.
- K. Donations to Kairos-Longbow in 2022 were disbursed in 2023 (\$179 and \$715).

St. Giles Presbyterian Church in Calgary
Notes to the Financial Statements
For the Year ended December 31, 2023
(unaudited)

1. Basis of Operations

The legal name of the organization is St. Giles Presbyterian Church in Calgary and is incorporated in Alberta under The Religious Societies Lands Act and is a non-profit organization. It is a Canada Revenue Agency registered charity, exempt from income tax and may issue tax receipts to donors for donations. It is affiliated with the Presbyterian Church in Canada and adheres to the Book of Forms. Oversight of its operations is by the Presbytery of Calgary-Macleod.

2. Significant Accounting Policies

Fund Accounting

The congregation follows the restricted fund method of accounting for contributions.

The General Fund contains the assets, liabilities, income, and expenses related to the congregation's operating activities.

The Church Progress Fund contains funds contributed for the ongoing development of the properties of the congregation.

The Robson / Emerson Estate Fund contains funds contributed to be used for the religious advancement of the youth congregation.

Revenue Recognition

Restricted contributions are recognized as revenue of the appropriate restricted fund, or if no restricted fund exists, they are recognized in the General Fund using the deferral method of accounting. Unrestricted contributions are recognized as revenue in the General Fund when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Church Premises

Purchase capital assets are recorded in the General fund at cost. Amortization is computed on the straight-line basis over the useful lives of the assets as follows:

Church building	70 years
Furniture and equipment	25 years

Investments

Investments are in interest bearing securities and are carried at cost.

Donated services

Services donated to the congregation are not reflected in the accounts.

3. Church Premises

	Cost	Accumulated Amortization	2023 Net	2022 Net
	\$	\$	\$	\$
Land	51,621		51,621	51,621
Church building	578,456	(481,228)	97,228	113,478
Furniture and equipment	76,870	(76,870)	0	0
	<u>706,947</u>	<u>(558,098)</u>	<u>148,849</u>	<u>165,099</u>

4. Externally Restricted Fund Balances

The externally restricted fund balances are those restricted by donors for specific purposes.

St. Giles Presbyterian Church
Statement of Financial Position
As of December 31, 2023

	General Fund \$	Progress Fund \$	Robson Estate Fund \$	Memorial Fund \$	Total \$	Year 2022
Cash	93,722	7,140	58,288	158,573	130,279	176,759
GST Receivable	511				511	903
Other Receivables	2,363				2,363	
Prepaid Expense	6,331				6,331	704
Undeposited Funds	6,984				6,984	0
Total Current Assets	77,533	7,140	58,288	158,573	146,468	178,365
Property and fixtures, less accumulated amortization	148,849				148,849	165,099
TOTAL ASSETS	71,316	7,140	58,288	158,573	295,317	343,464
Current Liabilities						
Accounts payable and accrued liabilities	908				908	1,783
Payroll Liabilities	394				394	1,021
Total Liabilities	1,303				1,303	2,804
Fund Balances						
Equity invested in capital assets	148,849				148,849	165,099
Externally restricted assets (note 4)		7,140	58,288	158,573	65,428	71,123
					158,573	158,573

St. Giles Presbyterian Church
Statement of Financial Position
As of December 31, 2023
(continued)

	General Fund \$	Progress Fund \$	Robson Estate Fund \$	Memorial Fund \$	Total \$	Year 2022
Donations - Narthex Repairs		12,000			12,000	
Church Property						
- Narthex Expenses		12,000			12,000	
	77,533					54,133
Total fund balances	71,316	7,140	58,288	158,573	295,317	340,662
Total Liabilities and Fund Balances	72,618	7,140	58,288	158,573	296,620	343,466
						343,464
Rounding						2

Appendix

St. Giles Framework Statement:

We are God's people: enabled by the Holy Spirit,
saved by Grace and Nourished by Scripture.

St. Giles Mission is to nurture a vibrant Christian life;
we will seek to grow in our relationship with God,
we will care for the community,
and we will dare to follow Christ into the world.

St. Giles' Motto:

Called by Christ, Committed by Faith,
Connected by Community.

Our Core Values:

Worship

We value the opportunity to study, praise and worship
with a focus on the Word of God.

We value feeding the spiritual yearning of the
congregation through well-preached sermons,
communal prayer, Bible study, inspired music, art and
drama.

We value the involvement of all people—of all ages—in
worship and outreach.

Community

We value the fellowship of a warm and caring
community that seeks to serve each other, the larger
community, and Christ.

We value the Reformed Tradition of the Presbyterian
Church in Canada.

Inviting Others

We value the act of inviting others to share in our celebrations of Christ's way in the world and welcome all those who would come to our Church to learn who we are.

Spirituality

We value spiritual growth, and the power of prayer.

Humanity

We value human dignity and aspire to Grace in our lives through Right Relationships¹ and compassionate care for one another.

Education

We value Christian education, for people of all ages.

We value nurturing the young through an active church school program, youth group, Vacation Bible School, and the provision of nursery services.

Our Vision:

Worship

We envision joyful celebrations of God and the life and teachings of Christ at worship through engaging ways of reaching and teaching those who seek spiritual growth.

¹ "Right Relationships" are those reflected in Matthew 22:37-40: "... You shall love your neighbour as yourself ..."

Community

We envision a vibrant, active congregation of all ages, growing and participating in a joyful community grounded in Christ's commands².

We will grow our understanding of what it means to be part of the Presbyterian Church in Canada.

Inviting Others

We envision an open, welcoming church, active in the broader community, sharing the joy of Christ's mission with others, and inviting them to join us.

We will strive to attain the faith and courage we need to verbalize our faith, to take the risks and to embrace the changes we are led to by God in fulfilling His will for us.

Spirituality

We envision a church life that nurtures and strengthens each member's ability to develop a sustaining, personal, spiritual relationship with God and to maintain it through prayer and practice.

We envision a personal relationship with God, being open to hear God's instruction, and seeking to live each day guided by the Holy Spirit.

Through an active prayer life, we seek to experience the transforming presence of the Holy Spirit as God works within and through us.

Humanity

² Christ's commands: "You shall love The Lord your God with all your heart, with all your soul, with all your mind... You shall love your neighbors yourself."

We will seek to follow Christ by engaging in local, national and global mission initiatives leading to a world in which justice, equality and love for our fellows are the norm and not the exception, and in which poverty, hunger, homelessness, violence, cruelty and ignorance are unknown.

We envision learning of community and world needs, and of opportunities to do what we can to act for justice and to encourage relevant social, health-giving, education, and fund-raising activities.

Education

We see ourselves discovering Christ both as adults and as children, studying and growing in our knowledge of the Bible and Christ's teaching.

Mission Project Financial Assistance

Proposal:

That anyone, who is an active member or adherent at St. Giles and who wishes to do mission work, which will require them to accrue significant personal expenses in order to carry out the work, may apply for an honorarium through Mission in Action. Mission in Action will allocate \$500 from their budget annually for this type of mission work.

Rationale:

Individuals who wish to take a leadership role in mission work often will experience a significant personal financial impact, which in some cases may deter or prohibit the individual from carrying out the work. St Giles is a congregation that recognizes the importance of supporting mission initiatives locally, nationally and internationally and as such, is

committed to supporting those in the congregation who would like to do mission work but who may not have the financial resources to do it on their own.

Process:

- The applicant shall submit a written request to the Mission in Action team, outlining their specific mission project and to what extent they will be involved.
- The applicant shall also submit all personal expenses that they are likely to incur in carrying out the mission work. This could include airfare, other transportation costs, lodging expenses, travel medical clinic fees, etc.
- The applicant may request any amount up to \$500 per year.
- The Mission team will evaluate each request and will decide the amount of the honorarium for each applicant. The deadline for submitting requests will be May 31 at which time, the team will assess all applications and determine how to allocate the \$500 budgeted for this work. However, if no requests are received by that date, later submissions will be reviewed as they are received.

The successful applicant will be expected to report to the congregation regarding any outcomes associated with the mission project.

Undesignated Funds Terms of Reference

For St. Giles Presbyterian Church

- **Purpose for the Funds** – The undesignated funds will be used for programs and projects that support St. Giles' mission/vision/core values (Worship, Community, Inviting

Others, Spirituality, Humanity, Education) and are beyond St. Giles' normal upkeep/operations budget.

- **Guidance in determining their specific use** – each year a specific focus linked to the mission/vision/core values will be identified by Session and communicated at the Annual Meeting; a maximum of 20% of the undesignated funds may be used each year.
- **Communication** – Currently a process is in place where St. Giles sends cards to the donors and family members of those being memorialized. A brochure will be developed that will explain how St. Giles' manages and uses Memorial Funds. The congregation will be informed at Annual Meetings how the funds have been used in the past year and what the specific focus will be in the coming year (e.g., the painting for 2013).

St. Giles Annual Business Calendar

Items Identified without a Definite Timeframe

- Checking furnace filters quarterly
- Checking furnaces annually
- Checking smoke detectors and fire extinguishers annually
- Lay Readers List
- Greeters List
- GIFT provides 1 workshop/year
- Ongoing Bible Study from September - May
- Monthly Youth Group meetings from September – May
- GIFT orders Church School Curriculum in June/July/August

	BY WHOM	ACTION TO BE TAKEN
January	P&P	Review Church Brochure
	Admin Assist	Arrange for Easter palms
February	Session	Approve Presbytery Representative Elder
	GIFT	Order VBC materials/curriculum
	F&M	Change furnace filters
	F&M	Fire alarm check
	Admin Assist	Arrange for Easter tulips
March	Office	CCLI license renewal
	GIFT	Planning for VBC/order VBC craft supplies
April	Office	CSPL license renewal
	GIFT	Son-Rise Service & Breakfast
	GIFT	Easter cards made by Church School
	F&M	Check backflow valves
May	GIFT	Prepare VBC crafts in advance
	F&M	Change furnace filters
	F&M	Sprinkler system start-up
	F&M	Eaves troughs cleaned
June	Office	Renewal of domain name of stgiles.ca website
	GIFT	Prepare teaching materials/craft packages for summer Church School
	GIFT/HR	<i>Leading with Care</i> Meeting for VBC volunteers

	GIFT	Recognition Sunday: Cold Potluck gifts for teachers tokens for Church School Bibles for Gr. 5 students
	GIFT	Year-end wind-up for Church School/Youth
	F&M	Security lockbox check
	F&M	Lift maintenance
July	GIFT	Host VBC with Hot Dog lunch on Friday (9AM – Noon, M – F)
August	F&M	Change furnace filters
September	Human Resources	Emergency Evacuation Drill
	Session	Identify events and Leaders for upcoming year
	GIFT	Welcome Back Sunday
	F&M	Fire extinguishers check
	F&M	Sprinkler system winterization
October	Human Resources	Provide Salary Recommendations
	GIFT	Prepare something for Fall Bazaar (e.g., Cookie mix)
	GIFT	Plan 4 Movie nights: October, November, January, February, or March
November	GIFT	Library Shopping
	F&M	Change furnace filters
	Admin Assist	Arrange for Poinsettias

December	Finance & Budget	Present budget to Session
	GIFT	Christmas Concert with Church School
	GIFT	Make cards for Shut-ins with Church School
	GIFT	Shop for local charity with Church School
	GIFT	Christmas Fun Evening with Church School and Youth
	GIFT	Church School Teacher and Nursery worker recognition/gifts
	F&M	Security lockbox check
	F&M	Lift maintenance

Backdoor Ministry at St. Giles

Rationale: As is the case with many churches, people in need, from time to time, show up at the door of St. Giles asking for support. We have not had a well-defined protocol for handling these situations up until now, but Session has asked the Mission committee to come up with a workable plan.

- 1) Individuals who are seeking support through the church should be referred to the minister. If the minister is not in the church, the individual should be asked if they would like to try back when the minister is available.
- 2) The minister will meet with the individual in a public space where other employees are nearby. The minister should have a conversation and determine the situation and what the needs seem to be for the

individual. Also, they should ask their name and find out what level of understanding they have regarding support services in the community.

- 3) Snack packages should be kept in the church for situations where the person seems to be hungry, also, a few pairs of warm gloves, socks, hats, etc. should be available if the individual appears to be cold and not properly dressed for the elements.
- 4) Bus passes also could be given if the person is using public transit. Many of the support services are in the downtown area and the bus stop outside of St. Giles is very handy for getting downtown.
- 5) Brochures for the Drop-In Centre, CUPS, the Salvation Army, and the Mustard Seed should be handy and provided where the individual is not knowledgeable about these support services.
- 6) If they seem to be interested in going to one of those services and are planning to go directly there, a call ahead to let them know someone is on their way could also be useful.
- 7) In cases where a Safeway Gift Card would fill the need, we could also provide the individual with one (a supply would need to be purchased and kept at the church.) This would be up to the discretion of the minister to administer these cards.
- 8) Cash should never be given at the door to any individual for any reason.

This proposal received approval by Session at the April 2018 meeting.

Finance & Budget Team Mandate

OBJECTIVE: Manage the fiscal needs of St. Giles to ensure it can continue its service and mission.

KEY AREAS OF RESPONSIBILITY:

- Monitor financial trends of St. Giles' income.
- Review and evaluate St. Giles' monthly income and expenses regularly and report back to Session.
- Communicate monthly and Year-to-date fiscal position to the congregation through various media, such as bulletins, newsletters, etc.
- Maintain responsible oversight of Church investments including legacy funds.
- Maintain records (amounts and purposes) of "designated offerings" each year and ongoing "designated funds".
- Prepare Annual Financial Statements of the congregation for inclusion in the Annual Report.
- Request financial requirements from all committees in sufficient time and review for inclusion in the Annual Budget; prepare the budget each year by November 30th for presentation at the Annual Meeting.
- Maintain adequate insurance on Church properties and risks.
- Team consists of at least 3 members of the congregation as well as the Treasurer who cannot be the convenor.
- Hold meetings at least every two months in advance of Session and maintain appropriate records of these meetings.

MEMBERS: Connie Harms (Treasurer), Rick Carmichael,
and Ian McKay

Growing in Faith Together (GIFT) Team Mandate

OBJECTIVE:

With fresh eyes, ears and heart, the team enthusiastically embraces the call to pass on the Christian faith to children, youth, and adults.

KEY AREAS OF RESPONSIBILITY:

- Invite people to share the gifts of their Christian faith with children, youth, and adults, through baptism, church school teaching, youth leadership and facilitating adult groups.
- Support those who share their faith by providing resources, offering practical assistance, and identifying opportunities for events.
- Research and gather new ways of meeting the learning needs of the congregation.
- Communicate and promote GIFT activities through all means of media.
- Report regularly to Session and prepare a summary of the committee's activities during the year for inclusion in the Annual Report.
- Prepare an annual budget for review with the Finance Team.

MEMBERS: Heather Mackie and Sandra Cameron Evans.

Policy and Planning Team Mandate

OBJECTIVE:

To address strategic areas impacting the life and work of the congregation preparing St. Giles for the short and long-term future.

KEY AREAS OF RESPONSIBILITY:

- Facilitate the development and review every two years of appropriate policies, procedures, etc.
- Support the St. Giles congregation to use their gifts of time, talent, and money, balancing outreach and financial management.
- Specific responsibility for the human resource function, including monitoring St. Giles' adherence to the *Leading with Care* policy.
- Oversee major projects, reviews and reorganizations within the church.
- Deal with requests and remits referred by Session.
- Report regularly to Session and prepare a brief summary of the committee's activities during the year for inclusion in the Annual Report.
- Prepare an annual budget, including salary increase recommendations, for review with Finance and Budget Team.

MEMBERS: Sandra Cameron Evans (Convenor), Dennis Daly,
Connie Harms, Marilyn Machum

(Other participants on an ad hoc basis)